



TOWN OF PAONIA

TUESDAY, MAY 12, 2020

WORK SESSION 5:00 PM

REGULAR TOWN BOARD MEETING 6:30 PM

VIRTUAL MEETING

(MEETING WILL NOT BE HELD AT THE TOWN HALL)

Conferencing Access Information:

iPhone one-tap:

US: +16699009128,,86444222953# or +12532158782,,86444222953#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 4422 2953

International numbers available: <https://us02web.zoom.us/j/86444222953>

EXPLANATION OF PUBLIC COMMENT

*If you wish to speak during the public comment period, hit *9 on your phone to let us know you want to make a public comment.*

Work Session

Discussion of 2020 Budget and Possible Modifications

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

1. Visitors & Guests

Consent Agenda

2. Liquor License Renewal:
The Living Farm Café
Paradise Theatre
West Elk Wine & Spirits
Special Event Permit:
Paradise Theatre – Pickin in the Park - Special Event Permit

Mayor's Report

3. Mayor's Report
4. Planning Commission Trustee Appointment

Staff Reports

- [5.](#) Administrator's Report
 - Public Works Report
 - Police Report
 - Town Attorney Report

Disbursements

- [6.](#) Treasurer's Report
- [7.](#) Disbursements

Unfinished Business

New Business

- [8.](#) Discussion of SCADA (Supervisory Control and Data Acquisition) and Operations System – Clock Water Treatment System (IMG Plant)
- [9.](#) Ordinance 2020-__ Modification of Ordinance 2019-02 Amending Fences, Hedges and Walls – First Read
- [10.](#) Ordinance 2020-__ Modification of Municipal Code Article 7 - Tree Board – First Read
- [11.](#) Discussion Regarding Town Administrator
- [12.](#) Appointment of Municipal Judge Interview Committee

Committee Reports

- [13.](#) Finance & Personnel
 - Governmental Affairs & Public Safety
 - Public Works-Utilities-Facilities
- [14.](#) Space 2 Create
- [15.](#) Tree Board

Adjournment

- [16.](#) Adjournment

VIRTUAL MEETING PROTOCOL AND STANDARDS OF CONDUCT

These standards are not a replacement of Resolution 2017-10 – Rules of Procedure – These are standards set to facilitate effective virtual meetings

Some Info You Need to Know

ALL votes will be taken by roll call vote.

Use the Raise Hand feature in the lower bottom right corner of the meeting screen to be recognized by the Chair.

No participant in any meeting will be permitted to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

Public Participation

Public comment is encouraged and will be listed as an agenda item and offered during discussion of each agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator or other staff member to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Meeting pursuant to the Colorado Revised Statutes.

AGENDA SUMMARY FORM



Work Session
Discussion of 2020 Budget and Possible Modifications

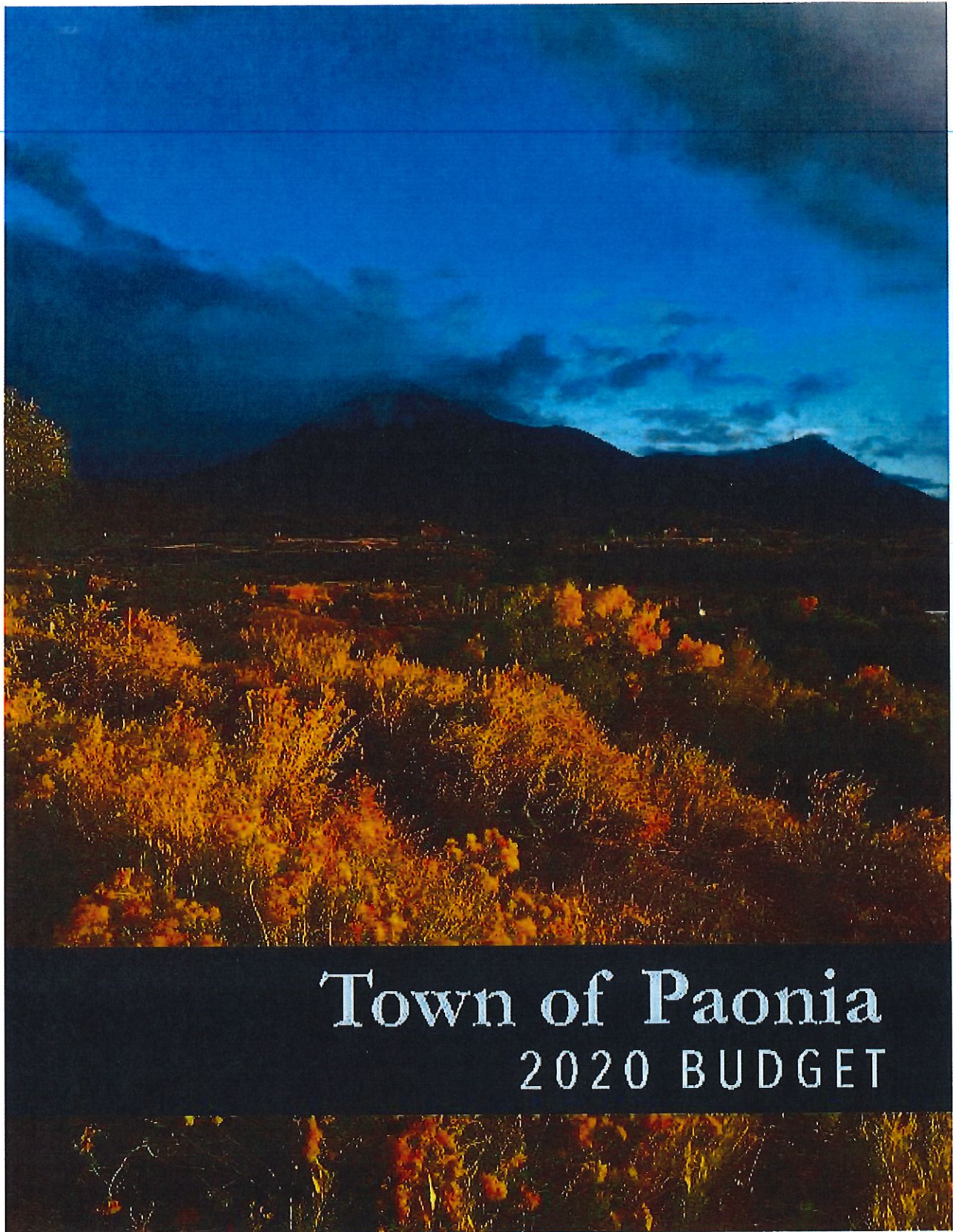
Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Town of Paonia

2020 BUDGET

COVER PROVIDED BY: LUNA ARCHEY

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INTRODUCTION

Budget Transmittal Letter

Elected, Appointed, and Exempt Officials

Organization Chart & Advisory Committees

About Paonia

INTRODUCTION

2020 BUDGET TRANSMITTAL LETTER

November 26, 2019

Honorable Mayor and Members of the Board of Trustees:

In accordance with the Town of Paonia's policies, we, Cindy Jones, Corinne Ferguson, Travis Loberg, and Neil Ferguson present to you the proposed 2020 Budget for the Town of Paonia. This budget strives to implement the goals and objectives of the 2020 Board of Trustees in a fiscally responsible manner.

This document prioritizes the resources available and ensures a course of action to implement the goals set by the Board of Trustees.

ORGANIZATION AND STAFFING

While we work toward the Board of Trustees 2020 staffing goals, it is important to keep expectations realistic relative to the resources available. An updated salary study was conducted and updated ranges were set. The following salaries are working toward getting employees to or within those ranges.

Wages ONLY based on 2080 hours for 2020 are being proposed as follows:

Council	\$ 9,600
Town Administrator / Town Clerk	\$ 73,840
Finance Officer	\$ 62,400
Deputy Clerk	\$ 32,760
Assistant Clerk	\$ 31,720
Assistant to Admin	\$ 32,760
Town Treasurer	\$ 1,200
Total Office Staff	\$234,680
Police Chief	\$ 62,400
Sergeant	\$ 45,760
(3) FTE – Officers	\$120,640
PTE - Judge	\$ 3,600
Total Police Staff	\$232,400
Public Works Director	\$ 73,840
(1) Public Works Supervisor	\$ 42,640
(1) Utility Assistant	\$ 38,480
(2) FTE – Laborer	\$ 75,400
(1) Trash Truck Driver/Laborer	\$ 38,480
(1) Trash Laborer/Laborer	\$ 32,760
Total Public Works	\$301,600
Total wages	\$778,280

The Town changed providers in November 2018 from MetLife to The Hartford for Life Insurance benefits and will be adding Short-Term Disability December 2019.

CONVERT THE VISTA INTERN TO AN ASSISTANT TO THE ADMINISTRATOR

The Town will continue the process of updating the Master Plan. At over twenty years old, the current plan no longer is acceptable to many of the organizations that provide grant funding. The process of updating the plan requires the compilation of data collected for other purposes as well as public input and meetings. The hiring of an assistant to continue to perform the day-to-day functions, compilation of data, record keeping, and moderating of public meetings will allow the process to move forward. Staff envisions the update of the plan being done in stages with one or two chapters being worked on at any one time. While this will extend the time period to have a fully updated plan in place; it will allow for the most important chapters to be updated first and allow for staff to prioritize chapters, should it become necessary to meet the needs for certain grant funding. Additionally, other grant opportunities will be explored, investigated and written in order to expedite funding for upcoming projects and Town needs.

ASSET INVENTORY ANALYSIS GRANT

In November of 2019 the Town issued a RFP for an Asset Inventory those were received. Now the Town will request grant funding from DOLA (tier 1) to fund an Asset Inventory Analysis, of all town assets, to determine expected life in order to develop a short and long term Capital Asset Replacement Plan. Matching funds will be allocated from all departments. The grant award date is set for February 2020.

TOWN BUILDING CODE

In 2016, a Building Inspector was hired to handle Building and Fire code issues as well as issuing building permits. In 2017, revenue for Building Permits and Inspections were significantly more than prior years due to having a Building Inspector. In 2018, the search began for a new Building Inspector. Dan Reardon was acquired from the City of Delta to help out the Town in December 2017. He then became a part time employee of the Town in February 2018. In March of 2018 Mr. Reardon went to work for Colorado Code Consulting, LLC and the Town signed a contract retaining Mr. Reardon as the Building Inspector. In October 2018, the Town approved continuing with Colorado Code Consulting, LLC and Mr. Reardon. It was also requested that Building Code and Fees be reviewed. In 2019, Colorado Code Consulting, LLC (Mr. Reardon) began the tedious process of updating the Building Code and is in the review stage, expected completion in early 2020. Staff has been instructed to review Permit fees to insure that the Building department is funding itself.

PUBLIC SAFETY

- **BACK THE BADGE COUNTY INITIATIVE**
In November 2019 the county voted on a ballot question, known as Back the Badge, requesting a 1% county sales tax increase to go directly to Law Enforcement Agencies in Delta County. This initiative failed, but will like be on the 2020 ballot.
- **TRAINING GRANTS**
Police Officer's Standards and Training (POST) provides police departments reimbursable funding for training of their officers. They cover the training costs, lodging, and travel and meals. Until 2020, they also reimbursed for training ammo.
- **MARIJUANA ENFORCEMENT GRANT (DOLA) \$8,747.00**
Financial assistance to local law enforcement agencies for the costs, investigations and prosecutions, associated with unlicensed marijuana cultivation or distribution operations.
- **VICTIMS ADVOCATE**
The Victims Advocate (VA) agreement is between the municipalities of Cedaredge, Hotchkiss, and Paonia victim services subcontractors, the Cedaredge Police Department, Hotchkiss Marshal Office and the Paonia Police Department.

The purpose is to provide the municipalities with a consistent approach to victim advocacy by providing two part-time advocates who will respond to the needs of domestic violence/sexual assault/death notification and other victim related crimes. A VALE grant of \$18,512.00 was obtained to cover the majority of costs associated with this program, in 2019. The Town provided cell phones for the advocates in 2019 and will continue in 2020.

- **SCHOOL RESOURCE OFFICER (SRO)**

The purpose of the School Resource Officer (SRO) is to formalize the relationship between the Town and the Delta County School District. The intent is to foster an efficient and cohesive program that will build a positive relationship between law enforcement officers and the youth of Paonia and surrounding area. The goals aim toward providing a safe learning environment for students, a safe working environment for educational staff, and preventing and reducing offenses committed by juveniles and young adults. This program started in 2019 and will continue into 2020 with the School District providing \$20,000 to help obtain this goal.

- **TASER / BODY CAMERA PLAN**

In 2017, the Town contracted with Taser International, now known as AXON Enterprise Inc., for a five (5) year Taser plan. The plan is for four (4) Tasers. The benefits include: maintenance, batteries and cartridges. Additional Tasers can be purchased and added to the plan.

In 2020 the Town will contract with AXON Enterprise Inc. for a five (5) year Flex Two Replacement Plan. The plan will be for five (5) Body Cameras and will include maintenance, upgraded cameras annually, docking stations, and 1000 GB of offsite data storage with set purge dates.

PARKS

- **ARBOR DAY & TREE CITY USA (Started in 2018 and will continue with this 2020 Budget)**

Arbor Day participation is a requirement for Tree City USA Designation. The Tree City designation is a necessary function for multiple grant and funding opportunities for parks and Town-owned property. Participation in Arbor Day must include the planting of a tree in a public space, and an additional requirement for Tree City USA designation is a \$2 contribution per capita.

- **TREE BOARD**

Per Article 7 of the Municipal Code the Tree Board holds the responsibility of maintaining both the Arbor Day tradition as well as the annual updating for Tree City designation. Funds are allocated to help support advertisement and celebration costs associated.

- **POULOS PARK GRANT of \$10,000 from AARP: In 2019, a DOLA Grant in 2020 and public donations will be used to update the landscape and provide infrastructure improvements to a small pocket park to encourage activities in the park and to direct visitors to recreational activities around the Town.**

- **PARK, RECREATION, AND TRAILS PLANNING GRANT \$57,000 from Great Outdoors Colorado was awarded for 2020, after not receiving funding in 2019. The plan includes a Town match of \$10,000. The Town of Paonia needs a written plan to guide development and upgrades to town parks and trails. The Plan will position the Town with a shared vision and goals and define implementation steps and resources to coordinate and connect enhancements to existing parks and open spaces.**

- **COLORADO GRAND GRANT of \$10,000 - \$15,000 will be used for the Ellen Hanson Smith Center for interior upgrades. We are expecting an award letter in mid-December 2019.**

- **COST SHARE PROJECT with the school district will be done to improve the football field and uprights in 2020.**

- **OTHER FUNDED PROJECTS IN PARKS are as follows:**

- Completion of Minor Memorial Wall
- Improvement to the Peony Beds and the Baseball field
- Hill stabilization in Apple Valley Park
- Complete walking path at Apple Valley Park
- Install Curbing at Lee's Park

STREET, BRIDGE, ALLEYS & CAPITAL IMPROVEMENTS

The Town of Paonia has limited resources in the General Fund, which Streets & Alleys are funded. In 2019, Staff recommended the creation of an Impact Fee for the Town's 'public' utilities, similar to the Franchise Fee the Town charges 'private' utilities for the use of the Town's Rights-of-Way. Staff recommended an Impact Fee of 3% to be paid out of existing enterprise fund revenues. Each Enterprise fund - Water, Wastewater, and Sanitation - would be charged the Impact Fee for use and impact of the Town's Streets and Alleys. This will continue in 2020. These funds are planned to be allocated to the following projects in 2020: Installation of storm drains at 2nd and Grand; Concrete 2nd and Grand intersection; 3rd and Grand intersection; and the reconstruction of approximately 185 to 370 feet of road way.

SIDEWALK FUND

In 2013, voters approved a \$3.00 per month fee, with a sunset provision for December 2024, to be dedicated to the repair and replacement of existing sidewalks. In 2014 the \$3.00 fee was implemented collecting a total of \$29,046. In 2015, CN&N was issued the Contract to begin sidewalk repairs, total expenditure were \$40,299. In 2016, CN&N was also issued the Contract for sidewalk repairs. In 2017, due to the depletion of the Sidewalk Fund, expenditures were limited to 'emergency' repairs which were performed by CN&N totaling \$11,530. Due to the increase costs in mobilization, staff has recommended that starting in 2018, sidewalk projects are conducted every other year to allow for the fund to be replenished and allow for more substantial work. Therefore, expenditures were limited to 'emergency' repairs for 2019, which included three (3) sections of sidewalk. In 2020, more substantial sidewalk repairs will commence.

SPACE TO CREATE

In 2017:

- The Town received a grant from the Boettcher Foundation for \$35,000 to begin the Space to Create project.

In 2018:

- The initiative began with a preliminary feasibility study, community engagement work, and followed by an arts market survey.
- The Town applied for \$25,000 REDI Grant from DOLA for the feasibility study
- A \$17,500 REDI Grant from DOLA for the Arts Market Survey
- A \$50,000 Grant from CCI

In 2019:

- The Town applied for a VISTA Interim through Downtown Colorado Industries (DCII) to assign in capacity building for Space to Create; and
- The Town is working with the North Fork Valley Creative Coalition to create a working partnership via a MOU to promote Space to Create; and
- The Space to Create working group did a fund raising campaign for Space to Create.
- The unused portion of the grant funds totaling \$45,000 received from CCI were return.

In 2020:

- The Town in conjunction with participating agencies continue to evaluate the feasibility and long-term implementation of Space to Create.

CONSERVATION TRUST FUND

In 2019, Conservation trust funds were used for tree trimming in the Town Park. In 2020, Conservation trust funds are slated to be used to improve the Town Park Playground.

CAPITAL IMPROVEMENTS

The 2020 Budget recommends a capital improvement budget of \$187,500 in new projects, in addition to the uncompleted projects from the 2019 Budget allocations:

Paonia Airport	\$ 52,542
(completely supported by Cell Phone Tower Rent)	
Town Hall Repairs	\$ 46,443
Building Code Update	\$ 4,500
Replace Electric Car	\$ 8,000
Officer Safety Equipment	\$ 26,500
PW Projects and Equipment	<u>\$409,290</u>
Total Capital Improvements	<u>\$547,275</u>

ENTERPRISE FUNDS

While no additional revenue increases were recommended for 2019, the Board has approved increases for the proposed 2020 budget.

Grants will need to be obtained in order to complete several of the priorities under water and sewer. The Town will be working with the different agencies to secure funds.

Water

Water rate increases proposed for 2020 are as follows:

In-town Residential + Stand By	\$2.45	\$30.00/mo
Out-of-town Residential + Stand By	\$4.30	\$40.00/mo
In-town Commercial + Stand By	\$4.30	\$40.00/mo
Out-of-town Commercial + Stand By	\$3.00	\$55.00/mo

In-Town Residential – Out of Town Residential – Out of Town Commercial Rates

1-1,000 gallons	\$ 1.20 per thousand
1,001-3,000 gallons	\$ 1.40 per thousand
3,001-5,000 gallons	\$ 1.60 per thousand
5,001-10,000 gallons	\$ 1.80 per thousand
10,001-15,000 gallons	\$ 2.20 per thousand
15,001-20,000 gallons	\$ 2.70 per thousand
20,001-30,000 gallons	\$ 3.20 per thousand
30,001-40,000 gallons	\$ 3.80 per thousand
40,001-50,000 gallons	\$ 4.40 per thousand
50,001-75,000 gallons	\$ 5.00 per thousand
75,001-100,000 gallons	\$ 6.00 per thousand
100,001 or more gallons	\$ 6.50 per thousand

In-Town Commercial Rates

1-1,000 gallons	\$ 0.30 per thousand
1,001-3,000 gallons	\$ 0.50 per thousand
3,001-5,000 gallons	\$ 0.80 per thousand
5,001-10,000 gallons	\$ 1.00 per thousand
10,001-15,000 gallons	\$ 1.50 per thousand
15,001-20,000 gallons	\$ 2.00 per thousand
20,001-30,000 gallons	\$ 2.50 per thousand
30,001-40,000 gallons	\$ 3.00 per thousand
40,001-50,000 gallons	\$ 3.50 per thousand
50,001-75,000 gallons	\$ 4.00 per thousand
75,001-100,000 gallons	\$ 4.50 per thousand
100,001 or more gallons	\$ 6.40 per thousand

Water rates were increased by 2% in 2017.

An Administrative Grant was received from DOLA in 2019 to help fund a System Analysis and Modeling Project, the project total \$28,000.

Water Funding priorities include:

Retainer for a Contract Engineer
Water Company Agreements
Asset Inventory Analysis
Debt Service

Repair & Maintenance Priorities:

General Maintenance	\$ 91,980
Spring Repair	\$ 10,000
2MG Tank Inspection	\$ 2,500
2MG Floor Drain Improvement	\$ 10,000
Meter Installation Project	\$ 73,460
Bulk Water System Upgrade	\$ 15,000
Total	\$202,940

Grant application will be submitted to fund the 2MG tank lining project slated for 2021.

Sewer (Wastewater)

A sewer rate increase of \$4.00 is proposed for 2020.

In 2017, sewer rates were increased by \$3.00

In 2017, the town initiated engineering to extend the Town's sewer line down Stahl Road, Highway 133, and also up Price Road. The engineering is expected to be complete early 2020. The Town will need to secure funding to proceed with the construction of this project.

Sewer Funding priorities include:

Retainer for a Contract Engineer
Asset Inventory Analysis
Debt Service

Repair & Maintenance Priorities:

General Maintenance	\$ 23,000
W-Vane Structure	\$ 45,500
Aerators or Blower/Building Upgrade	\$ 32,085
Auto Trash Cleaner	\$ 30,000
Manhole Lining	\$ 13,500
Total	\$144,085

The Town sold sewer property in 2017, totaling \$511,155 (including interest earned). As a condition set by USDA, these funds must be used for future sewer projects.

Trash

A new Trash Truck was purchased in 2019.

Solid waste (trash) rates were increased \$1.00 in 2018.

There have been no priorities set for the Trash Fund. However, reserves will be used, \$22,780 in total, to balance the trash budget as opposed to a rate increase.

MOVING FORWARD

It is impossible to know how the fluctuating economy and fiscal outlook for Paonia will be in the coming years. Looking to the future the Town needs to ensure that it is capable of handling any unforeseen negative financial situations.

Moving forward into 2020 and beyond, the following security measures need to be maintained or worked into the budget document:

- The continued allocation of 1% of the Town's 3% sales tax toward the Capital Improvement Plan;
- Increase dwindling reserves to cover at least three (3) months' worth of expense (in future years hopefully six (6) months' worth of expenses would be reserved);
- Investigate the possibility of allocating funds for Capital Equipment Replacement Fund (CERF) funding from revenues; and
- Investigate other possible revenue opportunities;
- Investigate grant opportunities.

These are bold ambitions and as such, it will take several years to achieve these financial goals. But, by committing to them, the Town will have measures in place to help responsibly address any negative fiscal situations that may arise in the future.

CONCLUSION

The proposed 2020 budget puts forth an implementation plan that actively addresses the goals adopted by the Board of Trustees. The budgetary 'wish' list exceeds the funds that are available. The planned creation of a long-term Capital Improvement Budget for 2021 will incorporate items that were eliminated from this budget and also plan for the replacement of capital items (rather than always responding with 'emergency' appropriations), in order to create budgetary continuity and improve long-term planning. This is a budget that pushes forward to achieve the goals set by the Board of Trustees, while reflecting an increase in planning for the future based upon those same goals. The Town must not rest on the laurels of past accomplishments, but continue to ensure that the high levels of service provided to the community remain. It is with these goals in mind that we respectfully submit this budget for review.

Respectfully,

Corinne Ferguson
Interim Town Administrator / Town Clerk

Cindy Jones
Finance Director

In cooperation with:

Neil Ferguson
Police Chief

Travis Loberg
Public Works Director

Evan Bolt
Vista Intern

INTRODUCTION

ELECTED OFFICIALS

Charles Stewart, Mayor

Chelsea Bookout, Mayor Pro-Tem (Resigned as of December 2019-Replacement TBD)

William Bear Jr., Trustee

Mary Bachran, Trustee

Karen Budinger, Trustee

Dave Knutson, Trustee

Michelle Pattison, Trustee

APPOINTED OFFICIALS

Bo Nerlin, Town Attorney

Brad Kolman, Judge (Resigned as of January 2020-Replacement TBD)

Ross King, Treasurer

Corinne Ferguson, Interim Town Administrator & Town Clerk

EXEMPT OFFICIALS

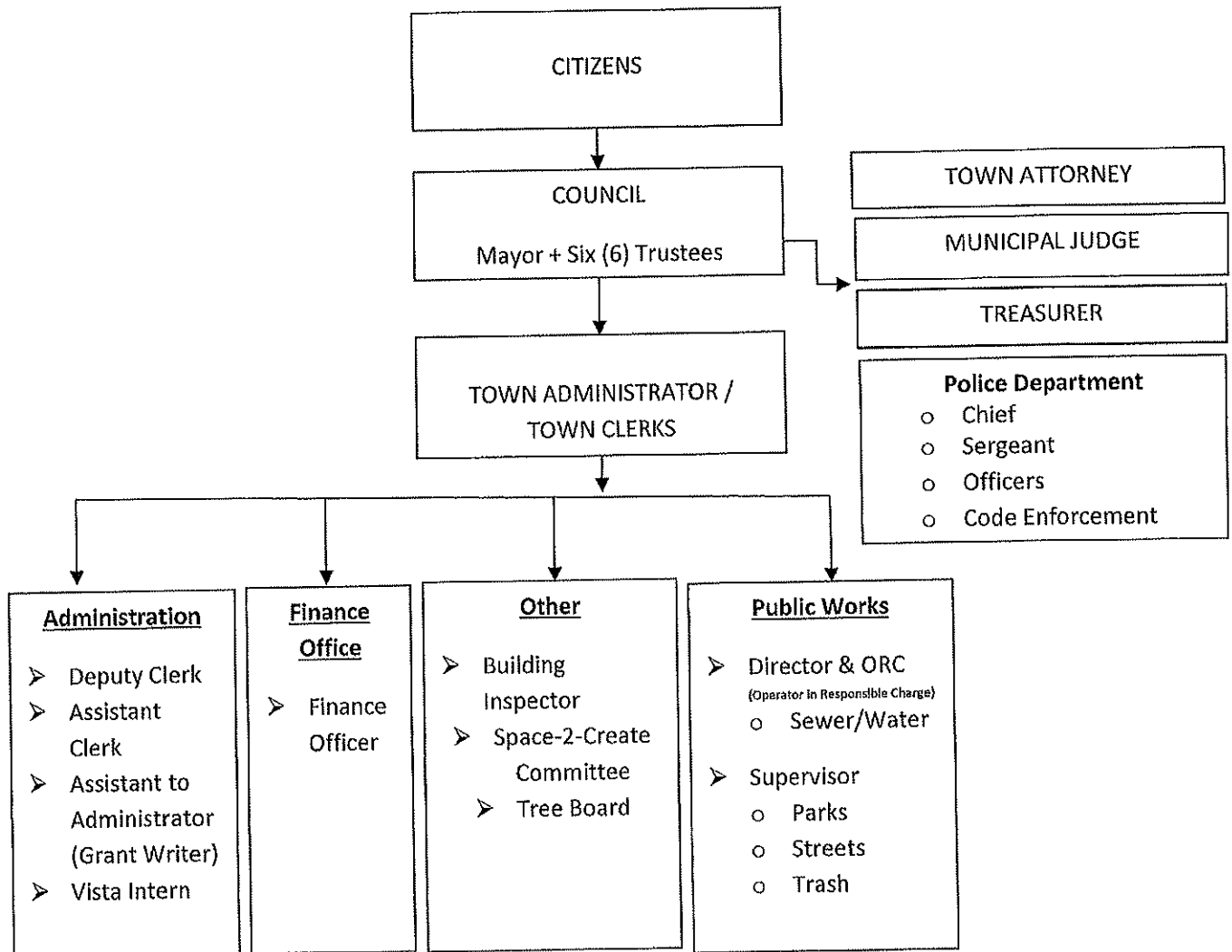
Travis Loberg, Public Works Director

Cindy Jones, Finance Officer

Neil Ferguson, Chief of Police

INTRODUCTION

Town of Paonia ORGANIZATIONAL CHART



Advisory Committees

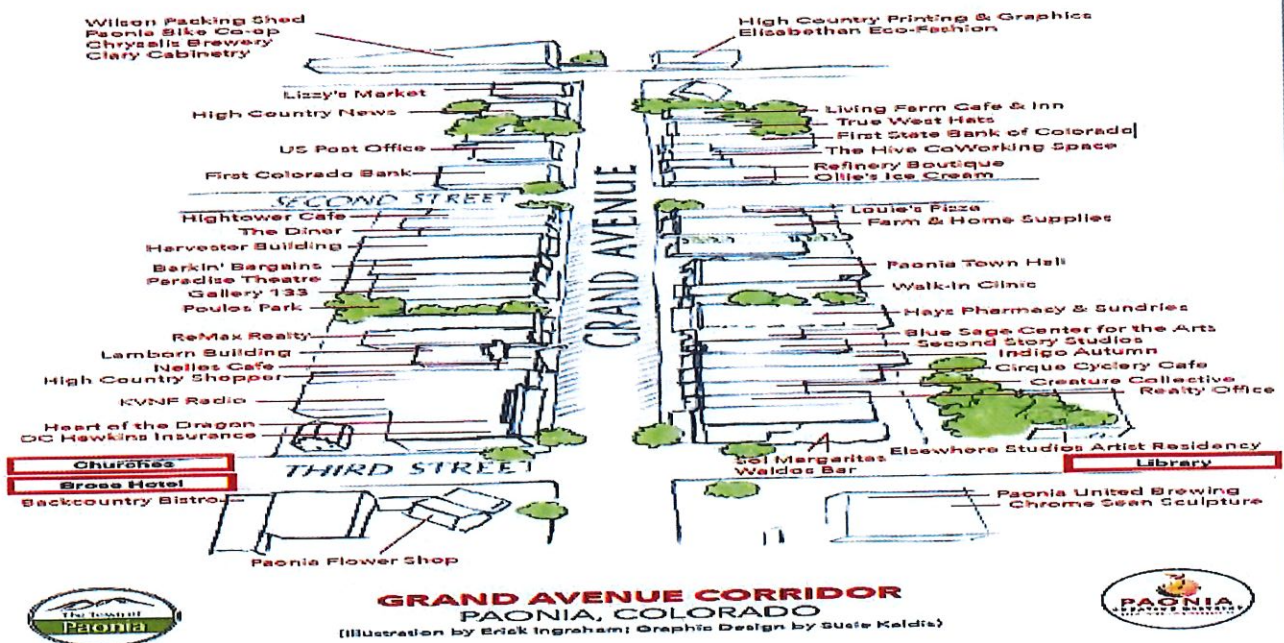
Finance and Personnel
Public Safety/ Governmental Affairs
Public Works/Utilities/Facilities

Karen Budinger, Chelsea Bookout
Dave Knutson, Vacant
William Bear Jr, Mary Bachran

Planning: Charles Stewart, William Bear Jr, Barbara Heck, Lucy Hunter, and Monica Foguth
Zoning: William Bear Jr, Barbara Heck, Thomas Markle, James Normandin, and Monica Foguth
Tree Board : Paula Martin, Roger Baril, Karen Hinkel, and Vacant Seat

INTRODUCTION

Welcome to Paonia!



History

The area was first explored in 1853 by Captain John W. Gunnison of the United States Army. Gunnison was on an expedition to locate a suitable pass through the Rocky Mountains for the Topographical Engineers.

The Valley was inhabited by Ute Indians until 1880, when the Ute Indian Reservation was closed by the federal government.

Following the closure of the reservation, the site itself was settled in 1880 by Samuel Wade and William Clark, who had accompanied Enos Hotchkiss to the area from Ohio. The town was officially incorporated in 1902. The peony roots that Samuel Wade brought with him to Colorado in 1881 inspired him to submit the Latin name for peony, "Paeonia" as a town name. The post office wouldn't allow the extra vowel, so Paeonia became Paonia. Significant industries include ranching, mining and orchard farming.

Cattle came first, but in 1893, sheep were introduced to the valley. Cowboys organized a secret society called the Cattle Growers Protective Association. When sheep appeared on a cattle range, if legal persuasion failed, sheep were stampeded over bluffs or massacred.

Vast reserves of coal lay buried in the area. The advent of the railroad made the shipping of coal economical and today, coal mining is one of our major industries.

Paonia is naturally air conditioned by warm air flowing up the valley at night and cool air from the mountains during the day resulting in optimal conditions for growing cherries, apricots, grapes, peaches, plums, pears, nectarines, and apples.

Other Attractions:
Paonia Cherry Days Festival



73rd Annual Paonia Cherry Days
THURSDAY – JULY 4 • FRIDAY – JULY 5

THURSDAY – JULY 4th
 8-9:00 AM PVP Pancake Breakfast at the Town Hall
 10:00 AM 4th of July Parade - Featuring Music by PAXANIMO with Thanks to Austin Family Farm
 1-4 PM Ice Cream Social at Paonia Museum
PAONIA TOWN PARK
 11 AM - 9 PM Food & Craft Vendors Open
 Beer & Wine Garden - WOW Factor Attractions
 11:15 AM DEDICATION of the Miner's Plaza Memorial Wall - Town Park Entrance (Immediately after the parade)
 12:30 PM CONTEST REGISTRATION at Cherry Days Booth: Costume Contest, Baking Contest, Wood Splitting and Cherry Pit Splt Contest
 1:00 PM Cherry Baking Contest Judging
 1:00 PM Coal Shoveling Contest in front of Grandstands
 2:30 PM Woodsplitting Contest
 4:30 PM Cherry Pit Splitting Contest
GAZEBO STAGE
 11:30 AM North Fork Karate Demonstration
 12:00 PM Opening Ceremony: National Anthem by the Tuin Family, Posting of Colors by Civil Air Patrol Cadets
 12:15 PM Dedication of Cherry Days Royalty
 12:30-2:00 PM Music by CLIFTON HANGER
 2:00 PM Sultan's Pido Middle Eastern Dance Troupe
 2:30 PM Costume Contest Judging
 3:30-5:00 PM Music by AJ FULLERTON
 5:30 PM Paonia Has Talent - Local Talent Show
 6:30-7:00 PM Zumba with Christy
 7:00-8:00 PM Music by MORPH ROOTS

FRIDAY – JULY 5th
 7:00 AM PES Cherry Days 5K Run/Walk
 Registration at 6:00 at Apple Valley Park
 9 AM-4 PM Paonia Library Book Sale at the Library
 10 AM-3 PM Downtown Day in Paonia Grand Avenue & Beyond
 11 AM-2 PM Live Music in Paulus Park by COWBOY CORRAL & SAM STECH
 12-1:30 PM Live Music by duo HARD PRESSED Adjacent to First Colorado National Bank
PAONIA TOWN PARK
 11 AM - 9 PM Food & Craft Vendors Open
 Beer & Wine Garden - WOW Factor Attractions
GAZEBO STAGE
 3:00-4:30 PM Music by SUKARISH
 4:30-5:30 PM Miss Jacey Hoops Hula Contest
 5:00-5:30 PM Music by PEACH STREET REVIVAL
 5:30-7:00 PM Miss Jacey Hoops
 7:00-9:00 PM Music by JOINT POINT

OTHER COMMUNITY EVENTS:
SATURDAY – JULY 6th
 8:00 AM Cherry Days Softball Tournament - Men's Division
 2:00 PM Cornhole & Beer Pong Tournaments at American Legion Public Use Warehouse
 7:00 PM BULLS N' BRONGS WAR North Fork Horse Futbal Arena
SUNDAY – JULY 7th
 8 AM Cherry Days Softball Tournament - Co-Ed Div.
 10:30 AM Church in the Park non-denominational

Banner Sponsors:
 JULY HIGH COUNTRY Shopper
 Ulli Lange & Family
 HOSPITAL
 FIRST COLORADO NATIONAL BANK
 COLORADO
 WESTERN MINERS

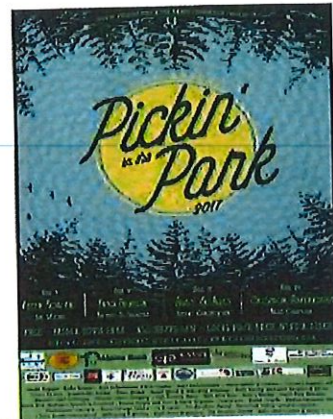
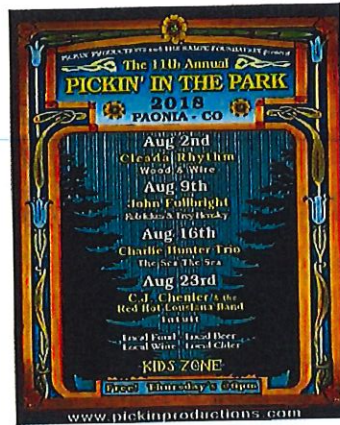
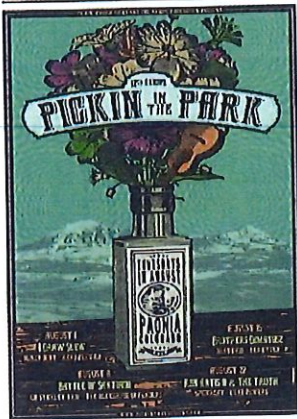
Paonia celebrates its "Cherry Days" festival annually during the week of July 4. It features parades, family and class reunions, games, arts and crafts, and musical performances. Paonia Cherry Days is one of the longest running outdoor festivals in Colorado. Started by the Paonia Lions Club in 1946, the festival continues to be run by community volunteers.

BMW Rally



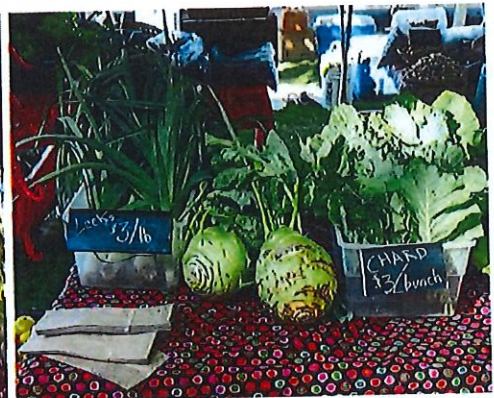
Paonia hosts an annual rally for motorcycle enthusiasts, who descend upon the town in mid-summer and stay for several days. This location permits riders to see the beautiful Black Canyon of the Gunnison and challenges them to navigate through winding canyon and mountain roads. It is one of the more desirable rides and locations in Colorado.

Pickin' in the Park



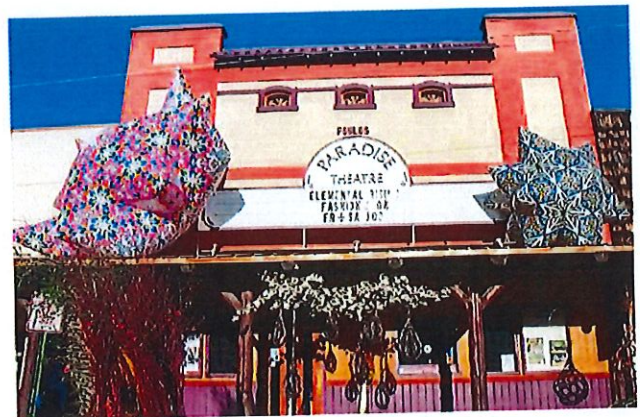
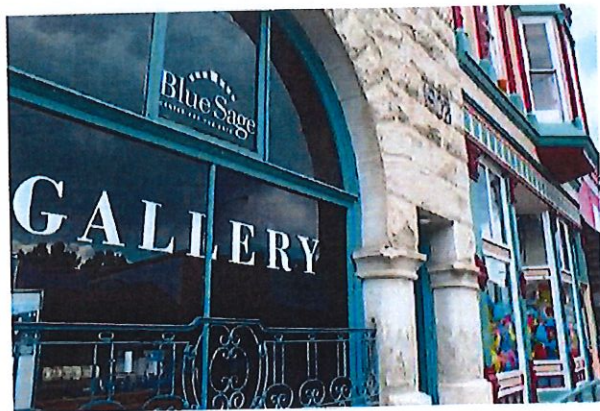
Pickin' Production goal is to feature some of the very best National (and sometimes International) acts, both established and up and coming, along with strong regional & National openers. The shows starts at 6pm, and goes well into the evening. Good times and lots of dancing is guaranteed.

Mountain Harvest Festival

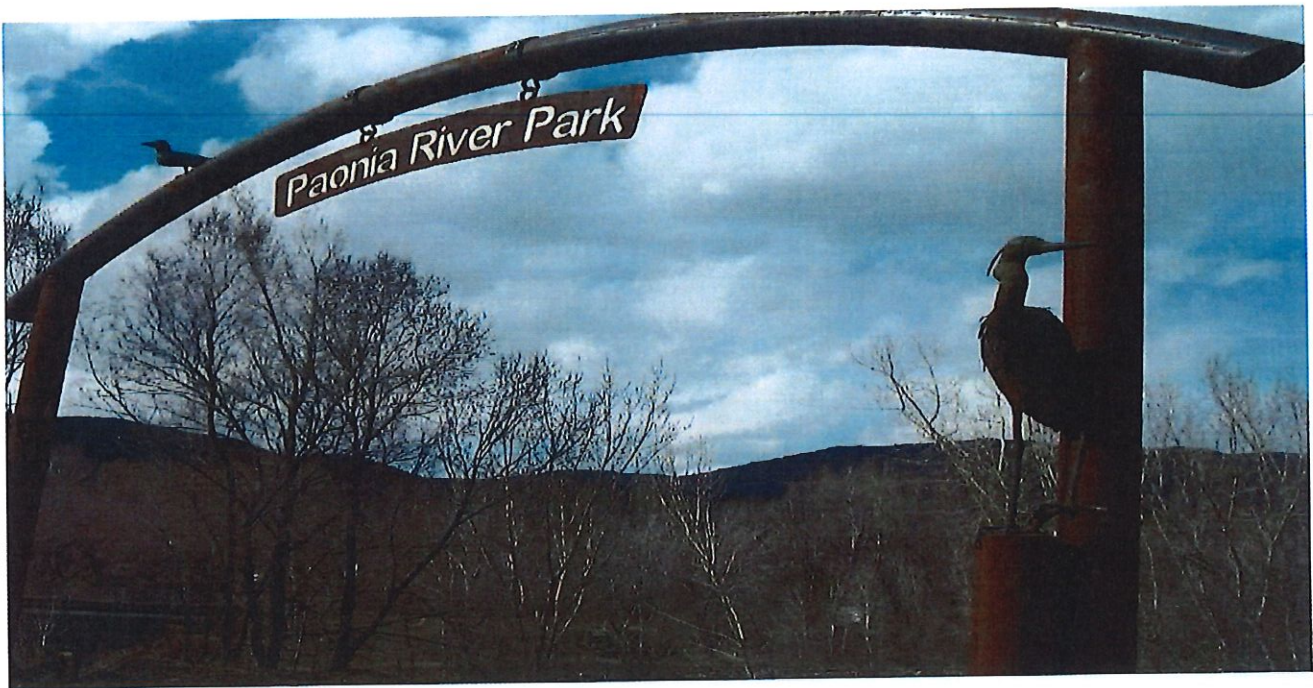


The Mountain Harvest Festival is a three-day event in downtown Paonia held during the last weekend of September. There are over 20 musical acts, poetry, an art show, a chili cook-off, a street dance, crafts, wine tasting, as well as classes on canning, raising livestock and sustainable living.

The Blue Sage Center for the Arts and The Paradise Theatre - host: concerts, movies, meetings, art exhibits, recitals, community theatre, and classes.



Paonia River Park



The River Park, located near the entrance to the Town of Paonia off of Grand Ave, was once an in-stream gravel pit and is currently the only public river access point in 30 miles of the North Fork of the Gunnison River. The restoration project restored the river to a single meandering channel. Aquatic habitat was improved along the river banks, thousands of willows were planted, fish retention pools were installed, and the floodplain was rehabilitated with new vegetation to control flood erosion. The park is more welcoming than ever to wildlife and human visitors.

North Fork Valley Museums



Location: 700 Shady Lane in Paonia, near entrance to Paonia River Park.

The Paonia Museum is really two museums -- the 1904 Park's home with vintage displays and photographs, and the historic Bowie Schoolhouse complete with the original desks. Those wishing to do research or thumb through books related to local history are welcome to spend time in the museum's reference library where they will find photo albums, yearbooks, oral history transcripts and tapes, and files of obituaries. Docents can assist with genealogical research. A nice selection of books focusing on local and Colorado history is available in the Museum bookstore.

Economic Characteristics

GLOBAL

According to the International Monetary Fund (IMF) October 2018 World Economic Outlook, 2018 is looking at respectable levels of growth throughout much of the world. However, overall growth has been revised downward to 3.7% for 2018-19, 0.2% less than the April 2018 forecast. While many upside forces exist, on balance more downside risks to growth seem more evident compared to previous forecasts – among them increasing trade friction, less capital flow to emerging markets with weaker fundamentals, rising interest rates, and political risks.

US ECONOMY

U.S. real gross domestic product (GDP) is estimated to have grown 2.9% in 2018 – up from 2.2% in 2017 and 1.6% in 2016 – marking nine consecutive years of positive economic growth. From a supply perspective, the pickup of economic growth in 2018 was supported by increases in productivity, employment, and capacity utilization. Employment growth was especially strong in 2018, and the unemployment rate dipped further, to 3.7%, in 2018, despite an increase in labor force participation. The strong pace of recent economic activity has pushed actual GDP above potential GDP for the first time since the 2008-09 recession. The unemployment rate is also estimated to be below the natural rate of unemployment.

This robust pace of economic activity has put further upward pressures on prices. Estimated from the Consensus Forecasts, consumer prices rose 2.5% in 2018, compared to 2.1% in 2017. Core personal consumer expenditure (PCE) price inflation also ticked up, to 1.9%, just below the Federal Reserve's desired 2% pace. Employment costs rose 2.9%, a somewhat faster pace compared to recent years. Personal income in Q3 2018 was up 4.6% compared to the year earlier.

The pace of economic activity in 2018 was not even, however, throughout the year. Economic growth was especially strong in the first half of the year, but appears to have slowed in the second half. Real GDP growth surged in Q2 2018, by 4.2%, the fastest rise in four years, likely spurred by the hefty tax cuts to businesses and consumers in late 2017. Personal consumption growth surged 3.8% in Q2 2018, while business investment growth reached 11.5% and 8.7% in Q1 and Q2, respectively. However, these components of aggregate demand appear to have slowed in the second half of the year to levels more comparable to those seen in 2017.

The forecast for the 2019 sees real GDP growth slowing to 2.7%, as the pace of the U.S. economy begins to gradually slow toward a long-run, sustainable rate of growth. The risks to this forecast are likely skewed to the downside owing to a number of factors. These factors include: the stimulatory effects of the tax cuts are likely temporary; the Fed has been increasing short-term interest rates in recent quarters; and trade tensions between the United States and its trading partners escalated significantly in 2018.

COLORADO

Over the past 48 years, Colorado has experienced (mostly) unrelenting population growth, numerous economic booms and busts, and dynamically changing industries.

After signaling a slowdown, Colorado's economy was marked by a reacceleration in 2017, and 2018. Employment growth slowed to under 1.9% in September 2017 – the lowest level in almost six years – before staging a rebound that led to 3% growth in mid-2018. Likewise, real GDP growth in Colorado slowed to just 1.4% in 2016 – the lowest level since 2010 – before rebounding to 3.6% in 2017 and 3.5% in Q2 in 2018. Personal income and per capita personal income followed similar trajectories, slowing to 1.9% and 0.3% in 2016 before resuming growth. Even population net migration slowed from 69,065 in 2015 to 59,628 in 2016 and 47,640 in 2017 according to the Colorado State Demography Office.

Inflation is reported by the Bureau of Labor Statistics for the Denver-Aurora-Lakewood Metropolitan Statistical Area (MSA), which is often used as a proxy for Colorado. A reflection of the hot local economy, prices increased

faster than the nation, at 2.8% in 2014, 1.2% in 2015, 2.8% in 2016, and 3.4% in 2017. Prices were up 3.2% in the first half of 2018.

After growing by 56,200 (2.2%) in 2017, the pace of employment growth accelerated in Colorado in 2018, with the state adding 65,000 jobs, or 2.4% growth. This trend will continue in 2019, with the state adding 53,200 jobs, or 2% growth – a pace that will likely keep Colorado in the top 10 nationally. Overall, growth is projected in every industry.

AGRICULTURE

During the 2019 legislative session, the General Assembly considered measures to: regulate industrial hemp; increase food safety and branding; modify certain agricultural operations; and continue existing agricultural programs and laws.

The General Assembly passed two bills concerning the regulation of industrial hemp. Senate Bill 19-220 updates the laws governing Colorado’s industrial hemp regulatory program to align with the 2018 federal act and authorizes the Colorado Department of Agriculture (CDA) to prepare and submit a state plan to the USDA. Senate Bill 19-240 sets the annual registration fee for wholesale industrial hemp food manufacturers paid to the Department of Public Health and Environment at \$300. The bill also authorizes local governments to regulate the storage, extraction, processing, or manufacturing of industrial hemp or industrial hemp products, if the regulations do not conflict with state law.

The Colorado agricultural sector contributes more than \$40 billion to the state’s economy each year and provides more than 173,000 jobs. Cattle and calves, corn, wheat, hay and dairy dominate as the Centennial State’s leading agricultural commodities. Colorado is as diverse in commodities as in geography, with producers raising bison, ostriches and emu, and growing sunflowers, grapes and mushrooms, among others.

COLORADO AGRICULTURE BY THE NUMBERS

Farms 36,180

Farmers Markets 156

Economic Impact \$7.7B yr.

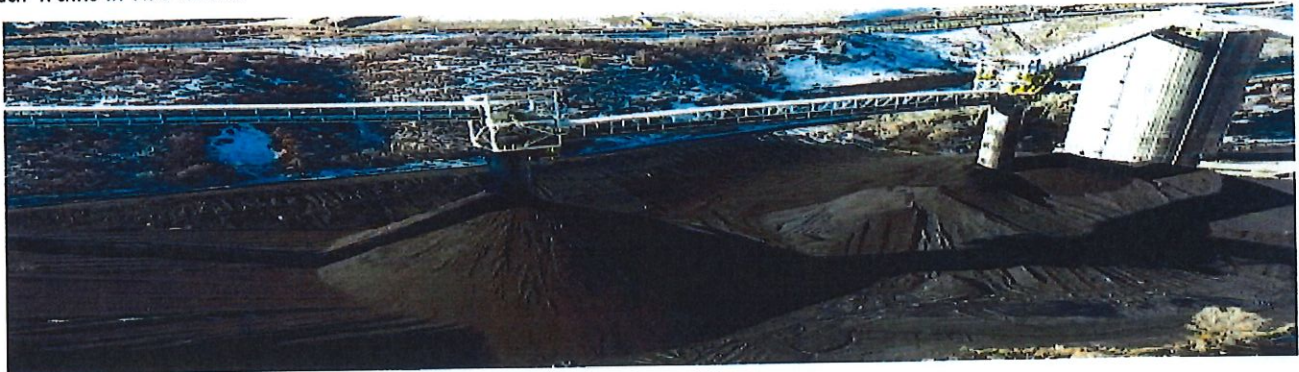
Source: [NASS](#) (National Agricultural Statistics Service), [USDA](#)

The area around Paonia is known for its orchards which produce peaches, apples, cherries, pears, and plums. In addition, several vineyards and wineries have been established in the area. This is one of the few regions of Colorado that has successfully cultivated and bottled a pinot noir. In addition, some of Colorado's best livestock also comes from this region. The livestock includes cattle, sheep, poultry, and pigs.

COAL MINING

Coal mining in Colorado dates back to 1864. Colorado coal is mostly bituminous and sub-bituminous, and is characterized as a high heat content, low sulfur, low to medium ash, and low mercury coal. Coal provides the fuel to generate about 68 percent of Colorado's electricity. It currently provides the 'base-load' fuel source for most of today's electrical needs. At current growth and consumption rates Colorado's mineable coal could supply its economy for over 259 years. However, growing world demand for energy over the next 25 years is predicted to increase fossil fuel consumption by 60 percent, so Colorado coal may be in higher demand to other states and foreign exports. Currently, Colorado mines ship coal to 24 other states and to Mexico and Europe.

The valley's principal coal mines are all now closed except for Arch Coal's West Elk Mine, Bucyrus International, a supplier of underground coal mining equipment, operates a small warehouse in Paonia for support of the underground longwall systems that are operating in the North Fork valley. Union Pacific provides service to the mine, loading 100 car trains in two hours.



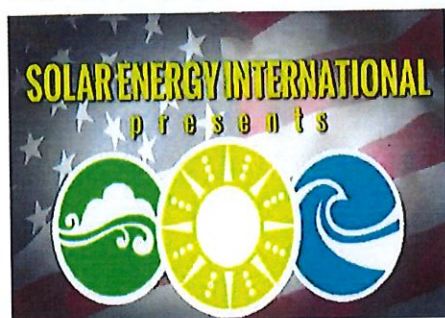
SOLAR ENERGY

The solar energy sector in Colorado has created new opportunities in electricity generation, research and development and manufacturing. According to the Solar Energy Industries Association:

- Colorado ranked 11th in the nation for installed solar capacity, with 925.8 MW of solar energy installed as of 2016.
- Colorado is home to more than 454 solar companies, employing about 6,000 people throughout the state.
- More than \$510 million in Colorado solar investments were made in 2016.

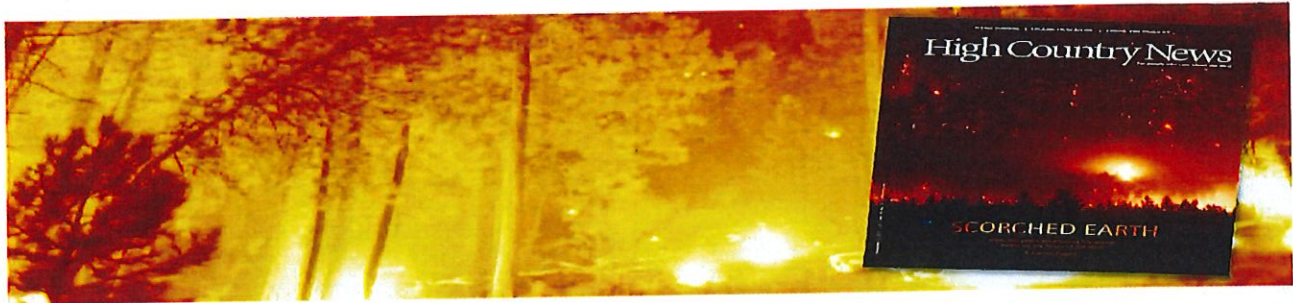
Solar PV technology can be deployed at various scales, from utility-scale generation, in which a large amount of electricity is transmitted from a central location to numerous consumers, to distributed generation, in which small-scale systems generate electricity for local use.

On average, 500 students from all over the world travel every year to Solar Energy International's (SEI) training facility and headquarters which is located in Paonia, Colorado. SEI also serves on average 3000 online students per year through their SEI Online Campus which is the starting point for students to complete prerequisite coursework to qualify them to come to Paonia for hands-on lab courses. SEI was founded in 1991 as a nonprofit 501(c)(3) educational organization and is governed by the Colorado Department of Higher Education Division of Occupational Schools. Their mission is to provide industry-leading technical training and expertise in renewable energy to empower people, communities, and businesses worldwide. Their vision is a world powered by renewable energy.



Media

The publishing sector includes any firm that issues print or electronic copies of original works for which they own a copyright, excluding internet firms. Products include software, newspapers, periodicals, books, directories, databases, calendars, and greeting cards. The types of products produced by the publishing industry has diversified to include an increasing amount of electronic and internet-based products, such as audio, downloadable files, digital books, and mobile device applications.



High Country News is a nonprofit 501(c)3 independent media organization that covers the important issues and stories that define the American West. Our mission is to inform and inspire people – through in-depth journalism – to act on behalf of the West's diverse natural and human communities. Our print and online magazine has more than 36,000 subscribers, including policymakers, educators, public land managers, environmental professionals, outdoor enthusiasts and thousands of other “people who care about the West.” Our website attracts nearly 400,000 sessions each month, and our online archives are unusually deep, from the first issue in 1970 to today.



Paonia does not have a local newspaper. It is served by a section in the *Delta County Independent*. Now owned by Montrose Press. The area is also served by the monthly *North Fork Merchant Herald* founded in 1996 by the Hotchkiss Community Chamber of Commerce, was taken private by Raven Rumours Press in 1999 published in nearby Hotchkiss and *The High Country Shopper*, is published in Paonia.



Community radio station KVNF was founded in Paonia and continues to have studios in downtown Paonia. KVNF Community Radio has been serving the western slope of Colorado since 1979 with news programs from National Public Radio, alternative news programming, local news and current affairs and an eclectic mix of musical genres with an emphasis on independent recording artists. It's a rural service network providing public radio programming for the Western Slope region of Colorado. Starting with 10 watts of power in a garage on a mesa overlooking the town of Paonia, KVNF has grown to serve parts of 6 rural counties with two transmitters and five translators and thousands of watts of power.

Broadband

ELEVATE

FIBER ► POWERED BY DMEA

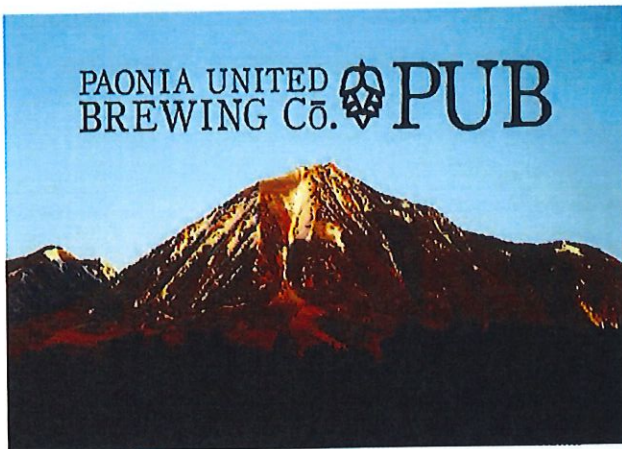
Broadband has emerged as a critical component of economic development. Economic research shows the introduction of broadband services boosts employment growth, reduces unemployment rates, and helps attract and retain high value-added firms and workers. These positive impacts are particularly large in rural or isolated areas.

Broadband access allows many rural communities the potential to attract remote workers and location-neutral businesses that can help diversify the economic base, but there are many other benefits, including public safety and health care. Many rural areas of the state would benefit greatly from tele-medicine and remote health care monitoring that have the promise to reduce health care costs while improving outcomes. Broadband availability to schools and educators across the state, especially in rural areas, is also a critical need that has been addressed over the past decade by the state.

Elevate Fiber, powered by DMEA, is building a 100% fiber network that will give you a whole new internet experience. Elevate is building the fiber network from the ground up. DMEA's service territory is divided into 50 different zones.

Brewing

Paonia is home to Paonia United Brewing Co. and Chrysalis Brewery. Paonia United Brewing Company is dedicated to making and serving high quality, small batch craft beer in the Town of Paonia to be enjoyed by local patrons and visitors of the North Fork Valley. Chrysalis Brewery grows their own barley and rely heavily on surrounding orchards and farms to source the best ingredients available to create an "Origin Beer" which is unique and unlike any other beer in the state. Their beers and flavors started from the ground up right here in the North Fork Valley.



Government

Local governments generally derive their revenues from property taxes, sales and use taxes, fees, and intergovernmental sources. More than 3,000 local governments in Colorado provide a variety of services through counties, school districts, special districts, cities, and towns. Their powers and duties are defined by state law and range in authority from maintaining park programs, providing public safety, serving judicial functions, and regulating land use. State and federal governments transfer various revenues to local governments, such as state-collected highway revenues derived from gas tax and motor vehicle registration fees that are transferred to counties and municipalities. A state-run lottery returns net proceeds back to parks and recreation districts for open space and recreation improvements. The majority of revenue available to local governments is collected locally in Colorado through property, sales, and use taxes. Although the availability of federal and state grant funding continues to decline, local governments in Colorado apply for grants if the program's purpose and conditions fit local government needs and priorities.

Gallagher Amendment and Property Taxes:

Property taxes are the largest source of government revenue in Colorado, generating over \$8 billion in revenue for schools and local governments. Property taxes are determined by three things: the value of property, the assessment rate, and mills set by local governments. In 2017, the constitution required the assessment rate for residential property to decrease for the first time since 2003, impacting the tax base in every county and school district in the state.

The Gallagher Amendment in the Colorado Constitution, approved by voters in 1982, requires that the proportion of taxable value for residential and nonresidential property remain constant between each reassessment cycle. This proportion is known as the target percentage and is adjusted for any new construction and mineral production that occurs during the reassessment cycle. When the amendment passed, residential property constituted about 45% of the tax base. After adjusting for new construction and changes in mineral production, the Division of Property Taxation calculated a new target percentage of 45.67%. The vehicle for achieving the target percentage is the adjustment of the residential assessment rate. Based on estimated 2017 property values, a residential assessment rate of 7.20% is necessary so that residential property will constitute 45.67% of the statewide property tax base in 2017.

Paonia Government Overview

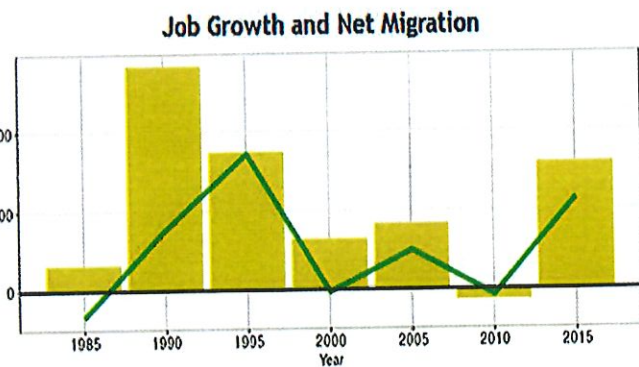
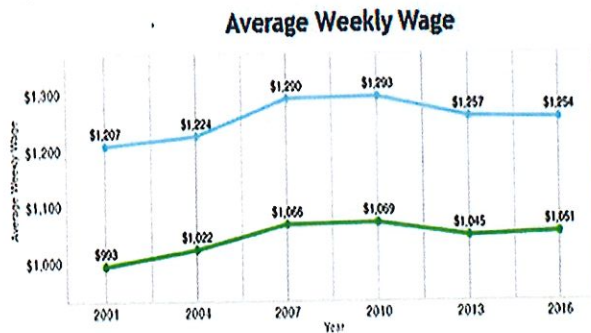
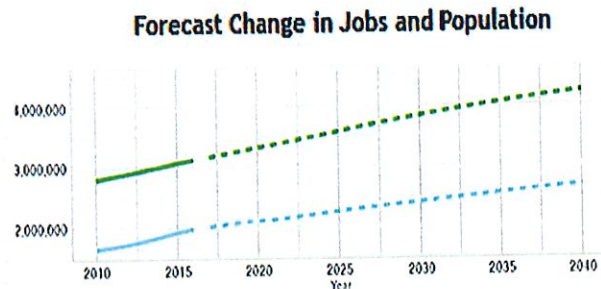
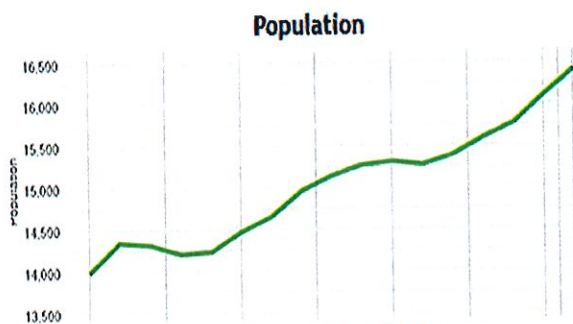
Paonia has been a Mayor-Board of Trustees form of government. Board incorporated a Town Administrator into its Municipal code. The Town Administrator is responsible for the day to day operations of the town. There are four positions which are appointed by the Board: Treasurer, Judge, Town Attorney and Town Clerk.

There are 7 Board of Trustee members including the Mayor who are elected at large. Board of Trustee meetings are held the 2nd and 4th Tuesday of each month with workshop items being handled at various posted times. There are other boards and commissions of the Town include the Planning Commission, Zoning Board and the Tree Board. Members of these boards and commissions are appointed by the Council.

The Town has three major departments: General Government/Administration, Public Works and Public Safety (Police).

Population and Demographics

Colorado Demographic Profiles



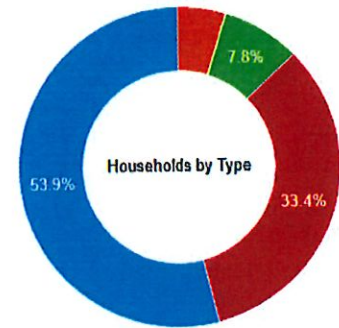
Population and Demographics Continued

COLORADO POPULATION ESTIMATES BY COUNTY, 2010-2018									
AREA	Jul-10	Jul-11	Jul-12	Jul-13	Jul-14	Jul-15	Jul-16	Jul-17	Jul-18
DELTA COUNTY	30889	30409	30509	30363	29986	29946	30387	30595	30935
Cedaredge	2248	2215	2211	2216	2177	2173	2208	2224	2260
Crawford	430	423	423	423	415	413	419	421	425
Delta	8897	8769	8837	8837	8683	8713	8817	8866	8951
Hotchkiss	942	927	926	926	909	904	917	924	933
Orchard City	3114	3070	3074	3076	3029	3014	3067	3096	3156
Paonia	1450	1428	1427	1430	1408	1400	1421	1429	1470
Unicorp. Area	13808	13577	13611	13455	13365	13329	13538	13635	13740

Delta County, Colorado Households by Type

Source: US Census 2017 ACS 5-Year Survey (Table S1101)

Type	Count	Average Size	Owned
All	12,119	2.4	71
Married	6,528	2.94	82.8
Non Family	4,045	1.15	60
Female	948	3.31	51.4
Male	598	3.46	47.8

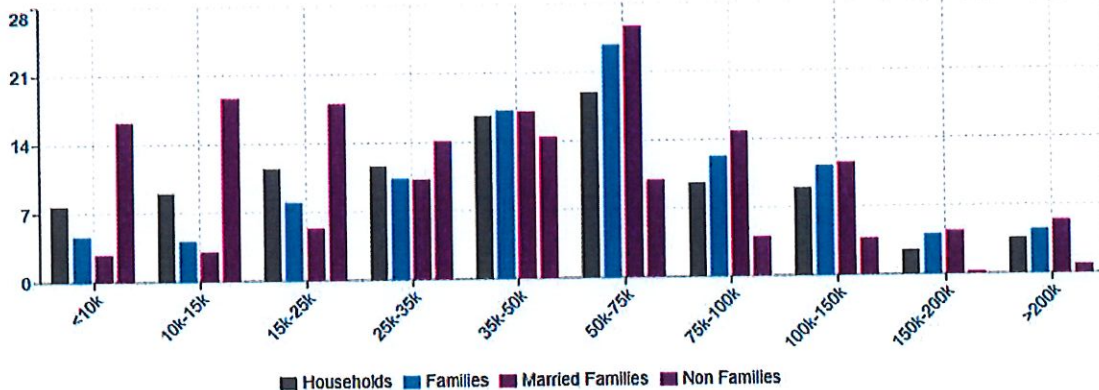


2.95 Average Family Size [?](#) 3.3% Unmarried (Opposite Sex) [?](#)
 2.4 Average Household Size [?](#) 0.2% Unmarried (Same Sex) [?](#)

Income by Household Type

Source: US Census 2017 ACS 5-Year Survey (Table S1901)

Delta County, Colorado Income by Household Type



Municipal Services provided by the Town of Paonia include: police protection, trash removal, water and wastewater collection and treatment, road maintenance and improvements, drainage, parks maintenance, and community development.

Other governmental services are provided through various agencies include: fire protection through the Paonia Volunteer Fire Department (Delta County FPD #2), North Fork Volunteer Ambulance Association, Paonia Public Library a branch office of the Delta County Library District, mosquito control through the Mosquito Abatement District. Recreation: Public swimming pool with Red Cross swimming lessons; lap swim time; water aerobics. Kids Kingdom playground. Paonia Skate Park and Apple Valley Park tennis courts in Paonia provided by North Fork Pool Park and Recreation District, and two cemetery's Paonia's Bethlehem Cemetery and Cedar Hill Cemetery are provided by the Cemetery Districts.

Schools include Paonia Elementary, Paonia Experiential Learning Academy (PELA), Paonia Junior High School, the Vision Charter Academy and Paonia High School, Tech College of the Rockies, North Fork School of Integrate Studies (NFSIS); all part of Delta County School District #50.

Health services include: doctors, dentists, pain management, osteopathic and occupational medicine, as well as a variety of holistic practitioners.

Transportation services are provided by All Points Transit. Private air transportation is available at the Paonia Airport; a Fixed Based Operation (FBO). Commercial transportation by air, bus and train are also readily accessible from Grand Junction and Montrose.

Space to Create Colorado is the first state driven initiative for affordable housing for artists and creative sector workers in the nation. Our mission is to develop affordable housing and work space, including commercial space, for artists and arts organizations and to position Colorado as the nation's leader in artist led community transformation in rural communities. Space to Create will facilitate the development of nine projects in eight regions in Colorado's rural, small town and mountain communities. This effort is led by the Colorado Office of Economic Development's Colorado Creative Industries, the Colorado Department of Local Affairs, the Boettcher Foundation, Artspace and History Colorado.

ELIGIBILITY SNAPSHOT

- Concentration of creative sector workforce
- Availability of historic buildings for adaptive re-use
- Available property for development
- Commitment of resources by local governing body
- Demonstrated ability to execute community-based initiatives
- Community with less than 50,000 population and geographically distant from urban areas.

GOALS

- Stimulate community and economic development in rural, small town and mountain communities by providing permanently affordable and financially sustainable workforce housing and working spaces for creative sector employment.
- Nine projects initiated across Colorado by 2019 will culminate in roughly \$45 million of investment in direct capital investment by multiple partners and agencies.

Paonia was the community selected for the Space to Create program in northwest Colorado recently, selected by the Colorado Office of Economic Development and International Trade, Colorado Creative Industries Division, and many others at the Mountain Harvest Festival. Space to Create Paonia will advance the creative sector workforce space which started with a feasibility study and community engagement work, and was followed by an arts market survey.

POLICIES AND PROCEDURES

Budget Process

Fund Types

Basis of Budget and Accounting

Budget Policies

Goals and Objectives

POLICIES AND PROCEDURES

BUDGET PROCESS

The mission of the budget process is to help the Board of Trustees make informed choices for the provision of services, acquisition and development of capital assets, and to promote citizen participation in the decision process.

The development of the budget is an on-going process that takes place throughout the entire year.

There are four principle elements to the budget process.

1. Development of broad long term goals that provide overall direction for the Town and serve as a basis for decision making.
2. Development of specific policies and strategies to assist the Town in achieving its goals.
3. Development of a financial plan and budget that allocates resources necessary to implement the specific policies and strategies to achieve long term goals.
4. Ongoing assessment of performance and progress that has been made towards achievement of the Town's goals.

BUDGET CALENDAR

Description	Administration	Department Head	Finance Officer	Public	Board of Trustees
Department Head Meetings	8/5-8/30	8/5-8/30	8/5-8/30		
Approval of the Budget Calendar	7/23		7/23		7/23
Preliminary Certification of Values due from County Assessor			8/26		
Budget Workshop (5:00 – 6:15)	8/27	8/27	8/27		8/27
Prepare Initial Budget by Town Administrator/Finance Officer	9/6		9/6		
Budget Workshop (5:00 – 6:15)	9/10	9/10	9/10		9/10
Budget Workshop (If needed) (6:00 – 9:00) CANCELLED	9/17	9/17	9/17		9/17
Budget Workshop (5:00 – 6:15) CANCELLED	9/24	9/24	9/24		9/24
Proposed Budget due to the Board	10/4		10/4		
Publish Notice of Budget Hearing	10/4		10/4		
Budget Special Meeting (5:00 – 6:15)	10/8	10/8	10/8		10/8
Budget Special Meeting (5:00 – 6:15)	10/15				10/15
Budget Special Meeting (5:00 – 6:15)	10/22	10/22	10/22	10/24	10/22
Budget Special Meeting (5:00 – 6:15)	11/4	11/4	11/4		11/4
Final Adjustments by Town Administrator to Finance Officer	11/8		11/8		
Budget Workshop (5:00 – 6:15)	11/12	11/12	11/12		11/12
Public Hearing - Proposed 2020 Budget-RESCHEDULED 26th					
Budget Special Meeting (5:00 – 8:00)	11/18	11/18	11/18		11/18
Preparation of Final Budget	11/20	11/20	11/20		
Public Hearing - Proposed 2020 Budget	11/26	11/26	11/26		11/26
Final Budget Review by Board	11/26	11/26	11/26		11/26
Final Certification of Values Due from County Assessor			12/10		
Resolution Adopting Budget	12/10		12/10		12/10
Resolution setting of Mill Levy	12/10		12/10		12/10
Resolution to Appropriate Sums of Money to Various Funds	12/10		12/10		12/10
Mill Levy Certification due to County			12/15		
Final Budget Document to State			12/31		

* Mill Levy will be determined based on good faith estimate and is subject to minor changes upon final certification.

(Note: Shaded areas indicate items that require Board of Trustee participation, discussion, or decision)

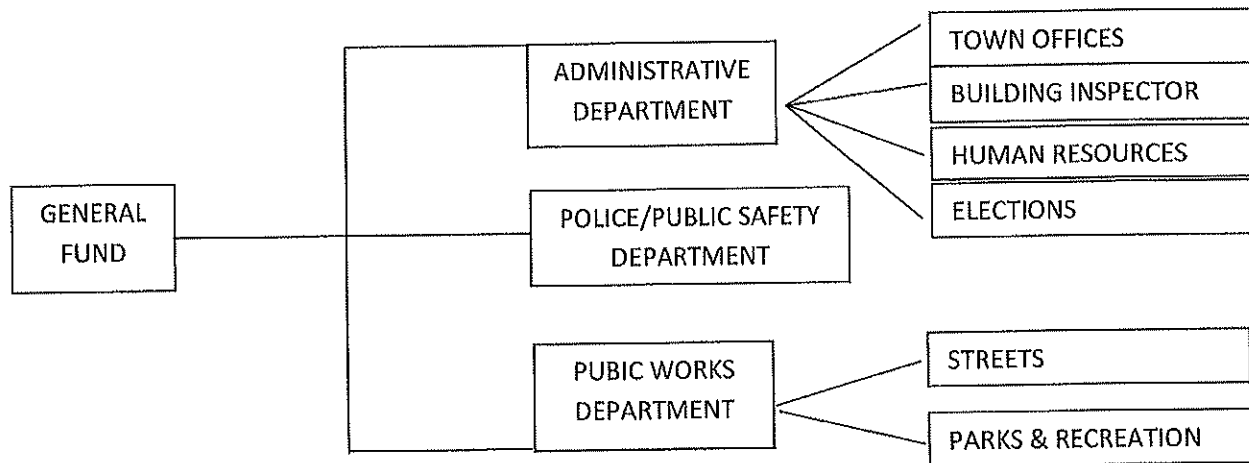
BUDGET GUIDE

The Annual Budget is an operational and financial plan designed to account for the provision of a number of services to the community and provide accountability for the appropriation of taxpayer funds. The focus of the budget is on programs and services provided by the Town.

The Annual Budget is broken down by fund and within each fund by functional area (department) and/or program. Departments include broad categories such as Administrative. Programs describe a specific area of the Department such as Building Inspector.

Each FUND contains a summary of all fund expenditures, each DEPARTMENT contains a summary of the program expenditures and each PROGRAM contains a summary of the program expenses, a narrative on the purpose of the program, goal and objectives, and line item budget information.

Example:



FUND TYPES

Governmental Funds

General Fund: The General Fund is the Town's major operating fund. All revenues, by law or administrative control, that are not in otherwise designated funds are deposited in the General Fund. The General Fund is used to provide for Administration, Community Development, General Government, Public Safety, and Parks and Recreation services. The primary source of revenue for the General Fund is taxes.

Space to Create Fund: The Space to Create Fund is used to account for monies received by the Town from Grants specifically designated for the Space to Create Campaign.

Conservation Trust Fund: The Conservation Trust Fund is used to account for monies received by the Town from Lottery proceeds. These funds are restricted for use in the acquisition, development and maintenance of new park and conservation sites or for capital improvements and maintenance of any existing public site for recreational purposes.

Capital Improvement Fund: The Capital Improvement Fund is funded by 1% of the 2% town sales tax and used to account for capital projects or capital purchases.

Sidewalk Fund: The Sidewalk Fund is funded by a \$3.00 fee assessed monthly on in-town residents only, via utility billing, and will be used to repair and replace existing sidewalks.

Enterprise Funds

Enterprise funds are defined as being government owned businesses authorized to issue its own revenue bonds and receiving under ten percent of its annual revenue in grants from all Colorado state and local governments. These are self-sustaining funds. Revenues are generated from fees and expenses disbursed from the same fund. Funds are not intermingled with other enterprise funds.

Water Fund: The Town operates two water treatment facilities. The upper system, known as the 2-Million Gallon (2MG) water treatment plant, services mostly the out-of-town water companies and the northeast end of town. The lower system, known as the 1-Million Gallon (1MG) water treatment plant, services mostly Town proper. The primary sources of revenue are charges for service for operational expenses. This fund is used to account for the revenues and expenses associated with the water treatment and delivery system. Repayment of loans for the upper and lower (2MG/1MG) water treatment facilities are included in this fund.

Sewer Fund: The Town operates a wastewater treatment and collection system. This fund is used to account for the revenues and expenses associated with the wastewater system. The sewer system is funded by revenues received from charges for service. Repayment of loans for the Wastewater Treatment facility is included in this fund.

Trash Fund: The Trash fund is technically part of the Sewer Enterprise fund, however to keep appropriations and expenses from intermingling, the Town budgets these funds separately. The Trash Fund is used to account for revenues and expenses associated with the collection of trash. Charges for the service are the only revenue source.

BASIS OF BUDGET AND ACCOUNTING

Formal budget accounting is used as a management control tool by the Town. An annual operating budget is adopted each year through passage of an annual budget resolution. The basis of accounting used to prepare the governmental and proprietary fund type budget is the same method as used for financial statement purposes (GAAP) except that non-cash transactions such as depreciation and amortization, are excluded from the budget. Expenditure appropriations are adopted by the Board of Trustees and may not be exceeded on a total fund basis, unless a supplementary appropriation resolution is approved by the Board of Trustees. The Board of Trustees must also approve transfers of appropriated funds from one department to another department by resolution. The Finance Committee is authorized to transfer budgeted amounts from one program to another within a department.

The modified accrual basis of accounting is used by all governmental fund types. Principal and interest on general long-term debt are recorded as fund liabilities when due. Revenues susceptible to accrual are property taxes, sales taxes, franchise taxes, licenses, interest revenue and charges for services. Fines and permit revenues are not susceptible to accrual because generally they are not measurable until received in cash. The accrual basis of accounting is utilized by enterprise fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Principal and interest on enterprise long-term debt are recorded as fund liabilities when due.

FINANCIAL POLICIES

The Town is accountable to its citizens for the use of public funds. Resources need to be used wisely to ensure adequate funding for current and long term needs of the community. Financial policies are developed in order to provide the resources necessary to accomplish the Town's goals while maintaining fiscal stability. These policies should be reviewed and updated annually to ensure their applicability toward achievement of the Town's goals.

Balanced Operating Budget

The Town is required to adopt a balanced budget where operating revenues are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that would result in a budget imbalance will require budget revision, rather than spending un-appropriated surpluses or designated reserves to support ongoing operations. Any year end operating surpluses will revert to un-appropriated balances for use in maintaining reserve levels set by policy and the balance will be available for capital projects and/or "one-time only" expenditures.

Reserve Policies

Operating Reserves - An operating reserve will be maintained in the General Fund and Enterprise Funds in an amount equal to 25% to 50% of the current year's expenditures, excluding transfers. This reserve may be used to provide a temporary source of funds to offset unanticipated reductions in revenues or short term increase in expenditures. Revenue shortfalls or ongoing increases in operational expenses need to be addressed quickly in order to avoid negative impacts on the Town's fiscal stability. Operating reserves also provide a source of funds to provide for adequate cash flow needs of the Town. Operating reserves should be replaced as soon as possible after use.

Other Reserves - Reserves in other funds will be established in amounts required by law, bond and loan documents, or as deemed appropriate by the Board of Trustees.

Emergency Reserves - An emergency reserve in the amount of 3% of the Fiscal Year Spending Limit, excluding debt service, as required by TABOR (Article X, Section 20 of the Colorado Constitution) will be maintained. Emergency reserves are limited in use and cannot be used to offset a downturn in economic conditions, revenue shortfalls, and increases in salaries and benefits.

Capital Policies

A one-year Capital Improvement Plan is prepared and updated on an annual basis. Revenue sources for each project will be identified in the Plan as well as ongoing operating requirements for each capital investment. The town will be moving toward creating and maintaining a five-year Capital Improvement Plan in the coming year.

Debt Policies

Although a portion of the Town's capital investments are funded from grants, general tax revenues, and user fees, the Town may borrow funds to finance capital improvements. The issuance of bonds or other securities generates financial resources to fund capital projects and also obligates future revenue for repayment of the bonds. Debt service is the annual payment of principal and interest on these borrowed funds.

Pursuant to the Colorado Revised Statute, the Town of Paonia may borrow money and issue securities for short-term notes, general obligation bonds, revenue bonds, industrial development revenue bonds, bonds for special or local improvement districts and any other like securities. There is no limitation on the amount of bonds or other securities the Town may issue except as may be stated in the documents related to issuance of debt and subject to voter approval in the case of general obligation debt.

The issuance of debt may limit the Town's flexibility to respond to changing service priorities and revenue flows and therefore should be managed prudently in order to maintain a sound fiscal position and protect credit quality.

The amount of debt that the Town has at any given time will be a function of its ability to service that debt through the operating budget or a dedicated revenue source without diminishing the resources necessary for other non-capital priorities and the desire to maintain a high-quality credit rating while sustaining overall financial health. Yet, at the same time, the Town recognizes that in order to meet its mission and strategic objectives, investment in the form of capital is often necessary and such investment may necessitate the incurrence of debt.

Revenue Policies

Property Taxes - Statutory and Constitutional Limitations. Due to imposition of limitations on the mill levy and tax revenues through statutory and constitutional requirements, the mill levy has been reduced by a temporary tax credit over the last 10 years. In 2013 the town approved a ballot issue removing the Town from the statutory property tax revenue limitations of CRS 29-1-301, et seq. (the "5.5%" limit), allowing the town to earn the entire mill levy of 8.322%. Approval by the voters is required for an increase in the mill levy. Property tax revenues increase as a result of growth in the Town from new construction and annexations.

One-time Revenues. On-going revenues should equal or exceed on-going expenditures. To the extent feasible, one time revenues will be applied toward one time expenditures and not used to finance ongoing programs.

Charges for Services. Charges for services shall be reviewed on an annual basis and may be adjusted periodically in order to offset the cost of providing those services.

Diversification of Revenues. The Town shall continue to diversify its revenue sources in order to encourage financial stability and avoid becoming overly reliant on a specific segment of the Town's revenue base.

Expenditure Policies

Personnel Costs - Salaries. Town of Paonia employee compensation will be comparable to other governmental entities with similar characteristics to Paonia including population, services provided, and economic conditions. In addition, positions with similar duties and responsibilities in the private sector in the relevant recruiting area will be taken into account. Salary and pay range adjustments are based on a ratio of increases in the market and individual employee performance.

Performance Measurements. The Board of Trustees and staff will identify areas where the measurement of performance will provide them and the public with useful information about the effectiveness and efficiency of the Town's use of resources. The purpose of performance measures is to provide data to improve quality of services and/or provide services in a more cost effective manner.

Contingency Policies

Unanticipated Expenses, Revenue Shortfalls. Maintain a contingency fund equal to 50% of current year's General Fund expenditures, excluding transfers, for contingency to be used to offset unanticipated expenses or shortfalls in revenue.

Use of Contingency Funds. Use of contingency funds for unanticipated expenses are to be approved by the Board of Trustees.

Goals and Objectives

The establishment of goals and objectives is the most critical component of preparing and adopting a budget. These goals and objectives help guide the development of the budget and allocation of resources. Goals and objectives take into account input from the public, elected officials and staff. A summary of the goals and critical issues identified as part of this process are included in the budget transmittal letter.

BUDGET OVERVIEW

Resolution to Adopt Budget

Resolution to Set Mill Levies

Summary of All Funds

Personnel Summary

RESOLUTION 2019-20
Resolution to Adopt Budget

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF PAONIA, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY 2020 AND ENDING THE LAST DAY OF DECEMBER 2020.

WHEREAS, the Board of Trustees for the Town of Paonia, Colorado, appointed J. Corinne Ferguson, Interim Town Administrator and Cindy Jones, Finance Officer to prepare and submit a proposed budget to said governing body at the time; and

WHEREAS, J. Corinne Ferguson, Interim Town Administrator and Cindy Jones, Finance Officer, has submitted a proposed budget to this governing body on October 23, 2019 for its consideration; and

WHEREAS, upon due and proper notice, published and posted in accordance with the law, said proposed budget was open for inspection by the Public at a designated place, a public hearing was held on November 26, 2019, interested taxpayers were given the opportunity to file or register objection to said proposed budget; and

WHEREAS, the Board of Trustees has made provision therein for the balance on hand and probable revenues equal to or greater than the total proposed expenditures as set forth in said budget; and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town, and;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Town of Paonia, Colorado;

Section 1. That estimated expenditures for each fund are as follows:

• General Fund	\$1,160,742
• Pass Through Grant Fund	\$ 335,000
• Space-to-Create Fund	\$ 195,200
• Conservation Trust	\$ 9,008
• Capital Improvement Fund	\$ 198,750
• Enterprise Fund	<u>\$1,708,498</u>
For a total of	\$3,607,198

Section 2. That estimated revenues and prior year surplus for each fund are as follows:

• General Fund	\$1,160,742
• Prior Year Surplus	<u>\$ 291,015</u>
• Total	\$1,451,757
• Pass Through Grant Fund	\$ 335,000
• Prior Year Surplus	<u>\$ 0</u>
• Total	\$ 335,000
• Space-to-Create Fund	\$ 195,200
• Prior Year Surplus	<u>\$ 0</u>
• Total	\$ 195,200
• Conservation Trust	\$ 9,008
• Prior Year Surplus	<u>\$ 0</u>
• Total	\$ 9,008
• Capital Improvement Fund	\$ 198,750
• Prior Year Surplus	<u>\$ 44,892</u>
• Total	\$ 243,642
• Enterprise Fund	\$1,708,498
• Prior Year Surplus	<u>\$ 681,813</u>
• Total	\$2,390,311
For a total of	\$4,624,918

Section 3. That the budget as submitted and herein above summarized by fund, the same is hereby approved and adopted as the Budget of the Town of Paonia, Colorado, for the year 2020.

Section 4. For the purpose of meeting all expenditures of the General Fund during the 2020 budget year, there is hereby levied a tax of 8.322 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2020; and

Section 5. The Town Administrator and the Finance Officer of the Town of Paonia are hereby authorized and directed to immediately certify to the Board of County Commissioners of Delta County, Colorado, the gross mill levy and the net mill levy for the Town of Paonia hereinabove determined and set.

Section 6. For the purpose of paying the necessary expenses and liabilities of the Town of Paonia for the fiscal year beginning January 1, 2020, and for the purpose of appropriating monies to pay the sums set forth in the Budget of the Town, there is hereby appropriated from the balance on hand and the probable revenue of each fund to each fund for the ensuing year, the sum hereafter set for the following purposes:

GENERAL FUND: For the purpose of paying for General Government, Public Safety, Streets and Highways, Health and Welfare, Culture and Recreation, Inter-fund Transfers, maintaining and improving the sidewalks, maintaining and improving the streets, and other legal purposes, the sum of \$1,160,742;

PASS-THROUGH-GRANT FUND: For the purpose of Pass-through grants which are those grants that are received by a recipient government to transfer to or spend on behalf of a secondary recipient, the sum of \$885,000.

SPACE-TO-CREATE FUND: For the purpose of collaborative effort to provide affordable workforce housing and working spaces for creative sector and other acceptable uses as determined by the State of Colorado, the sum of \$196,200;

CONSERVATION TRUST FUND: For the purpose of improving open space and other acceptable uses as determined by the State of Colorado, the sum of \$9,008;

SALES TAX CAPITAL IMPROVEMENT FUND: For the purpose of acquiring, constructing, improving, extending, and maintaining capital facilities of the Town funded by a 1% sales tax, the sum of \$198,760;

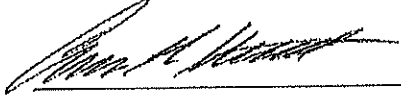
ENTERPRISE FUND: For the purpose of maintaining, operating, improving and extending the water and sewer systems of the Town the sum of \$1,708,498;

Section 7. That the Budget as hereby approved and adopted, shall be signed by the Board of Trustees and made part of the public records of the Town.

Adopted this 10th day of December 2019

Attest:


J. Corinne Ferguson, Town Clerk


Charles Stewart, Mayor



RESOLUTION 2019-21
Resolution to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PAONIA, COLORADO FOR THE 2020 BUDGET YEAR.

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$133,063; and

WHEREAS, the 2019 valuation for assessment for the Town of Paonia, Colorado as certified by the County Assessor(s) is \$15,898,348; and


NOW, THEREFORE, be it resolved by the Board of Trustees of the Town of Paonia, Colorado;

That for the purpose of meeting all general operating expenses of the Town of Paonia, Colorado during the 2020 budget year, there is hereby levied a tax of 8.322 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2019; and

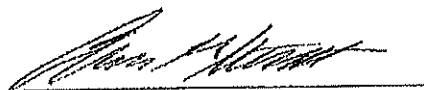
That the Town Clerk is hereby authorized and directed to immediately certify to the Board of County Commissioners of Delta County, Colorado, the mill levies for the Town of Paonia, Colorado as herein above determined and set.

Adopted this 10th day of December 2019.

Attest:



J. Corinne Ferguson, Town Clerk



Charles Stewart, Mayor



SUMMARY OF ALL FUNDS

Revenues for all funds for 2020 are budgeted at \$3.6 million. Expenditures are budgeted at \$3.6 million. The following tables summarize the revenues and expenses for the Town of Paonia by fund.

SUMMARY BY FUND

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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TOTAL BUDGET SUMMARY					
BEGINNING RESERVE	3,185,613.60	1,603,092.86	1,603,092.86	1,603,092.86	1,017,719.48
INCOME	3,109,598.81	3,055,789.00	2,297,419.66	2,932,765.00	3,607,198.65
EXPENSE	3,315,505.88	3,095,438.77	2,248,254.39	3,381,450.38	3,607,198.65
AUDIT ADJUSTMENT	(567,759.30)	-	-	-	-
NET CHANGE	(773,666.37)	(39,649.77)	49,165.27	(448,685.38)	(0.00)
ENDING RESERVE	2,411,947.23	1,563,443.09	1,652,258.13	1,154,407.48	1,017,719.47

PERSONNEL SUMMARY

STAFFING LEVELS

The Administration Department is staffed by the Town Administrator, Town Clerk, Deputy Clerk, and Finance Officer. In addition, there are six Trustee members, the Mayor, and the Town Attorney.

FULL TIME	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Town Administrator	0	0	0	1	1	1	1	1	1	1
Town Clerk	1	1	1	1	0	1	1	1	1	X
Deputy Clerk	0	1	1	1	1	0	0	0	1	1
Assistant Clerk	0	0	0	0	0	0	0	0	0	1
Assistant to Admin	0	0	0	0	0	0	0	0	0	1
Finance Officer	1	1	1	1	1	1	1	1	1	1
PART TIME										
Deputy Clerk	1	0	0	0	0	0	0	0	0	0
Assistant	0	0	0	0	0	1	1	1	0	0
Building Official	0	1	1	1	1	1	1	1	1	1
Treasurer	0	0	0	0	0	1	1	1	1	1
Elected Officials	7	7	7	7	7	7	7	7	7	7
CONTRACT SERVICES										
Town Attorney	1	1	1	1	1	1	1	1	1	1
TOTAL	11	12	12	13	12	14	14	14	13	15

The following table shows the total staffing for all operations of the Police/Public Safety Department. Staffing for Police/Public Safety operations is 7 employees which includes 6 full time employees and 1 Municipal Judge.

FULL TIME	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Police Chief	1	1	1	1	1	0	1	1	1	1
Sergeant	1	1	1	1	1	1	0	0	1	1
Investigator	0	0	1	1	1	0	1	1	0	0
Police Officers	3	3	2	1	0	1	1	1	2	3
PART TIME										
Municipal Judge	1	1	1	1	1	1	1	1	1	1
Police Officer	0	0	0	0	0	0	1	1	1	0
Code Enforcement	0	1	1	1	1	0	0	0	0	0
TOTAL	7	7	7	6	5	3	5	5	6	7

The Public Works Department includes staffing for General Fund operations as well as Enterprise Fund operations. The following table shows the total staffing for all operations of the Department.

FULL TIME	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Public Works Director	1	1	1	1	1	1	1	1	1	1
Public Works Supervisor	0	0	0	0	0	0	0	0	0	1
Utility Assistant	0	0	0	0	0	0	0	0	0	1
Maintenance Labor	6	6	6	6	5	4	4	4	5	4
PART TIME										
Maintenance Labor	1	1	1	1	1	0	1	1	1	0
Seasonal Maint. Labor	1	1	1	0	0	0	0	0	0	0
TOTAL	9	9	9	8	7	5	6	6	7	7

ADMINISTRATIVE

PR RPT DETAIL	3%	ADMIN	ADMIN	BUILDING	LAW	LAW	STREETS	PARKS	WATER	SEWER	GARBAGE
	ANNUAL	10-41-01	10-41-03	12-43-03	1-42-02	1-42-03	1-45-02	1-46-02	2-50-03	3-51-03	3-52-03
TOWN ADMIN	2080		10%	5%					40%	35%	10%
WAGES	35.50	73,840.00	-	7,384.00	3,692.00	-	-	-	29,536.00	25,844.00	7,384.00
TAXES		5,870.28	-	587.03	293.51	-	-	-	2,348.11	2,054.60	587.03
BENEFITS		7,379.28	-	1,106.89	368.96	-	-	-	2,951.71	1,844.82	1,106.89
TOTAL		87,089.56	-	9,077.92	4,354.48	-	-	-	34,835.82	29,743.42	9,077.92
FINANCE	2080		20%						45%	20%	15%
WAGES	30.00	62,400.00	-	12,480.00	-	-	-	-	28,080.00	12,480.00	9,360.00
TAXES		4,960.80	-	992.16	-	-	-	-	2,232.36	992.16	744.12
BENEFITS		17,485.26	-	3,497.05	-	-	-	-	7,868.37	3,497.05	2,622.79
TOTAL		84,846.06	-	16,969.21	-	-	-	-	38,180.73	16,969.21	12,726.91
DEPUTY	2080		10%						45%	30%	15%
WAGES	16.25	34,125.00	-	3,412.50	-	-	-	-	15,356.25	10,237.50	5,118.75
TAXES		2,712.94	-	271.29	-	-	-	-	1,220.82	813.88	406.94
BENEFITS		528.44	-	52.84	-	-	-	-	237.80	158.53	79.27
TOTAL		37,366.38	-	3,736.64	-	-	-	-	16,814.87	11,209.91	5,604.96
ASST	2080		10%			15%			50%	25%	
WAGES	15.25	32,025.00	-	3,202.50	-	4,803.75	-	-	16,012.50	8,006.25	-
TAXES		2,545.99	-	254.60	-	381.90	-	-	1,272.99	636.50	-
BENEFITS		12,614.44	-	1,261.44	-	1,892.17	-	-	6,307.22	3,153.61	-
TOTAL		47,185.43	-	4,718.54	-	7,077.81	-	-	23,592.71	11,796.36	-
ASST TO ADMIN	2080		35%						35%	25%	5%
WAGES	15.75	33,075.00	-	11,576.25	-	-	-	-	11,576.25	8,268.75	1,653.75
TAXES		2,629.46	-	920.31	-	-	-	-	920.31	657.37	131.47
BENEFITS		7,566.44	-	2,648.25	-	-	-	-	2,648.25	1,891.61	378.32
TOTAL		43,270.90	-	15,144.82	-	-	-	-	15,144.82	10,817.73	2,163.55
TREASURER			100%								
WAGES		1,200.00	-	1,200.00	-	-	-	-	-	-	-
TAXES		91.80	-	91.80	-	-	-	-	-	-	-
BENEFITS		-	-	-	-	-	-	-	-	-	-
TOTAL		1,291.80	-	1,291.80	-	-	-	-	-	-	-
ADMIN											
WAGES		236,665.00	-	39,255.25	3,692.00	-	4,803.75	-	100,561.00	64,836.50	23,516.50
TAXES		18,811.27	-	3,117.19	293.51	-	381.90	-	7,994.60	5,154.50	1,869.56
BENEFIT		45,573.86	-	8,566.49	368.96	-	1,892.17	-	20,013.35	10,545.62	4,187.27
TOTAL		301,050.13	-	50,938.93	4,354.48	-	7,077.81	-	128,568.95	80,536.63	29,573.33

PUBLIC SAFETY

PR RPT DETAIL	3%	ADMIN	ADMIN	BUILDING	LAW	LAW	STREETS	PARKS	WATER	SEWER	GARBAGE
	ANNUAL	10-41-01	10-41-03	12-43-03	1-42-02	1-42-03	1-45-02	1-46-02	2-50-03	3-51-03	3-52-03
CHIEF		2080				100%					
WAGES	30.00	62,400.00	-	-	-	62,400.00	-	-	-	-	-
TAXES		7,768.80	-	-	-	7,768.80	-	-	-	-	-
BENEFITS		26,003.04	-	-	-	26,003.04	-	-	-	-	-
TOTAL		96,171.84	-	-	-	96,171.84	-	-	-	-	-
SERGEANT		2080				100% PROMOTION					
WAGES	22.00	45,638.00	-	-	-	45,638.00	-	-	-	-	-
TAXES		5,472.43	-	-	-	5,472.43	-	-	-	-	-
BENEFITS		1,298.04	-	-	-	1,298.04	-	-	-	-	-
TOTAL		52,408.47	-	-	-	52,408.47	-	-	-	-	-
OFFICER		2080				100%					
WAGES	20.00	44,090.00	-	-	-	44,090.00	-	-	-	-	-
TAXES		5,222.78	-	-	-	5,222.78	-	-	-	-	-
BENEFITS		6,960.68	-	-	-	6,960.68	-	-	-	-	-
TOTAL		56,273.45	-	-	-	56,273.45	-	-	-	-	-
SRO		2080				100%					
WAGES	19.00	34,013.50	-	-	-	34,013.50	-	-	-	-	-
TAXES		4,079.16	-	-	-	4,079.16	-	-	-	-	-
BENEFITS		1,075.64	-	-	-	1,075.64	-	-	-	-	-
TOTAL		39,168.30	-	-	-	39,168.30	-	-	-	-	-
OFFICER		2080				100%					
WAGES	19.00	40,964.00	-	-	-	40,964.00	-	-	-	-	-
TAXES		4,945.51	-	-	-	4,945.51	-	-	-	-	-
BENEFITS		1,214.84	-	-	-	1,214.84	-	-	-	-	-
TOTAL		47,124.35	-	-	-	47,124.35	-	-	-	-	-
KOLMAN						100%					
WAGES		3,600.00	-	-	-	3,600.00	-	-	-	-	-
TAXES		286.20	-	-	-	286.20	-	-	-	-	-
TOTAL		3,886.20	-	-	-	3,886.20	-	-	-	-	-
POLICE & MUNICIPAL JUDGE											
WAGES		230,705.50	-	-	-	227,105.50	3,600.00	-	-	-	-
TAX COSTS		27,774.87	-	-	-	27,488.67	286.20	-	-	-	-
BENEFIT COSTS		36,552.24	-	-	-	36,552.24	-	-	-	-	-
TOTAL		295,032.60	-	-	-	291,146.40	3,886.20	-	-	-	-

PUBLIC WORKS/UTILITIES

PR RPT DETAIL	3%	ADMIN	ADMIN	BUILDING	LAW	LAW	STREETS	PARKS	WATER	SEWER	GARBAGE
	ANNUAL	10-41-01	10-41-03	12-43-03	1-42-02	1-42-03	1-45-02	1-46-02	2-50-03	3-51-03	3-52-03
PW DIRECTOR		2080							70%	30%	
WAGES	35.50	73,840.00	-	-	-	-	-	-	51,688.00	22,152.00	-
TAXES		5,870.28	-	-	-	-	-	-	4,109.20	1,761.08	-
BENEFITS		31,897.23	-	-	-	-	-	-	22,328.06	9,569.17	-
TOTAL		111,607.51	-	-	-	-	-	-	78,125.26	33,482.25	-
UT ASST		2080	MAINT II						70%	30%	
WAGES	18.50	38,311.00	-	-	-	-	-	-	26,817.70	11,493.30	-
TAXES		3,045.72	-	-	-	-	-	-	2,132.01	913.72	-
BENEFITS		18,760.44	-	-	-	-	-	-	13,132.31	5,628.13	-
TOTAL		60,117.16	-	-	-	-	-	-	42,082.02	18,035.15	-
SUPERVISOR		2080					45%	45%			10%
WAGES	20.50	42,489.75	-	-	-	-	19,120.39	19,120.39	-	-	4,248.98
TAXES		3,377.94	-	-	-	-	1,520.07	1,520.07	-	-	337.79
BENEFITS		6,700.81	-	-	-	-	3,015.36	3,015.36	-	-	670.08
TOTAL		52,568.49	-	-	-	-	23,655.82	23,655.82	-	-	5,256.85
LABOR		2080	MAINT I				40%	35%			25%
WAGES	17.75	37,417.00	-	-	-	-	14,966.80	13,095.95	-	-	9,354.25
TAXES		2,974.65	-	-	-	-	1,189.86	1,041.13	-	-	743.66
BENEFITS		10,859.21	-	-	-	-	4,343.68	3,800.72	-	-	2,714.80
TOTAL		51,250.86	-	-	-	-	20,500.35	17,937.80	-	-	12,812.72
T.DRIVER		2080	RDRIVER								100%
WAGES	18.50	38,850.00	-	-	-	-	-	-	-	-	38,850.00
TAXES		3,088.58	-	-	-	-	-	-	-	-	3,088.58
BENEFITS		10,765.74	-	-	-	-	-	-	-	-	10,765.74
TOTAL		52,704.32	-	-	-	-	-	-	-	-	52,704.32
T.LABOR		2080	MAINT I				10%	10%			80%
WAGES	15.75	33,153.75	-	-	-	-	3,315.38	3,315.38	-	-	26,523.00
TAXES		2,635.72	-	-	-	-	263.57	263.57	-	-	2,108.58
BENEFITS		7,814.81	-	-	-	-	781.48	781.48	-	-	6,251.85
TOTAL		43,604.28	-	-	-	-	4,360.43	4,360.43	-	-	34,883.42
LABOR		2080					40%	35%			25%
WAGES	18.50	40,071.00	-	-	-	-	16,028.40	14,024.85	-	-	10,017.75
TAXES		3,185.64	-	-	-	-	1,274.26	1,114.98	-	-	796.41
BENEFITS		14,352.50	-	-	-	-	5,741.00	5,023.37	-	-	3,588.12
TOTAL		57,609.14	-	-	-	-	23,043.66	20,163.20	-	-	14,402.29
PUBLIC WORKS											
WAGES		191,981.50	-	-	-	-	53,430.96	49,556.56	-	-	88,993.98
TAXES		15,262.53	-	-	-	-	4,247.76	3,939.75	-	-	7,075.02
BENEFITS		50,493.07	-	-	-	-	13,881.53	12,620.94	-	-	23,990.60
TOTAL		257,737.10	-	-	-	-	71,560.25	66,117.25	-	-	120,059.59

TRUSTEE

PR RPT DETAIL	3%	ADMIN	ADMIN	BUILDING	LAW	LAW	STREETS	PARKS	WATER	SEWER	GARBAGE	
	ANNUAL	10-41-01	10-41-03	12-43-03	1-42-02	1-42-03	1-45-02	1-46-02	2-50-03	3-51-03	3-52-03	
MAYOR		50%								25%	25%	
WAGES	2,400.00	1,200.00	-		-	-	-	-	600.00	600.00	-	
TAXES	183.60	91.80	-		-	-	-	-	45.90	45.90	-	
TOTAL	2,583.60	1,291.80	-		-	-	-	-	645.90	645.90	-	
MAYOR PRO TEM		50%								25%	25%	
WAGES	1,200.00	600.00	-		-	-	-	-	300.00	300.00	-	
TAXES	91.80	45.90	-		-	-	-	-	22.95	22.95	-	
TOTAL	1,291.80	645.90	-		-	-	-	-	322.95	322.95	-	
TRUSTEE		50%								25%	25%	
WAGES	1,200.00	600.00	-		-	-	-	-	300.00	300.00	-	
TAXES	91.80	45.90	-		-	-	-	-	22.95	22.95	-	
TOTAL	1,291.80	645.90	-		-	-	-	-	322.95	322.95	-	
TRUSTEE		100%										
WAGES	1,200.00	1,200.00	-		-	-	-	-	-	-	-	
TAXES	91.80	91.80	-		-	-	-	-	-	-	-	
TOTAL	1,291.80	1,291.80	-		-	-	-	-	-	-	-	
TRUSTEE		100%										
WAGES	1,200.00	1,200.00	-		-	-	-	-	-	-	-	
TAXES	91.80	91.80	-		-	-	-	-	-	-	-	
TOTAL	1,291.80	1,291.80	-		-	-	-	-	-	-	-	
TRUSTEE		100%										
WAGES	1,200.00	1,200.00	-		-	-	-	-	-	-	-	
TAXES	91.80	91.80	-		-	-	-	-	-	-	-	
TOTAL	1,291.80	1,291.80	-		-	-	-	-	-	-	-	
TOWN BOARD												
WAGES	9,600.00	7,200.00	-		-	-	-	-	1,200.00	1,200.00	-	
TAXES	734.40	550.80	-		-	-	-	-	91.80	91.80	-	
BENEFITS												
TOTAL	10,334.40	7,750.80	-		-	-	-	-	1,291.80	1,291.80	-	

SUMMARY

PR RPT DETAIL	ANNUAL	ADMIN	ADMIN	BUILDING	LAW	LAW	STREETS	PARKS	WATER	SEWER	GARBAGE
		10-41-01	10-41-03	12-43-03	1-42-02	1-42-03	1-45-02	1-46-02	2-50-03	3-51-03	3-52-03
WAGES	781,103.00	7,200.00	39,255.25	3,692.00	227,105.50	8,403.75	53,430.96	49,556.56	180,266.70	99,681.80	112,510.48
INCREASES	53,684.80	-	1,664.00	191.36	18,345.60	-	3,750.24	3,378.96	6,478.16	3,725.28	16,151.20
TAX COSTS	71,499.07	550.80	3,117.19	293.51	27,488.67	668.10	4,247.76	3,939.75	14,327.60	7,921.10	8,944.58
BENEFIT COSTS	183,276.84	-	8,566.49	368.96	36,552.24	1,892.17	13,881.53	12,620.94	55,473.72	25,742.93	28,177.87
TOTAL	1,035,878.90	7,750.80	50,938.93	4,354.48	291,146.40	10,964.01	71,560.25	66,117.25	250,068.02	133,345.83	149,632.92

BENEFITS

Benefits for full time town staff (after their six (6) month probation) include the following:

- PW Director and Chief receive \$100.00/mo. cell phone allowance, Administrator/Town Clerk and Finance Officer receive \$60.00/mo. Cell phone allowance, all other employees receive a \$25.00/mo. cell phone allowance;
- Paid time off (PTO);
- Health Insurance (currently with Rocky Mountain Health Plans - RMHMO) (exception: eligible the first of the month following sixty (60) days);
- \$10,000 Life Insurance (up to 2014 with Kansas City Life, changed to MetLife as of 2015, changed to The Hartford as of 2019);
- In 2014, the Town converted from a 401(a) Money Purchase Plan with Dreyfus to a 457(b) Plan with Mutual of Omaha. The Town contributes 5% of base salary for Administration and Public Works and 2% contribution of base salary for Public Safety;
- For Public Works employees a \$200.00 clothing allowance paid at the beginning of each year;
- For Public Works employees a \$100.00 boot allowance reimbursed after purchase;
- For Public Safety employees uniforms and duty weapon are provide;

Optional Benefits:

- Dental and Vision Insurance (2014 was paid by employees but included with Health Insurance, 2015 are now optional individual plans.)
- AFLAC and additional Life Insurance (up to 2014 with Liberty National changed to MetLife as of 2015 changed to The Hartford as of 2019)

GENERAL FUND

Administration Income / Expenditures

Building Income/Expenditures

Public Safety Income / Expenditures

Park Income / Expenditures

Street Income / Expenditures

Street Capital Income / Expenditures

Sidewalk Capital Income / Expenditures

General Fund Balance Summary

GENERAL FUND

Administration-Income / Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - ADMINISTRATION					
PROPERTY TAXES	99,660.85	100,999.00	99,454.53	100,405.00	133,063.00
SALES TAX - TOWN	34,089.93	65,490.00	30,742.00	30,742.00	17,730.00
PENALTY & INTEREST	268.57	450.00	272.63	333.00	300.00
DELINQUENT TAX	6.43	100.00	15.24	16.00	50.00
LIQUOR LICENSES	6,732.00	4,500.00	2,875.00	3,050.00	4,000.00
SPECIAL REVIEWS	2,350.00	2,000.00	6,547.97	6,548.00	2,000.00
INTEREST INCOME	13,123.62	12,800.00	8,460.04	11,610.00	11,200.00
LATE CHARGES	6,533.45	7,500.00	6,283.62	7,730.00	8,500.00
OTHER INCOME	820.80	500.00	246.15	247.00	250.00
REFUND OF EXP	3,585.52	-	9,098.88	9,100.00	-
RESTITUTION	8,127.10	3,000.00	8,929.16	10,400.00	10,200.00
	175,298.27	197,339.00	172,925.22	180,181.00	187,293.00

GENERAL FUND - ADMINISTRATION					
TOTAL PAYROLL	22,797.88	45,329.00	32,016.64	39,455.00	58,711.00
WORK COMP	349.00	350.00	213.00	213.00	126.00
INTERN			3,111.45	4,370.00	3,675.00
OFFICE SUPPLIES	4,350.71	3,535.00	3,473.28	4,600.00	725.00
OPERATING SUPPLIES	640.73	1,100.00	481.72	750.00	1,850.00
POSTAGE	480.72	250.00	1,459.47	1,853.00	50,080.00
LEGAL SERVICES	69,915.09	75,000.00	45,235.85	58,765.00	5,170.00
AUDIT & BUDGET EXPENSE	6,862.50	6,500.00	5,170.00	5,170.00	10,765.00
TOWN HALL EXPENSE	13,756.74	11,850.00	9,373.00	11,205.00	10,700.00
TRAVEL & MEETINGS	2,314.04	7,000.00	2,521.49	2,987.00	3,326.00
INSURANCE & BONDS	2,516.76	5,300.00	5,437.66	6,450.00	4,800.00
UTILITIES	5,354.38	5,400.00	4,360.15	4,760.00	1,950.00
TELEPHONE	1,818.10	1,900.00	1,377.51	1,930.00	3,600.00
PUBLISHING & ADS	4,822.74	3,200.00	1,410.39	4,711.00	8,700.00
DUES & SUBSCRIPTIONS	6,339.00	8,325.00	7,851.30	8,302.00	11,825.00
DATA PROCESSING	5,219.79	9,300.00	9,882.41	11,055.00	-
CULTURAL EVENTS	-	5,000.00	5,000.00	5,000.00	4,290.00
HUMAN SERVICES	7,075.00	5,800.00	6,250.00	6,450.00	4,000.00
CAPITAL OUTLAY	-	-	-	-	3,000.00
CNTY TREASURER'S FEE	2,126.85	2,200.00	2,122.69	2,155.00	
	156,740.03	197,339.00	146,748.01	180,181.00	187,293.00
	18,558.24	-	26,177.21	-	0.00

GENERAL FUND

Building-Income/Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - BUILDING					
BUILDING PERMITS	27,612.95	56,925.00	22,065.60	24,500.00	47,900.00
SALES TAX - TOWN	12,987.27		17,945.47	26,464.00	
	40,600.22	56,925.00	40,011.07	50,964.00	47,900.00

GENERAL FUND - BUILDING					
TOTAL PAYROLL	3,812.87	3,050.00	2,280.23	3,325.00	4,353.00
	441.00		522.00	522.00	12.00
BUILDING INSPECTOR	48,121.10	50,000.00	35,125.00	45,000.00	40,000.00
OFFICE SUPPLIES	550.86	500.00	370.56	400.00	500.00
OPERATING SUPPLIES	511.36				25.00
POSTAGE	25.00	50.00			
LEGAL SERVICES	2,398.50	2,500.00	838.50	840.00	1,200.00
VEHICLE EXPENSE	12.15				
INSURANCE & BONDS	817.16	825.00	598.52	600.00	775.00
TELEPHONE			86.35	87.00	
PUBLISHING & ADS			54.91	55.00	100.00
DUES & SUBSCRIPTIONS			135.00	135.00	935.00
	56,690.00	56,925.00	40,011.07	50,964.00	47,900.00
	(16,089.78)	-	-	-	0.00

GENERAL FUND

Public Safety-Income / Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - PUBLIC SAFETY					
S.O. AUTO TAXES	17,792.77	16,700.00	13,810.08	18,010.00	18,000.00
SALES TAX - TOWN	144,413.12	145,600.00	126,370.26	145,600.00	183,074.00
SALES TAX - COUNTY	106,933.96	102,000.00	87,261.16	102,000.00	115,000.00
CIGARETTE TAX	1,357.37	1,200.00	1,104.26	1,325.00	1,275.00
MOTOR VEHICLE - \$1.50	2,479.37	2,500.00	2,028.95	2,700.00	2,500.00
MOTOR VEHICLE - \$2.50	3,467.38	3,500.00	2,575.91	3,415.00	3,500.00
COURT FINES	54.25	100.00	564.78	565.00	500.00
POLICE FINES	18,984.25	20,500.00	15,542.07	17,535.00	20,000.00
MISC FINES-BONDS	971.50	1,200.00	187.50	220.00	200.00
DOG TAGS	250.00	400.00	730.00	750.00	750.00
PD GRANT	3,272.84	9,500.00	10,385.48	10,390.00	12,970.00
SCHOOL (SRO)		20,000.00	10,000.00	20,000.00	20,000.00
VIN INSPECTIONS	1,160.00	1,200.00	975.00	1,165.00	1,200.00
	301,136.81	324,400.00	271,535.45	323,675.00	378,969.00

GENERAL FUND - PUBLIC SAFETY					
TOTAL PAYROLL	216,918.77	260,204.00	193,809.32	245,905.00	302,094.00
WORK COMP	7,326.00	7,400.00	9,286.00	9,290.00	7,212.00
OFFICE SUPPLIES	1,191.53	1,875.00	306.75	1,045.00	1,100.00
OPERATING SUPPLIES	7,152.08	5,330.00	7,986.34	9,754.00	1,500.00
POSTAGE	276.60	125.00	204.32	305.00	300.00
LEGAL SERVICES	640.50	1,500.00	195.00	585.00	975.00
REPAIRS & MAINTENANCE	358.50	250.00	-	250.00	250.00
VEHICLE EXPENSE	11,964.96	11,850.00	13,993.86	17,095.00	11,800.00
TRAVEL & MEETINGS	2,689.66	3,500.00	3,551.33	4,055.00	6,500.00
INSURANCE & BONDS	13,034.76	15,346.00	16,065.57	16,066.00	20,313.00
UTILITIES	2,100.53	2,000.00	1,684.38	2,195.00	2,200.00
TELEPHONE	1,697.76	2,570.00	2,304.85	3,075.00	4,250.00
PUBLISHING & ADS	64.10	100.00	141.90	345.00	50.00
DUES & SUBSCRIPTIONS	3,553.00	4,375.00	3,235.00	3,465.00	3,525.00
DATA PROCESSING	8,481.90	7,375.00	8,912.72	10,145.00	16,300.00
HUMAN SERVICES					600.00
LAW ENFRMNT ALLOC	-	100.00	8.07	100.00	
VET FEES	421.00	500.00	-		
PUBLIC SAFETY	277,871.65	324,400.00	261,685.41	323,675.00	378,969.00
	23,265.16	-	9,850.04	-	0.00

GENERAL FUND

Parks-Income/Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
GENERAL FUND - PARKS					
SALES TAX - TOWN	12,000.00	66,056.00	25,801.92	66,875.00	118,197.00
SEVERANCE TAX	7,093.79	7,050.00	10,721.21	10,721.00	8,800.00
MINERAL LEASING	6,002.47	6,000.00	6,580.32	6,580.00	6,300.00
RENTS & ROYALTIES	9,546.51	5,900.00	7,022.00	7,655.00	6,900.00
PARK CONTRIBUTIONS	9,500.00		28,125.00	28,125.00	-
GRANT REVENUE	-		10,000.00	10,000.00	
COLORADO GRAND					10,000.00
OTHER AGENCY CONT	-		35,000.00	35,000.00	9,000.00
	44,142.77	85,006.00	123,250.45	164,956.00	159,197.00

GENERAL FUND - PARKS					
TOTAL PAYROLL	3,225.78	33,811.00	26,397.79	33,116.00	66,252.00
WORK COMP	467.00	475.00	2,297.00	2,300.00	1,375.00
OFFICE SUPPLIES	80.93	100.00	33.92	70.00	50.00
OPERATING SUPPLIES	4,186.34	4,750.00	3,510.51	4,465.00	4,500.00
POSTAGE	70.63	100.00	-		
LEGAL SERVICES	1,125.00	500.00	-		
REPAIRS & MAINTENANCE	6,837.76	14,470.00	53,927.67	106,685.00	50,025.00
VEHICLE EXPENSE	407.56	500.00	1,027.59	1,435.00	1,250.00
RENTALS	1,651.50	2,000.00	-		
SHOP EXPENSE	1,323.38	1,775.00	752.07	1,000.00	1,000.00
INSURANCE & BONDS	3,473.18	3,500.00	3,929.25	3,930.00	4,045.00
UTILITIES	7,127.71	7,200.00	6,178.87	7,630.00	7,500.00
TELEPHONE	105.78	100.00	322.89	545.00	400.00
PUBLISHING & ADS	9.50	25.00	182.79	185.00	50.00
FEES & PERMITS	817.77	700.00	748.45	750.00	750.00
MISCELLANEOUS	-	-	119.83	120.00	-
CONTRACT SERVICES	2,000.00	2,000.00	225.00	2,225.00	2,000.00
CAPITAL OUTLAY		13,000.00	148.00	500.00	20,000.00
PARKS	32,909.82	85,006.00	99,801.63	164,956.00	159,197.00
	11,232.95	-	23,448.82	-	(0.00)

GENERAL FUND

Street-Income/Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
GENERAL FUND - STREETS					
SALES TAX - TOWN	14,931.04	17,704.00	56,147.46	46,790.00	51,804.00
FRANCHISE TAX	58,896.92	58,325.00	43,499.75	57,500.00	58,800.00
MISCELLANEOUS PERMITS	1,425.00	1,500.00	2,550.00	2,750.00	1,800.00
HIGHWAY USERS TAX	46,179.90	48,150.00	39,639.80	55,740.00	48,012.00
ROAD & BRIDGE	6,406.94	6,400.00	6,393.67	6,455.00	6,500.00
MOTOR FUEL TAX REFUND	1,069.19	1,300.00	882.10	1,180.00	1,500.00
	128,908.99	193,379.00	149,112.78	170,415.00	168,416.00

GENERAL FUND - STREETS					
TOTAL PAYROLL	6,716.83	46,509.00	36,803.04	46,211.00	71,691.55
WORK COMP	3,679.00	3,700.00	2,540.50	2,541.00	1,691.00
OPERATING SUPPLIES	187.63	250.00	504.32	1,535.00	900.00
POSTAGE	167.87	100.00	39.67	80.00	50.00
LEGAL & ENGINEERING SERV	10,695.00	5,000.00	1,845.00	1,845.00	1,950.00
REPAIRS & MAINTENANCE	11,315.97	17,335.00	44,165.38	48,665.00	24,350.00
VEHICLE EXPENSE	8,626.67	9,200.00	6,291.19	7,500.00	7,500.00
RENTALS	-	2,500.00	-	-	-
SHOP EXPENSE	5,123.23	4,000.00	3,041.53	4,250.00	4,000.00
INSURANCE & BONDS	5,122.28	5,200.00	5,593.26	5,594.00	8,548.45
UTILITIES	20,764.81	21,000.00	16,923.68	20,715.00	20,715.00
TELEPHONE	170.79	160.00	372.96	560.00	560.00
PUBLISHING & ADS	7.44	25.00	11.67	12.00	60.00
DUES & SUBSCRIPTIONS	550.00	550.00	-	-	-
SNOW REMOVAL	3,628.68	17,700.00	18,774.46	30,907.00	17,400.00
CAPITAL OUTLAY	6,715.00	-	-	-	9,000.00
STREETS	83,628.11	193,379.00	196,906.66	170,415.00	168,416.00
	45,280.88	-	12,206.12	-	(0.00)

GENERAL FUND

Street Capital-Income/Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - STREET CAPITAL					
SALES TAX - TOWN	-	16,750.00	-	20,429.00	-
HIGHWAY USERS TAX	13,062.94	5,000.00	3,682.37	3,700.00	
IMPACT FEE	45,809.95	43,225.00	33,713.00	44,215.00	45,107.36
RESERVES					87,759.89
	58,872.89	64,975.00	37,395.37	68,344.00	132,867.25

GENERAL FUND - STREET CAPITAL					
ENGINEER			-		3,000.00
STREET CAPITAL	2,630.00	64,975.00	-	-	129,867.25
	39,457.00	64,975.00	-	-	132,867.25
	19,415.89	-	37,395.37	68,344.00	-

GENERAL FUND

Bridge-Income/Expenditures

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - BRIDGE					
INTEREST INCOME	3,206.98	2,500.00	8,192.66	10,925.00	10,300.00
BRIDGE RESERVE	40,000.00	297,500.00	40,000.00	40,000.00	40,000.00
	43,206.98	300,000.00	48,192.66	50,925.00	50,300.00

GENERAL FUND - BRIDGE					
BRIDGE REPAIR	783.00	300,000.00	-	50,925.00	50,300.00
	783.00	300,000.00	-	50,925.00	50,300.00
	42,423.98	-	48,192.66	-	-

GENERAL FUND

Sidewalk

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND - SIDEWALK					
SIDEWALK REVENUE	30,434.02	35,400.00	23,066.67	30,777.00	35,800.00
TOTAL INCOME	30,434.02	35,400.00	23,066.67	30,777.00	35,800.00

GENERAL FUND - SIDEWALK					
OFFICE SUPPLIES	62.95	-	-	-	-
LEGAL SERVICES	-	500.00	-	500.00	500.00
REPAIRS & MAINTENANCE	82.97	34,800.00	187.21	30,150.00	35,200.00
PUBLISHING & ADS	-	100.00	-	127.00	100.00
TOTAL EXPENDITURES	45,272.83	35,400.00	187.21	30,777.00	35,800.00
	(14,838.81)	-	22,879.46	-	-

GENERAL FUND

Fund Balance Summary

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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GENERAL FUND SUMMARY					
GENERAL BEGINNING RESERVE	221,262.00	359,359.00	359,359.00	359,359.00	291,015.00
GENERAL INCOME	822,600.95	1,197,424.00	865,489.67	1,040,237.00	1,160,742.25
GENERAL EXPENSE	693,352.44	1,197,424.00	685,339.99	971,893.00	1,160,742.25
AUDIT ADJUSTMENT	267,345.51				
NET CHANGE	129,248.51	-	180,149.68	68,344.00	0.00
GENERAL ENDING RESERVE	359,359.00	359,359.00	179,209.32	291,015.00	291,015.00
LESS CLASSIFIED FUND BALANCE					
NONSPENDABLE					
RESTRICTED					
TABOR	29,500.00	35,922.72	25,964.69	31,207.11	34,822.27
COMMITTED					
BRIDGE RESERVE	120,832.00	160,832.00	160,832.00	160,832.00	200,832.00
AIRPORT					
ASSIGNED					
CAPITAL PURCHASES				87,759.89	
CAPITAL PROJECTS	23,075.00				
TOTAL CLASSIFIED FUND BAL	173,407.00	196,754.72	186,796.69	279,799.00	235,654.27
UNASSIGNED FUND BAL	185,952.00	162,604.28	(7,587.37)	11,216.00	55,360.73
EST UNASSIGNED					
10%	69,335.24	119,742.40	68,534.00	97,189.30	116,074.22
25%	173,338.11	299,356.00	171,335.00	242,973.25	290,185.56
50%	346,676.22	598,712.00	342,670.00	485,946.50	580,371.12

PASS THROUGH GRANT FUND

Information

Pass Through Grant Income / Expenditures and Summary

PASS THROUGH GRANT FUND

According to GASB 24 all cash pass-through grants received by a government entity (referred to as a recipient government) are reported in its financial statement. Pass-through grants are those grants that are received by a recipient government to transfer to or spend on behalf of a secondary recipient.

As a general rule, recipient governments should recognize all cash pass-through grants and revenue and expenditures or expenses in a governmental, proprietary, or trust fund.

PASS THROUGH GRANT FUND

Pass-Through Grant Income/Expenditures and Summary

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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PASS THROUGH GRANT FUND					
	19,665.13				335,000.00
TOTAL INCOME	19,665.13	-	-	-	335,000.00
	19,665.13				335,000.00
TOTAL EXPENDITURES	19,665.13	-	-	-	335,000.00
	-	-	-	-	-

PASS THROUGH GRANT FUND SUMMARY					
BEGINNING RESERVE	-	-	-	-	-
INCOME	19,665.13	-	-	-	335,000.00
EXPENSE	19,665.13	-	-	-	335,000.00
AUDIT ADJUSTMENT					
NET CHANGE	-	-	-	-	-
ENDING RESERVE	-	-	-	-	-

SPACE-TO-CREATE FUND

Information

Space-to-Create Income / Expenditures and Summary

SPACE-TO-CREATE FUND

Space to Create Colorado is a collaborative effort of multiple organizations to provide affordable workforce housing and working spaces for creative sector entrepreneurs and artists in rural, small town and mountain communities in Colorado. On July 28, 2015, Governor John Hickenlooper announced the first state-driven initiative in the U.S. for affordable housing for artists. Space to Create Colorado will advance mixed-use projects that blend affordable live/work space for artists and their families with non-residential space for creative enterprises and organizations that serve a critical community need.

Nine new Space to Create projects will be initiated in eight regions of the state. The first Demonstration Project is in Trinidad. Ridgway was selected as the next community in the Southwestern Colorado region. And, Paonia was selected as the third Space to Create community. Future sites will be determined through a competitive process.

Space to Create Colorado is directed by a steering committee comprised of invested partners. Artspace provides market, feasibility and predevelopment consulting services on behalf of Space to Create Colorado. Each of the projects will be customized to meet community needs for workforce housing and commercial space for creative sector entrepreneurs, artists and arts-friendly organizations.

Artspace staff will meet with members of the community and the region in focus groups, representing Creatives, creative enterprises, arts and culture organizations, civic and nonprofit leaders, and the finance sector. A preliminary feasibility study report was published in March 2018 ([Feasibility Study](#)).

The [Preliminary Feasibility Study](#) provides preliminary feedback about the feasibility of creating a live/work, multi-use, or other arts facility development. There are six areas of consideration:

1. Project Concept
2. Arts Market
3. Local Leadership
4. Funding and Finance
5. Potential Sites
6. Alignment with Community Goals

The study kick-starts the process of creating affordable spaces for artists. As part of this fact-finding process, the Artspace team met with artists, city officials, funders, and local business owners January 16-18, 2018. They looked at potential properties and held a public meeting to welcome community participation, answer questions, and generate buzz.

The Artspace team provided a written report summarizing their findings and recommending next steps.

On September 27th, 2018, an [Arts Market Survey](#) launched and is available to take online until November 7th, 2018. All creatives and community supporters in our region are invited to respond to this survey. The information gathered from the survey will directly impact the next phases of the project.

As a crucial step in the pre-development process, it is instrumental to determine the size and nature of a market. Artspace Consulting worked with the Paonia team to customize the online survey to reflect the unique characteristics of the project, local arts scene, and broader community. Developing the questionnaire, publicizing it, collecting data and analyzing the results takes about four to six months.

The Purpose of the Survey:

- Quantify the overall demand for arts and creative spaces.
- Identify the types of spaces, amenities and features that artists want/need.
- Inform site selection, design, and programmatic decisions.
- Maintain community involvement throughout the project.
- Help build support and secure additional funding.

We held a Survey Launch Party on September 27th in Poulos Park, Downtown Paonia. During Mountain Harvest Festival weekend, the Paonia team set up a booth in Town Park where people were encouraged to take the online survey. The survey is available online until November 7th, 2018.

By being selected by Colorado Creative Industries, Paonia received commitments from the Boettcher Foundation (\$250,000) and DOLA (\$35,000) matching grant to start the process. In July 2018, Colorado Creative Industries awarded the Town \$50,000 for pre-development.

The Town of Paonia has committed some money and the NFVCC has received some funding from an anonymous donor and a grant from the Anschutz Family Foundation for staff support for the project. At this point, most local work has been on a volunteer basis.

Once we have a direction for how the development will go, Artspace and CCI will work with us to define sources of funding. These could come from federal or state economic development or housing programs or from private investors. There is a lot of interest around the country to support rural areas in creative placemaking projects.

So far there has been very little cost to the Town of Paonia. The Feasibility and Market studies are being funded by the Boettcher Foundation and DOLA. Once sites and facilities are identified, we will be looking for creative ways to finance the projects. It is fully recognized that the Town budget is tight and that roads, infrastructure and safety take priority.

SPACE TO CREATE

Space-to-Create Income/Expenditures and Summary

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
SPACE 2 CREATE					
BOETTCHER	-	150,000.00	-	-	150,000.00
DOLA	31,708.42	-	7,453.19	17,040.00	45,000.00
CCI	-	-	-	-	-
TOWN FUNDS	-	-	-	-	-
S2C CONTRIBUTIONS	918.00	-	-	-	-
INTEREST	82.29	-	142.62	170.00	200.00
TOTAL INCOME	32,708.71	150,000.00	7,595.81	17,210.00	195,200.00
POSTAGE	31.90	-	-	-	-
STUDIES	-	47,299.77	26,556.00	37,409.77	-
FEASIBILITY	25,000.00	-	-	-	-
MARKET	15,000.00	-	-	15,000.00	-
PRELIMINARY	-	150,000.00	-	29.00	195,200.00
TRAVEL & MEETINGS	620.75	-	2,180.87	2,181.00	-
PUBLISHING & ADS	246.40	-	-	-	-
TOTAL EXPENDITURES	40,899.05	197,299.77	28,736.87	54,619.77	195,200.00
	(8,190.34)	(47,299.77)	(21,141.06)	(37,409.77)	-

CONSERVATION TRUST FUND

Information

Conservation Trust Income / Expenditures and Summary

CONSERVATION TRUST FUND

The Conservation Trust Fund is a special revenue fund established to account for the receipt of Lottery Funds received from the State. These funds are restricted in use to the acquisition, development, and maintenance of new conservation sites or for capital improvements for recreational purposes on any public site. Conservation Trust Fund revenues are distributed by the State from Lottery proceeds based on population estimates for the entity receiving the funds.

In order for an expenditure to be eligible for Conservation Trust Fund spending, it must fall into specific categories. Specifics can be found at:

www.colorado.gov/cs/Satellite/DOLA-Main/CBON/1251591555779#newacq

All eligible expenditures **must occur** on a new conservation site or a public site. A public site is defined by the department as a publicly owned site.

CONSERVATION TRUST FUND

Conservation Trust Fund Income/Expenditures and Summary

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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CONSERVATION TRUST FUND					
CONSERVATION TRUST-REV.	8,571.11	8,000.00	6,523.90	8,375.00	9,000.00
INTEREST	16.35	15.00	6.65	8.00	8.00
TOTAL INCOME	8,587.46	8,015.00	6,530.55	8,383.00	9,008.00
EXPENDITURES-CTF	300.00	8,015.00	-	5,000.00	9,008.00
	27,191.96			3,383.00	
TOTAL EXPENDITURES	27,491.96	8,015.00	-	8,383.00	9,008.00
	(18,904.50)	-	6,530.55	-	-

CONSERVATION TRUST FUND SUMMARY					
CONS TRUST BEGINNING RESERVE	18,904.50	0.00	0.00	0.00	0.00
CONS TRUST INCOME	8,587.46	8,015.00	6,530.55	8,383.00	9,008.00
CONS TRUST EXPENSE	27,491.96	8,015.00	-	8,383.00	9,008.00
AUDIT ADJUSTMENT					
NET CHANGE	(18,904.50)	-	6,530.55	-	-
CONS TRUST ENDING RESERVE	0.00	0.00	6,530.55	0.00	0.00

CAPITAL IMPROVEMENT FUND

Income / Expenditures and Summary

Detailed Allocations

CAPITAL IMPROVEMENT FUND

Capital Improvement Income/Expenditures and Summary

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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CAPITAL IMPROVEMENT FUND					
SALES TAX - CAP. IMPROVEMENTS	144,322.07	145,600.00	126,370.25	168,450.00	187,500.00
MISCELLANEOUS	7,650.00	7,650.00	14,280.50	7,650.00	7,650.00
RESERVES					3,600.00
TOTAL INCOME	151,972.07	153,250.00	140,650.75	176,100.00	198,750.00
CAPITAL OUTLAY	209,924.77	145,600.00	113,314.94	428,197.61	187,500.00
AIRPORT					11,250.00
TOTAL EXPENDITURES	209,924.77	145,600.00	113,314.94	428,197.61	198,750.00
	(57,952.70)	7,650.00	27,335.81	(252,097.61)	-

CAPITAL IMPROVEMENT SUMMARY					
CAPITAL FUND BEGINNING RESERVE	354,945.31	296,989.61	296,989.61	296,989.61	44,892.00
CAPITAL INCOME	151,972.07	153,250.00	140,650.75	176,100.00	198,750.00
CAPITAL EXPENSE	209,924.77	145,600.00	113,314.94	428,197.61	198,750.00
AUDIT ADJUSTMENT	(3.00)				
NET CHANGE	(57,955.70)	7,650.00	27,335.81	(252,097.61)	-
CAPITAL FUND ENDING RESERVE	296,989.61	304,639.61	324,325.42	44,892.00	44,892.00
LESS CLASSIFIED FUND BALANCE					
RESTRICTED - TABOR					
COMMITTED					
AIRPORT	37,242.00	44,892.00	44,892.00	44,892.00	41,292.00
TOTAL CLASSIFIED FUND BAL	37,242.00	44,892.00	44,892.00	44,892.00	41,292.00
UNASSIGNED FUND BAL	259,747.61	259,747.61	279,433.42	-	3,600.00

CAPITAL IMPROVEMENT FUND

Capital Improvement Detail Allocation

		2020									
FOR 2020		2020	2019	2018	2020-2015	2014	2017	2016	2015	2014	
Description	PROJECT	SALES TAX	163,973		CELL TOWER			CARRY			
AIRPORT		187,500	168,450								
PAONIA SHANE AIRPORT	44,892.00				(38,250.00)	(6,642.00)					
ADMINISTRATION											
TOWN HALL UPGRADE	4,256.14		(4,256.14)								
KITCHEN	5,200.00		(5,200.00)								
OFFICES	10,000.00		(10,000.00)								
FIRE ALARM SYSTEM	6,986.46		(6,100.00)	(886.46)							
POLICE											
REPLACE ELECTRIC CAR	8,000.00		(8,000.00)								
PUBLIC WORKS											
HINI TRUCK	10,000.00			(10,000.00)							
SKID STEER	90,000.00		(61,000.00)							(29,000.00)	
TREE SURVEY/TRIMMING	5,000.00						(5,000.00)				
SPRINKLER REPAIR	5,002.30			(5,002.30)							
STREETS	100,268.93		(4,450.00)	(12,948.70)			(12,138.85)	(61,404.45)	(1,048.00)	(6,278.93)	
STREETS (2ND,6TH,5W)	20,000.00			(1,462.38)			(18,537.62)				
SIGN REPLACEMENT	8,518.84			(296.80)			(5,000.00)		(3,222.04)		
STREET LIGHTING	34,000.00		(9,000.00)				(20,992.50)	(4,007.50)			
TOTAL	352,124.67	-	(108,006.14)	(30,596.64)	(38,250.00)	(6,642.00)	(61,668.97)	(65,411.95)	(4,270.04)	(37,278.93)	
2020 REQUESTS											
ADMINISTRATION											
PAONIA SHANE AIRPORT	7,650.00				(7,650.00)						
BUILDING CODE UPDATE	4,500.00	(4,500.00)									
TOWN HALL UPGRADE	10,000.00	(10,000.00)									
COMPUTERS	10,000.00	(10,000.00)									
POLICE											
OFFICER GEAR	14,500.00	(14,500.00)									
DUTY WEAPONS	5,000.00	(5,000.00)									
IN CAR CAMERAS	7,000.00	(7,000.00)									
PUBLIC WORKS											
STREETS (CLARK/DONAIS)	35,000.00	(35,000.00)									
ELLEN HANSON SMITH CENTER	20,000.00	(20,000.00)									
TREE TRIMMING	15,000.00	(15,000.00)									
EQUIPMENT	66,500.00	(66,500.00)									
TOTAL	195,150.00	(187,500.00)	-	-	(7,650.00)	-	(61,668.97)	(65,411.95)	(4,270.04)	(37,278.93)	
	547,274.67	(187,500.00)	(108,006.14)	(38,596.64)	(45,900.00)	(6,642.00)	(61,668.97)	(65,411.95)	(4,270.04)	(37,278.93)	

ENTERPRISE FUND

Water Income / Expenditures

Water Fund Balance Summary

Sewer Income / Expenditures

Sewer Fund Balance Summary

Trash Income / Expenditures

Trash Fund Balance Summary

WATER INCOME / EXPENDITURES

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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WATER FUND - INCOME					
WATER CHARGES-RECEIVED	788,317.84	765,200.00	577,490.65	742,500.00	765,000.00
INCREASE				-	66,497.40
WATER TAPS	62,000.00	21,000.00	49,000.00	49,000.00	-
SALES & SERVICES	2,144.18	800.00	3,343.19	3,644.00	3,650.00
STANDBY TAP FEES	47,245.04	45,000.00	31,985.41	41,136.00	44,115.00
WATER TANK MONEY	3,938.00	2,500.00	3,893.00	4,943.00	4,550.00
PENALTIES	4,985.00	5,500.00	1,185.00	1,185.00	2,500.00
RENTS	-	1,000.00	1,500.00	1,500.00	1,000.00
GRANT	-	-	-	-	14,000.00
WATER INCOME	963,455.06	841,000.00	668,397.25	843,908.00	901,312.40

WATER FUND - EXPENDITURES					
TOTAL PAYROLL	315,760.50	246,179.00	189,152.80	237,160.00	270,677.40
ENGINEER					20,000.00
WORK COMP	5,162.00	5,200.00	5,252.50	5,253.00	3,736.00
OFFICE SUPPLIES	459.92	500.00	241.78	400.00	300.00
OPERATING SUPPLIES	17,287.67	19,350.00	15,460.15	17,400.00	17,050.00
POSTAGE	4,436.38	4,000.00	2,388.20	4,900.00	4,900.00
LEGAL & ENGINEERING SERVICES	15,566.77	30,600.00	1,525.52	2,000.00	35,500.00
AUDIT	18,772.49	13,000.00	11,280.00	11,280.00	11,280.00
REPAIRS & MAINTENANCE	430,501.90	196,915.00	152,272.91	265,978.09	202,940.00
VEHICLE EXPENSE	8,558.29	10,000.00	7,211.77	9,200.00	10,000.00
RENTALS	-	3,000.00	-	-	2,500.00
SHOP EXPENSE	5,311.76	4,500.00	3,144.23	4,150.00	4,250.00
TRAVEL & MEETINGS	1,102.72	3,500.00	1,129.33	1,130.00	3,500.00
INSURANCE & BONDS	19,016.73	20,000.00	68,464.78	20,765.00	19,715.00
					350.00
UTILITIES	20,766.47	23,000.00	20,383.84	24,890.00	25,000.00
TELEPHONE	3,741.43	3,800.00	3,474.87	4,175.00	4,175.00
PUBLISHING & ADS	651.22	1,100.00	11.67	12.00	710.00
DUES & SUBSCRIPTIONS	137.50	200.00	1,835.00	2,615.00	1,850.00
FEES & PERMITS	5,261.61	11,000.00	6,835.40	10,851.00	8,500.00
DATA PROCESSING	8,850.66	6,000.00	8,464.76	10,565.00	7,980.00
MISCELLANEOUS	(2,118.00)	-	-	-	-
WRITEOFF-UNCOLLECTABLE	-	250.00	-	-	250.00
WATER POWER AUTHORITY LOAN	181,155.68	191,250.00	164,325.91	164,325.91	183,500.00
DRINKING WATER REVOLVING FUNDS	23,343.40	23,350.00	11,671.70	23,345.00	23,350.00
FCNB INTERIM FINANCING	-	-	2.15	3.00	25.00
DEBT SERVICE	(154,842.40)	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	15,000.00
PASS THRU	25,587.08	24,306.00	18,286.86	23,510.00	24,274.00
TRANSFER IN - (OUT)	(25,585.85)	-	-	-	-
DEPRECIATION	297,926.07	-	-	-	-
WATER EXPENDITURES	1,226,812.00	841,000.00	692,816.13	843,908.00	901,312.40
	(263,356.94)	-	(24,418.88)	-	(0.00)

WATER FUND BALANCE SUMMARY

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
WATER FUND - SUMMARY					
WATER BEGINNING RESERVE	1,203,965.75	105,507.00	105,507.00	105,507.00	105,507.00
WATER INCOME	963,455.06	841,000.00	668,397.25	843,908.00	901,312.40
WATER EXPENSE	1,226,812.00	841,000.00	692,816.13	843,908.00	901,312.40
AUDIT ADJUSTMENT	(835,101.81)				
NET CHANGE	(1,098,458.75)	-	(24,418.88)	-	(0.00)
WATER ENDING RESERVE	105,507.00	105,507.00	81,088.12	105,507.00	105,507.00
AVAILABLE RESOURCES	105,507.00	105,507.00	81,088.12	105,507.00	105,507.00
SOURCE (USE) OF FUNDS					
LESS CLASSIFIED FUND BALANCE					
RESTRICTED					
WATER STORAGE					
COMMITTED					
DEPRICIATION					298,000.00
DEBT RESERVE (3MO)	306,703.00	210,250.00	173,204.03	210,977.00	225,328.10
10% DEBT PAYMENT RES					
ASSIGNED					
CAPITAL PURCHASES					
CAPITAL PROJECTS					
TOTAL CLASSIFIED FUND BAL	306,703.00	210,250.00	173,204.03	210,977.00	523,328.10
UNASSIGNED FUND BAL	(201,196.00)	(104,743.00)	(92,115.91)	(105,470.00)	(417,821.11)
EST UNASSIGNED	122,681.20	84,100.00	69,281.61	84,390.80	90,131.24
	306,703.00	210,250.00	173,204.03	210,977.00	225,328.10
	613,406.00	420,500.00	346,408.07	421,954.00	450,656.20
DEBT RATIO CALCULATION					
OPERATING REVENUE	963,455.06	841,000.00	668,397.25	843,908.00	901,312.40
OPERATING EXPENDITURES	1,226,812.00	841,000.00	692,816.13	843,908.00	901,312.40
NET	(263,356.94)	-	(24,418.88)	-	(0.00)
ADJUSTMENT	-	-	-	-	-
NET AFTER ADJ	(263,356.94)	-	(24,418.88)	-	(0.00)
DEBT SERVICE					
DEBT SERVICE	49,656.68	214,600.00	175,997.61	187,670.91	206,875.00
CALCULATED COVERAGE RATIO	-530.36%	0.00%	-13.87%	0.00%	0.00%
REQUIRED RATIO	110%	110%	110%	110%	110%

SEWER INCOME / EXPENDITURES

ACCOUNT DESCRIPTION	2018	2019	2019	2019	2020
	AUDITED				

SEWER FUND - INCOME					
SEWER CHARGES - RECEIVED	463,911.07	468,900.00	352,160.74	469,135.00	478,450.00
				-	54,156.00
SEWER TAPS	15,000.00	15,000.00	46,000.00	46,000.00	15,000.00
INTEREST	12,775.53	11,500.00	11,590.06	15,015.00	15,800.00
GRANT REVENUE	9,877.61		35,996.89	99,462.00	
SANITATION INCOME	501,564.21	495,400.00	445,747.69	629,612.00	563,406.00

SEWER FUND - EXPENDITURES					
TOTAL PAYROLL	130,748.69	161,625.00	123,066.95	153,075.00	133,336.50
ENGINEER					20,000.00
WORK COMP	1,677.00	1,700.00	1,452.50	1,453.00	961.00
OFFICE SUPPLIES	383.74	500.00	163.14	320.00	300.00
OPERATING SUPPLIES	34,584.34	36,400.00	7,672.16	9,160.00	15,380.00
POSTAGE	2,851.67	2,750.00	1,556.58	2,070.00	2,100.00
LEGAL & ENGINEERING SERVICES	57,991.76	9,550.00	50,179.20	71,180.00	19,400.00
AUDIT	10,065.00	4,000.00	3,525.00	3,525.00	3,525.00
REPAIRS & MAINTENANCE	24,966.15	65,675.00	76,519.63	275,135.00	144,085.00
VEHICLE EXPENSE	7,331.05	8,500.00	5,265.93	6,465.00	6,500.00
RENTALS	-	1,000.00	-	-	1,000.00
SHOP EXPENSE	3,815.30	2,300.00	2,312.33	2,655.00	3,000.00
TRAVEL & MEETINGS	681.72	2,000.00	-	-	2,000.00
INSURANCE & BONDS	6,901.35	6,800.00	6,994.88	6,995.00	6,545.00
UTILITIES	36,172.25	37,000.00	25,476.01	33,770.00	34,000.00
TELEPHONE	1,648.95	1,675.00	1,312.82	1,565.00	1,600.00
PUBLISHING & ADS	17.66	50.00	162.85	325.00	500.00
DUES & SUBSCRIPTIONS	137.50	200.00	-	-	150.00
FEES & PERMITS	10,099.72	11,200.00	5,242.96	5,745.00	10,100.00
DATA PROCESSING	5,807.46	22,500.00	6,404.87	7,605.00	22,920.00
WRITEOFF-UNCOLLECTABLE		250.00			250.00
GAGING STATION	3,855.00	3,900.00	2,621.00	2,621.00	3,900.00
RURAL DEVELOPMENT P&I	101,042.00	102,500.00	50,521.00	101,042.00	102,500.00
DEBT SERVICE	(29,282.22)	-	-	-	-
CAPITAL OUTLAY			30,171.48	26,758.00	15,000.00
PASS THRU FUNDS	13,918.70	13,325.00	10,564.85	14,093.00	14,353.50
DEPRECIATION	102,114.99				
SEWER EXPENDITURES	527,529.78	495,400.00	411,186.14	725,557.00	563,406.00
	(25,965.57)	-	34,561.55	(95,945.00)	0.00

SEWER FUND BALANCE SUMMARY

ACCOUNT DESCRIPTION	2018	2019		2019	2020
	AUDITED ACTUAL	BUDGET	ACTUAL	EST BUDGET	BUDGET
SEWER FUND - SUMMARY					
SEWER BEGINNING RESERVE	1,139,703.03	555,190.00	555,190.00	555,190.00	459,245.00
SEWER INCOME	501,564.21	495,400.00	445,747.69	629,612.00	563,406.00
SEWER EXPENSE	527,529.78	495,400.00	411,186.14	725,557.00	563,406.00
AUDIT ADJUSTMENT					
NET CHANGE	(25,965.57)	-	34,561.55	(95,945.00)	0.00
SEWER ENDING RESERVE	1,113,737.46	555,190.00	589,751.55	459,245.00	459,244.99
SOURCE (USE) OF FUNDS					
LESS CLASSIFIED FUND BALANCE					
RESTRICTED					
COMMITTED					
DEPRICIATION					102,000.00
DEBT RESERVE (3MO)	131,882.45	123,850.00	102,796.54	181,389.25	140,851.50
10% DEBT PAYMENT RES	101,040.00	101,040.00	101,040.00	101,040.00	101,040.00
ASSIGNED					
CAPITAL PURCHASES					
CAPITAL PROJECTS					
TOTAL CLASSIFIED FUND BAL	232,922.45	224,890.00	203,836.54	282,429.25	343,891.50
UNASSIGNED FUND BAL	880,815.02	330,300.00	385,915.02	176,815.75	115,353.49
EST UNASSIGNED	52,752.98	49,540.00	41,118.61	72,555.70	56,340.60
	131,882.45	123,850.00	102,796.54	181,389.25	140,851.50
	263,764.89	247,700.00	205,593.07	362,778.50	281,703.00

TRASH INCOME/EXPENDITURES

ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
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TRASH FUND - INCOME					
GARBAGE FEES - RECEIVED	210,111.66	209,200.00	162,041.94	216,340.00	216,000.00
SALES & SERVICE	1,785.00	1,500.00	966.00	975.00	-
RESERVE				-	27,780.00
INCOME	211,896.66	210,700.00	163,007.94	217,315.00	243,780.00

TRASH FUND - EXPENDITURES					
TOTAL PAYROLL	87,960.42	107,670.00	79,668.44	98,115.00	149,900.00
WORK COMP	7,718.00	7,800.00	4,672.50	4,673.00	3,561.00
OFFICE SUPPLIES	347.71	450.00	163.14	270.00	250.00
OPERATING SUPPLIES	1,304.01	1,350.00	1,020.62	1,265.00	1,275.00
POSTAGE	1,063.38	1,000.00	759.86	1,115.00	1,000.00
LEGAL SERVICES	-	500.00	-	-	390.00
AUDIT	10,065.00	4,000.00	3,525.00	3,525.00	3,525.00
REPAIRS & MAINTENANCE	99.72	125.00	-	850.00	1,525.00
VEHICLE EXPENSE	12,454.01	13,800.00	9,879.85	13,485.00	13,550.00
SHOP EXPENSE	724.78	425.00	1,110.71	1,200.00	1,400.00
TRAVEL & MEETINGS	-	-	1,536.88	1,537.00	1,550.00
INSURANCE & BONDS	4,191.85	4,500.00	3,978.52	4,080.00	4,324.00
UTILITIES	2,854.96	3,250.00	1,504.47	1,805.00	1,900.00
TELEPHONE	177.62	125.00	412.82	485.00	500.00
PUBLISHING & ADS	36.64	100.00	11.68	12.00	150.00
DATA PROCESSING	2,271.19	23,800.00	1,208.79	1,430.00	1,450.00
WRITEOFF-UNCOLLECTABLE	-	250.00	-	-	250.00
LANDFILL FEES	33,624.00	34,355.00	26,510.75	32,515.00	33,000.00
CLEAN-UP DAY	600.00	1,000.00	6,325.00	6,325.00	6,300.00
CAPITAL OUTLAY	-	-	166,460.00	166,460.00	6,500.00
PASS THRU FUNDS	6,304.17	6,200.00	4,861.29	6,495.00	6,480.00
DEPRECIATION	-	-	-	-	5,000.00
TRASH EXPENDITURES	171,797.46	210,700.00	316,860.32	348,892.00	243,780.00
	40,099.20	-	(153,852.38)	(131,577.00)	(0.00)

TRASH FUND BALANCE SUMMARY

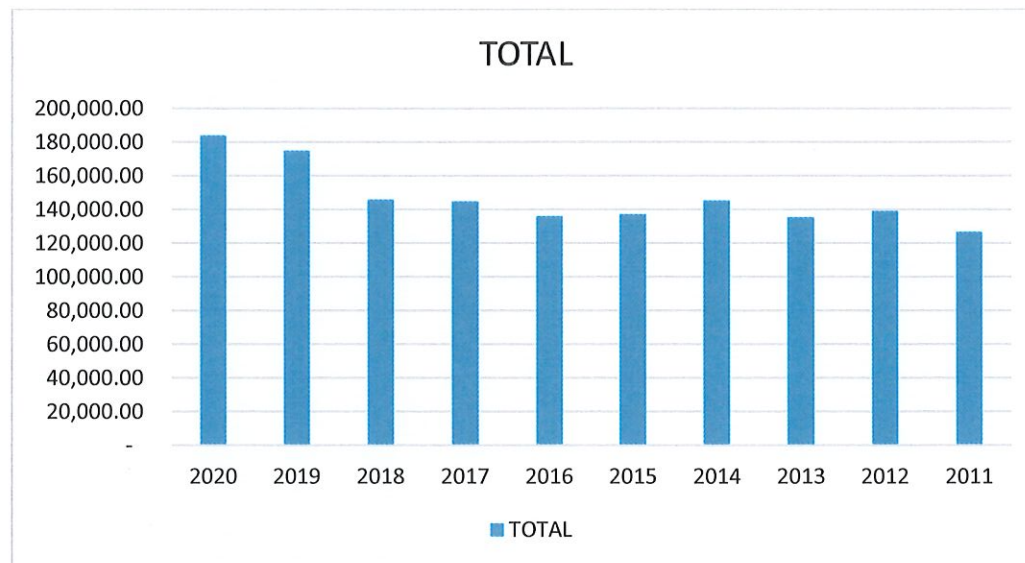
ACCOUNT DESCRIPTION	2018 AUDITED ACTUAL	2019 BUDGET	2019 ACTUAL	2019 EST BUDGET	2020 BUDGET
TRASH FUND - SUMMARY					
GARBAGE BEGINNING RESERVE	208,538.28	248,637.48	248,637.48	248,637.48	117,060.48
GARBAGE INCOME	211,896.66	210,700.00	163,007.94	217,315.00	243,780.00
GARBAGE EXPENSE	171,797.46	210,700.00	316,860.32	348,892.00	243,780.00
AUDIT ADJUSTMENT					
NET CHANGE	40,099.20	-	(153,852.38)	(131,577.00)	(0.00)
GARBAGE ENDING RESERVE	248,637.48	248,637.48	94,785.10	117,060.48	117,060.48
CAPITAL PURCHASES					
TOTAL CLASSIFIED FUND BAL	-	-	-	-	-
UNASSIGNED FUND BAL	248,637.48	248,637.48	94,785.10	117,060.48	117,060.48
EST UNASSIGNED	17,179.75	21,070.00	31,686.03	34,889.20	24,378.00
	42,949.37	52,675.00	79,215.08	87,223.00	60,945.00
	85,898.73	105,350.00	158,430.16	174,446.00	121,890.00

The End

2020		2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
		TOTALS	*TOTALS*	*TOTALS*	*TOTALS*	*TOTALS*	*TOTALS*	*TOTALS*	TOTALS	TOTALS	TOTALS
TOWN OF PAONIA:											
13101	CURRENT TAX	86,574.91	95,574.19	94,918.39	97,306.34	97,290.52	95,253.36	95,721.82	86,363.44	88,566.28	85,849.31
13101	VETERAN EXEMPTION	5,715.45	4,724.53	4,742.46	4,684.19	4,718.64	4,671.57	4,191.53	3,503.33	77.57	20.62
13109	DELIQUENT TAX	-	30.13	-	113.61	127.49	39.55	(13.11)	30.90	3.96	33.16
13108	INTEREST DELINQUENT TAX	6.30	340.37	258.40	455.31	445.89	551.76	433.58	390.03	405.91	317.27
13102	SPECIFIC OWNERSHIP	6,205.02	18,678.31	17,792.77	17,836.79	15,213.00	15,049.45	14,956.36	12,697.88	12,100.42	10,954.56
13302	M.V.\$1.50	715.60	2,612.59	2,479.37	2,572.50	2,380.29	2,478.00	2,419.50	2,406.00	2,467.50	2,413.50
13303	M.V.\$2.50	1,078.16	3,458.81	3,467.38	3,632.50	3,367.50	3,515.00	3,412.50	3,422.50	3,497.50	3,370.00
VAR	MISCELLANEOUS	-	863.51	-	-	-	-	-	-	-	-
14190	FEES	(1,845.92)	(2,013.33)	(1,998.38)	(2,051.15)	(2,051.68)	(2,010.35)	(2,006.71)	(1,735.56)	(1,779.51)	(1,723.98)
TOTAL		98,449.52	124,269.11	121,660.39	124,550.09	121,491.65	119,548.34	119,115.47	107,078.52	105,339.63	101,234.44
ROAD & BRIDGE 1/2 SHARES:											
13310	CURRENT TAX	5,201.56	6,200.39	6,102.06	5,959.01	5,845.37	6,009.15	5,981.17	5,904.26	6,278.40	6,031.85
13310	VETERAN EXEMPTION	343.39	303.73	304.88	281.44	283.51	294.71	261.91	239.51	5.50	1.45
13109	DELIQUENT TAX	-	1.94	-	7.61	8.04	2.47	16.10	11.46	-	3.22
13108	INTEREST DELINQUENT TAX	0.39	21.87	16.60	27.91	26.79	34.80	10.09	16.95	28.77	22.59
14190	FEES	(110.91)	(129.44)	(128.47)	(125.51)	(123.29)	(126.79)	(125.40)	(118.65)	(126.15)	(121.16)
TOTAL		5,434.43	6,398.49	6,295.07	6,150.46	6,040.42	6,214.34	6,143.87	6,053.53	6,186.52	5,937.95
ABATEMENTS											
TOTAL		1,215.27	1,215.27	1,215.27	289.89	0.25	201.13				
TOWN OF PAONIA; LIENS:											
VAR	CURRENT TAX	137.50	2,351.01	2,538.41	3,186.69	7,577.34	5,430.91	7,886.06	3,448.90	3,387.23	4,977.05
TOTAL		105,236.72	134,233.88	130,493.87	134,177.13	135,109.66	131,394.72	133,145.40	116,580.95	114,913.38	112,149.44
SALES TAX											
13104	COUNTY SALES TAX	41,845.54	116,596.84	104,535.33	101,217.13	94,596.93	97,356.96	94,229.15	92,033.43	89,276.46	95,918.53
13104	MV SALES TAX-COUNTY	322.15	1,493.59	2,270.88	1,158.03	1,156.90	1,090.59	1,188.45	1,094.70	919.46	1,095.04
TOTAL		42,167.69	118,090.43	106,806.21	102,375.16	95,753.83	98,447.55	95,417.60	93,128.13	90,195.92	97,013.57
SALES TAX-TOWN		229,631.20	524,088.82	355,304.25	289,292.83	271,676.86	274,103.44	290,302.19	270,679.94	277,647.14	253,117.58
63103	1% CAPITAL	76,543.72	174,696.26	145,697.45	144,646.42	135,838.43	137,051.72	145,151.10	135,339.97	138,823.57	126,558.79
V-3103	SALES TAX REVENUE	76,543.74	174,696.28	145,697.45	144,646.42	135,838.43	137,051.72	145,151.10	135,339.97	138,823.57	126,558.79
143103	1% ADDED -GEN	76,543.74	174,696.29	63,909.36							
MV SALES TAX-TOWN		-	-	1.90	177.65	247.02	624.48	644.16	597.34	652.89	939.13
63103	1% CAPITAL	-	-	0.95	88.81	123.51	312.23	322.09	298.68	326.44	469.56
13103	SALES TAX REVENUE	-	-	0.95	88.84	123.51	312.25	322.07	298.66	326.45	469.57
TOTAL		229,631.20	524,088.82	355,306.15	289,470.48	271,923.88	274,727.92	290,946.35	271,277.28	278,300.03	254,056.71
203301	HIGHWAY USERS TAX	14,843.66	59,318.36	46,958.19	48,082.75	48,043.51	48,840.64	48,240.13	47,346.04	48,565.39	48,070.69
OTHER TAX REVENUE											
13105	DMEA FRANCHISE TAX	14,679.67	41,213.82	36,764.56	34,665.81	36,993.02	39,545.91	34,084.03	35,042.88	36,548.30	30,078.37
13105	BRESNAN FRANCHISE TAX	329.81	346.88	467.18	536.26	709.67	828.58	414.83	3,141.27	1,269.18	1,585.45
13105	TDS FRANCHISE TAX	792.11	2,573.66	3,135.95	4,250.68	4,562.27	4,590.65	4,771.03	4,918.75	4,861.67	5,193.43
13105	BLACK HILLS GAS	5,291.33	17,318.47	17,438.03	14,133.95	15,788.90	14,440.08	16,510.13	16,602.72	15,468.17	16,144.90
ELEVATE		185.35	356.63								
TOTAL		21,278.27	61,809.46	57,819.49	53,586.70	58,053.86	59,405.22	55,780.02	59,705.62	58,147.32	53,002.15
13106	CIGARETTE TAX	532.13	1,325.18	1,357.37	1,206.24	1,922.37	2,134.63	1,928.57	2,117.45	1,840.07	2,344.76
13502	EXEMPT FUEL TAX	648.07	1,228.00	1,069.19	853.85	1,280.84	1,460.74	1,964.62	2,197.16	2,221.22	3,199.19
PARK INCOME		650.00	4,425.00	4,080.00	-	4,105.00	3,735.00	3,645.00	1,800.00	1,800.00	1,800.00
AIRPORT CELL TOWER		3,187.50	7,650.00	4,462.50	5,737.50	7,012.50	7,650.00	14,236.34	7,594.00	7,594.00	6,700.00
PHILL CELL TOWER		-	4,271.51	-	-	4,586.09	-	-	-	-	-
CONSERVATION TRUST		1,803.08	8,208.31	8,571.11	8,175.67	9,231.79	7,529.04	6,909.75	7,700.05	7,256.89	7,075.55
13308	MINERAL LEASE	-	6,580.32	6,002.47	-	22,476.34	33,976.76	57,655.33	59,318.37	73,621.85	68,392.62
307	SEVERANCE TAX	-	10,721.21	7,093.79	-	14,221.24	39,056.67	44,368.35	28,835.90	28,762.83	22,581.54

1% TOWN OF PAONIA SALES TAX HISTORY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	16,180.27	17,310.18	14,572.42	13,260.35	15,220.52	-	-	-	-	-	-	-	183,704.98
	60.219%	24.013%	31.210%	30.067%	23.638%	-100.000%	-100.000%	-100.000%	-100.000%	-100.000%	-100.000%	-100.000%	5.157%
2019	10,098.88	13,958.34	11,106.22	10,194.98	12,310.53	13,491.39	14,576.91	15,921.83	17,519.34	17,290.71	22,088.92	16,138.21	174,696.26
	-11.979%	-8.346%	14.068%	10.940%	11.277%	15.981%	8.267%	53.180%	39.223%	18.713%	51.176%	37.289%	19.903%
2018	11,473.28	15,229.39	9,736.50	9,189.63	11,062.95	11,632.44	13,463.92	10,394.22	12,583.67	14,565.19	14,611.35	11,754.93	145,697.45
	-6.497%	40.368%	0.000%	-12.305%	8.661%	10.377%	-2.207%	-27.075%	-1.680%	12.007%	-2.472%	-0.259%	0.727%
2017	12,270.51	10,849.60	9,736.50	10,479.06	10,181.13	10,538.80	13,767.79	14,253.29	12,798.70	13,003.87	14,981.76	11,785.43	144,646.42
	15.891%	4.810%	-2.966%	1.767%	-4.149%	2.161%	17.824%	4.624%	16.025%	5.638%	10.884%	2.754%	6.484%
2016	10,587.94	10,351.67	10,034.09	10,297.08	10,621.80	10,315.85	11,685.01	13,623.39	11,030.98	12,309.88	13,511.19	11,469.60	135,838.43
	25.867%	-22.283%	-10.002%	21.472%	-5.108%	-17.818%	4.826%	3.787%	-8.692%	8.414%	-0.155%	7.126%	-0.885%
2015	8,412.00	13,319.76	11,149.29	8,476.92	11,193.60	12,552.46	11,147.06	13,126.26	12,081.00	11,354.55	13,532.20	10,706.65	137,051.72
	-20.221%	7.998%	11.698%	-11.333%	-1.092%	5.186%	-18.275%	1.433%	-11.211%	-14.733%	-6.870%	-6.468%	-5.580%
2014	10,544.07	12,333.32	9,981.60	9,560.44	11,317.15	11,933.63	13,639.69	12,940.84	13,606.38	13,316.53	14,530.45	11,447.04	145,151.10
	0.814%	12.785%	2.509%	19.085%	5.647%	26.542%	19.287%	-6.400%	6.695%	5.726%	16.103%	-11.361%	7.249%
2013	10,458.93	10,935.27	9,737.34	8,028.25	10,712.25	9,430.58	11,434.34	13,825.67	12,752.64	12,595.33	12,515.10	12,914.29	135,339.97
	14.566%	-21.287%	7.987%	-24.559%	6.040%	-18.046%	-4.741%	-5.210%	1.340%	8.857%	-2.184%	17.450%	-2.509%
2012	9,129.15	13,892.58	9,017.15	10,641.76	10,102.05	11,507.22	12,003.48	14,585.60	12,583.99	11,570.50	12,794.58	10,995.55	138,823.57
	-1.113%	29.226%	2.534%	31.301%	-0.834%	22.385%	23.183%	4.310%	14.093%	-1.781%	-15.788%	31.571%	9.691%
2011	9,231.90	10,750.63	8,794.27	8,104.88	10,187.00	9,402.47	9,744.42	13,983.00	11,029.63	11,780.29	15,193.24	8,357.10	126,558.79



DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
ADMINISTRATION											
10-3101	PROPERTY TAXES	31,573.16	13,978.42	37,411.11	9,327.67	92,290.36	92,212.66	77.70	133,063.00	69.36%	(40,772.64)
10-3103	SALES TAX - TOWN	-	-	17,310.18	-	17,310.18	5,910.00	11,400.18	17,730.00	97.63%	(419.82)
10-3108	PENALTY & INTEREST	-	2.87	3.82	-	6.69	100.00	(93.31)	300.00	2.23%	(293.31)
10-3109	DELINQUENT TAX	-	-	-	-	-	16.67	(16.67)	50.00	0.00%	(50.00)
10-3110	ABATEMENTS	-	-	-	1,215.27	1,215.27	-	1,215.27	-	-	1,215.27
10-32-01	LIQUOR LICENSES	350.00	650.00	325.00	50.00	1,375.00	1,333.33	41.67	4,000.00	34.38%	(2,625.00)
12-32-04	SPECIAL REVIEWS	-	500.00	200.00	200.00	900.00	666.67	233.33	2,000.00	45.00%	(1,100.00)
10-35-04	INTEREST INCOME	482.08	944.43	739.31	2,180.55	4,346.37	3,733.33	613.04	11,200.00	38.81%	(6,853.63)
10-35-05	LATE CHARGES	-	(15.00)	499.00	740.00	1,224.00	2,833.33	(1,609.33)	8,500.00	14.40%	(7,276.00)
10-35-06	OTHER INCOME	-	-	-	-	-	83.33	(83.33)	250.00	0.00%	(250.00)
10-35-15	REFUND OF EXPENDITURES	-	29.60	565.46	2,078.17	2,673.23	-	2,673.23	-	0.00%	2,673.23
10-35-16	RESTITUTION	789.52	-	619.28	130.00	1,538.80	3,400.00	(1,861.20)	10,200.00	15.09%	(8,661.20)
		33,194.76	16,090.32	57,673.16	15,921.66	122,879.90	110,289.33	12,590.57	187,293.00	65.61%	(64,413.10)
10-41-01	MAYOR & TRUSTEES	-	1,800.00	-	-	1,800.00	2,400.00	600.00	7,200.00	25.00%	(5,400.00)
10-41-02	TOWN ADMIN/CONTRACT LABOR	-	-	-	-	-	(2,156.78)	(2,156.78)	(6,470.34)	0.00%	6,470.34
10-41-03	SALARIES & WAGES	2,821.26	3,024.85	2,740.71	2,478.77	11,065.59	16,979.64	5,914.05	50,938.93	21.72%	(39,873.34)
10-41-04	EMPLOYER FICA	170.12	294.35	167.03	151.62	783.12	654.65	(128.47)	1,963.94	39.87%	(1,180.82)
10-41-05	EMPLOYER MEDICARE	39.79	68.85	39.06	35.45	183.15	153.10	(30.05)	459.31	39.88%	(276.16)
10-41-06	UNEMPLOYMENT TAX	8.47	8.07	8.23	7.43	32.20	23.28	(8.92)	69.83	46.11%	(37.63)
10-41-07	INSURANCE BENEFITS	275.92	278.96	146.45	-	701.33	1,064.04	362.71	3,192.13	21.97%	(2,490.80)
10-41-08	PENSION BENEFITS	89.40	89.40	89.89	89.40	358.09	452.40	94.31	1,357.20	26.38%	(999.11)
10-41-10	WORKMENS COMPENSATION	-	-	-	126.00	126.00	42.00	(84.00)	126.00	100.00%	-
	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-
10-41-15	OFFICE SUPPLIES	735.40	321.80	71.20	21.79	1,150.19	1,225.00	74.81	3,675.00	31.30%	(2,524.81)
10-41-16	OPERATING SUPPLIES	83.93	18.97	51.82	26.63	181.35	241.67	60.32	725.00	25.01%	(543.65)
10-41-17	POSTAGE	2.00	-	23.20	0.55	25.75	616.67	590.92	1,850.00	1.39%	(1,824.25)
10-41-20	LEGAL SERVICES	7,230.71	5,577.00	6,068.06	2,572.55	21,448.32	14,526.67	(6,921.65)	43,580.00	49.22%	(22,131.68)
	ELECTION	-	-	-	-	-	2,166.67	2,166.67	6,500.00	0.00%	(6,500.00)
10-41-21	AUDIT & BUDGET EXPENSE	-	-	10.00	-	10.00	1,723.33	1,713.33	5,170.00	0.19%	(5,160.00)
10-41-25	TOWN HALL EXPENSE	783.69	1,747.87	843.35	700.00	4,074.91	3,588.33	(486.58)	10,765.00	37.85%	(6,690.09)
10-41-26	TRAVEL & MEETINGS	107.42	151.47	142.95	63.18	465.02	3,566.67	3,101.65	10,700.00	4.35%	(10,234.98)
10-41-27	INSURANCE & BONDS	100.00	175.00	-	1,861.30	2,136.30	1,108.67	(1,027.63)	3,326.00	64.23%	(1,189.70)
10-41-28	UTILITIES	542.89	248.41	552.64	462.90	1,806.84	1,600.00	(206.84)	4,800.00	37.64%	(2,993.16)
10-41-29	TELEPHONE	92.65	199.98	44.66	44.62	381.91	650.00	268.09	1,950.00	19.59%	(1,568.09)
10-41-30	PUBLISHING & ADS	-	1,102.72	144.01	-	1,246.73	1,200.00	(46.73)	3,600.00	34.63%	(2,353.27)
10-41-31	DUES & SUBSCRIPTIONS	50.00	299.00	150.00	4,158.00	4,657.00	2,900.00	(1,757.00)	8,700.00	53.53%	(4,043.00)
10-41-33	DATA PROCESSING	1,572.37	445.54	139.00	2,922.55	5,079.46	3,941.67	(1,137.79)	11,825.00	42.96%	(6,745.54)
10-41-43	CULTURAL EVENTS	-	-	-	-	-	-	-	-	-	-
10-41-44	HUMAN SERVICES	-	18.99	-	4,300.00	4,318.99	1,430.00	(2,888.99)	4,290.00	100.68%	28.99
10-41-90	TREASURER'S FEE	669.40	296.42	793.25	197.76	1,956.83	1,000.00	(956.83)	3,000.00	65.23%	(1,043.17)
	MISCELLANEOUS	-	-	-	-	-	1,333.33	1,333.33	4,000.00	0.00%	(4,000.00)
		15,375.42	16,167.65	12,225.51	20,220.50	63,989.08	62,431.00	(1,558.08)	187,293.00	34.17%	(123,303.92)
		17,819.34	(77.33)	45,447.65	(4,298.84)	58,890.82	47,858.33	11,032.49	-	-	58,890.82
	BEGINNING RESERVE					39,303.29	39,303.29	39,303.29	39,303.29		39,303.29
	INCOME	33,194.76	16,090.32	57,673.16	15,921.66	122,879.90	110,289.33	12,590.57	187,293.00		(64,413.10)
	EXPENDITURE	15,375.42	16,167.65	12,225.51	20,220.50	63,989.08	62,431.00	(1,558.08)	187,293.00		(123,303.92)
	ADJUSTMENT										
	NET CHANGE	17,819.34	(77.33)	45,447.65	(4,298.84)	58,890.82	47,858.33	14,148.65	-		58,890.82
	ENDING RESERVE					98,194.11	87,161.62	53,451.94	39,303.29		98,194.11

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
BUILDING											
12-31-03	SALES TAX - TOWN				-	-	-	-	-	0.00%	-
12-32-03	BUILDING PERMITS	4,558.85	1,765.10	251.55	716.75	7,292.25	15,966.67	(8,674.42)	47,900.00	15.22%	(40,607.75)
		4,558.85	1,765.10	251.55	716.75	7,292.25	15,966.67	(8,674.42)	47,900.00	15.22%	(40,607.75)
12-43-03	SALARIES & WAGES	287.00	287.00	287.00	285.50	1,146.50	1,289.56	143.06	3,868.67	29.64%	(2,722.17)
	CONTRACT LABOR	2,656.00	2,205.00	2,305.00	-	7,166.00	13,333.33	6,167.33	40,000.00	17.92%	(32,834.00)
12-43-04	EMPLOYER FICA	17.80	17.80	17.80	17.70	71.10	76.30	5.20	228.90	31.06%	(157.80)
12-43-05	EMPLOYER MEDICARE	4.16	4.16	4.16	4.14	16.62	17.84	1.22	53.53	31.05%	(36.91)
12-43-06	UNEMPLOYMENT TAX	0.86	0.86	0.86	0.86	3.44	3.69	0.25	11.08	31.05%	(7.64)
12-43-07	HEALTH INSURANCE	0.85	0.85	0.85	-	2.55	2.07	(0.48)	6.22	41.00%	(3.67)
12-43-08	PENSION	14.20	14.20	14.20	14.20	56.80	61.53	4.73	184.60	30.77%	(127.80)
12-43-10	WORKMENS COMPENSATION	-	-	-	12.00	12.00	4.00	(8.00)	12.00	100.00%	-
12-43-15	OFFICE SUPPLIES	-	-	-	-	-	166.67	166.67	500.00	0.00%	(500.00)
12-43-16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-
12-43-17	POSTAGE	-	-	-	-	-	8.33	8.33	25.00	0.00%	(25.00)
12-43-20	LEGAL SERVICES	-	-	-	-	-	400.00	400.00	1,200.00	0.00%	(1,200.00)
12-43-23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	-
12-43-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-
12-43-27	INSURANCE & BONDS	-	-	-	775.89	775.89	258.33	(517.56)	775.00	100.11%	0.89
12-43-29	TELEPHONE	-	-	-	-	-	-	-	-	-	-
12-43-30	PUBLISHING & ADS	-	-	-	-	-	33.33	33.33	100.00	0.00%	(100.00)
12-43-31	DUES & SUBSCRIPTIONS	135.00	-	-	-	135.00	311.67	176.67	935.00	14.44%	(800.00)
	MISCELLANOUS	-	-	-	-	-	-	-	-	-	-
		3,115.87	2,529.87	2,629.87	1,110.29	9,385.90	15,966.67	6,580.77	47,900.00	19.59%	(38,514.10)
		1,442.98	(764.77)	(2,378.32)	(393.54)	(2,093.65)	-	(2,093.65)	-	-	(2,093.65)
	BEGINNING RESERVE				-	-	-	-	-	-	-
	INCOME	4,558.85	1,765.10	251.55	716.75	7,292.25	15,966.67	(8,674.42)	47,900.00		(40,607.75)
	EXPENDITURE	3,115.87	2,529.87	2,629.87	1,110.29	9,385.90	15,966.67	6,580.77	47,900.00		(38,514.10)
	ADJUSTMENT										
	NET CHANGE	1,442.98	(764.77)	(2,378.32)	(393.54)	(2,093.65)	-	(15,255.18)	-		(2,093.65)
	ENDING RESERVE					(2,093.65)					(2,093.65)

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
LAW ENFORCEMENT											
14-31-02	S.O. AUTO TAXES	1,282.76	1,670.90	1,786.01	1,465.35	6,205.02	6,000.00	205.02	18,000.00	34.47%	(11,794.98)
14-31-03	SALES TAX - TOWN	13,260.35	14,572.42	17,310.18	-	45,142.95	45,768.50	(625.55)	183,074.00	24.66%	(137,931.05)
14-31-04	SALES TAX - COUNTY	9,833.39	9,603.21	12,059.16	-	31,495.76	28,750.00	2,745.76	115,000.00	27.39%	(83,504.24)
14-31-06	CIGARETTE TAX	88.26	129.27	94.76	128.97	441.26	425.00	16.26	1,275.00	34.61%	(833.74)
14-32-06	VIN INSPECTIONS	-	50.00	130.00	60.00	240.00	400.00	(160.00)	1,200.00	20.00%	(960.00)
14-33-02	MOTOR VEHICLE - \$1.50	163.37	170.87	192.61	188.75	715.60	833.33	(117.73)	2,500.00	28.62%	(1,784.40)
14-33-03	MOTOR VEHICLE - \$2.50	234.79	267.29	291.50	284.58	1,078.16	1,166.67	(88.51)	3,500.00	30.80%	(2,421.84)
14-34-01	COURT FINES	5.00	21.28	100.00	13.24	139.52	166.67	(27.15)	500.00	27.90%	(360.48)
14-34-02	POLICE FINES	723.00	1,877.00	2,315.00	966.00	5,881.00	6,666.67	(785.67)	20,000.00	29.41%	(14,119.00)
14-34-03	MISCELLANEOUS FINES-BONDS	-	63.50	-	-	63.50	66.67	(3.17)	200.00	31.75%	(136.50)
	SCHOOL (SRO)	-	-	-	-	-	6,666.67	(6,666.67)	20,000.00	0.00%	(20,000.00)
14-34-05	DOG TAGS	25.00	10.00	90.00	81.00	206.00	250.00	(44.00)	750.00	27.47%	(544.00)
14-34-50	PD Grant	-	-	-	-	-	4,323.33	(4,323.33)	12,970.00	0.00%	(12,970.00)
		25,615.92	28,435.74	34,369.22	3,187.89	91,608.77	101,483.50	(9,874.73)	378,969.00	24.17%	(287,360.23)
14-42-02	JUDGE	300.00	300.00	300.00	300.00	1,200.00	2,801.25	1,601.25	8,403.75	14.28%	(7,203.75)
14-42-03	SALARIES & WAGES	15,088.75	15,424.71	14,847.76	15,005.08	60,366.30	81,817.03	21,450.73	245,451.10	24.59%	(185,084.80)
14-42-04	EMPLOYER FICA	29.95	18.60	18.60	18.60	85.75	9,385.59	9,299.84	28,156.77	0.30%	(28,071.02)
14-42-05	EMPLOYER MEDICARE	215.96	220.83	212.47	218.35	867.61	-	(867.61)		#DIV/0!	867.61
14-42-06	UNEMPLOYMENT TAX	46.17	47.18	45.44	45.93	184.72	-	(184.72)		#DIV/0!	184.72
14-42-07	INSURANCE BENEFITS	2,056.97	2,056.97	2,056.97	-	6,170.91	6,694.13	523.22	20,082.38	30.73%	(13,911.47)
	PENSION BENEFITS	280.96	274.83	257.24	250.82	1,063.85	-	(1,063.85)		#DIV/0!	1,063.85
14-42-10	WORKMENS COMPENSATION	-	-	-	7,212.00	7,212.00	2,404.00	(4,808.00)	7,212.00	100.00%	-
14-42-11	FPPA PENSION	1,123.84	1,134.92	1,110.34	1,160.91	4,530.01	-	(4,530.01)		#DIV/0!	4,530.01
14-42-12	FPPA D & D	393.34	397.23	388.62	406.33	1,585.52	-	(1,585.52)		#DIV/0!	1,585.52
14-42-15	OFFICE SUPPLIES	-	167.71	-	-	167.71	366.67	198.96	1,100.00	15.25%	(932.29)
14-42-16	OPERATING SUPPLIES	31.70	1.46	83.97	2.05	119.18	500.00	380.82	1,500.00	7.95%	(1,380.82)
14-42-17	POSTAGE	-	125.08	3.20	3.90	132.18	100.00	(32.18)	300.00	44.06%	(167.82)
14-42-20	LEGAL SERVICES	-	-	546.00	-	546.00	325.00	(221.00)	975.00	56.00%	(429.00)
14-42-22	REPAIRS & MAINTENANCE	-	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
14-42-23	VEHICLE EXPENSE	930.45	501.21	570.02	-	2,001.68	3,933.33	1,931.65	11,800.00	16.96%	(9,798.32)
14-42-26	TRAVEL & MEETINGS	-	422.63	20.00	-	442.63	2,166.67	1,724.04	6,500.00	6.81%	(6,057.37)
14-42-27	INSURANCE & BONDS	-	-	-	20,349.70	20,349.70	6,771.00	(13,578.70)	20,313.00	100.18%	36.70
14-42-28	UTILITIES	234.23	84.19	237.97	238.28	794.67	733.33	(61.34)	2,200.00	36.12%	(1,405.33)
14-42-29	TELEPHONE	(156.26)	602.60	63.80	133.75	643.89	1,416.67	772.78	4,250.00	15.15%	(3,606.11)
14-42-30	PUBLISHING & ADS	856.70	86.28	18.70	-	961.68	16.67	(945.01)	50.00	1923.36%	911.68
14-42-31	DUES & SUBSCRIPTIONS	-	-	347.52	1,400.00	1,747.52	1,175.00	(572.52)	3,525.00	49.58%	(1,777.48)
14-42-33	Data Processing	403.28	5,552.28	-	5,254.68	11,210.24	5,433.33	(5,776.91)	16,300.00	68.77%	(5,089.76)
	HUMAN SERVICES	34.41	-	-	-	34.41	-	-	-	-	-
14-44-01	VET FEES	-	-	-	-	-	-	-	-	-	-
	MISCELLANEOUS	-	-	-	500.00	500.00	200.00	(300.00)	600.00	83.33%	(100.00)
		21,870.45	27,418.71	21,128.62	52,500.38	122,918.16	126,323.00	3,439.25	378,969.00	32.43%	(256,085.25)
		3,745.47	1,017.03	13,240.60	(49,312.49)	(31,309.39)	(24,839.50)	(6,435.48)	-	-	(31,274.98)
	BEGINNING RESERVE					130,294.91	130,294.91	130,294.91	130,294.91		130,294.91
	INCOME	25,615.92	28,435.74	34,369.22	3,187.89	91,608.77	101,483.50	(9,874.73)	378,969.00		(287,360.23)
	EXPENDITURE	21,870.45	27,418.71	21,128.62	52,500.38	122,918.16	126,323.00	3,439.25	378,969.00		(256,085.25)
	ADJUSTMENT										
	NET CHANGE	3,745.47	1,017.03	13,240.60	(49,312.49)	(31,309.39)	(24,839.50)	(13,313.98)	-		(31,274.98)
	ENDING RESERVE					98,985.52	105,455.41	116,980.93	130,294.91		99,019.93

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PARKS											
16-31-03	SALES TAX-TOWN	13,260.35	-	-	-	13,260.35	39,399.00	(26,138.65)	118,197.00	11.22%	(104,936.65)
16-33-07	SEVERANCE TAX	-	-	-	-	-	2,933.33	(2,933.33)	8,800.00	0.00%	(8,800.00)
16-33-08	MINERAL LEASING	-	-	-	-	-	2,100.00	(2,100.00)	6,300.00	0.00%	(6,300.00)
16-35-01	RENTS & ROYALTIES	475.00	680.00	50.00	40.00	1,245.00	2,300.00	(1,055.00)	6,900.00	18.04%	(5,655.00)
16-35-04	GRANT REVENUE	-	-	-	-	-	3,333.33	(3,333.33)	10,000.00	0.00%	(10,000.00)
16-35-09	PARK CONTRIBUTIONS	825.00	500.00	225.00	-	1,550.00	-	1,550.00	-	-	1,550.00
16-35-10	OTHER AGENCY CONT	-	-	-	-	-	3,000.00	(3,000.00)	9,000.00	0.00%	(9,000.00)
		14,560.35	1,180.00	275.00	40.00	16,055.35	53,065.67	(37,010.32)	159,197.00	10.09%	(143,141.65)
16-46-03	SALARIES & WAGES	2,616.14	3,246.57	3,222.32	3,643.13	12,728.16	17,645.17	4,917.01	52,935.52	24.04%	(40,207.36)
16-46-04	EMPLOYER FICA	156.98	192.86	191.36	221.93	763.13	1,313.25	550.12	3,939.75	19.37%	(3,176.62)
16-46-05	EMPLOYER MEDICARE	36.71	45.09	44.76	51.90	178.46	-	(178.46)		#DIV/0!	178.46
16-46-06	UNEMPLOYMENT TAX	7.85	9.74	9.67	10.38	37.64	-	(37.64)		#DIV/0!	37.64
16-46-07	INSURANCE BENEFITS	446.17	771.46	771.46	-	1,989.09	3,125.58	1,136.49	9,376.73	21.21%	(7,387.64)
16-46-08	PENSION BENEFITS	117.56	114.62	107.82	107.82	447.82	-	(447.82)		#DIV/0!	447.82
16-46-10	WORKMENS COMPENSATION	-	-	-	1,375.00	1,375.00	458.33	(916.67)	1,375.00	100.00%	-
16-46-15	OFFICE SUPPLIES	-	-	-	-	-	16.67	16.67	50.00	0.00%	(50.00)
16-46-16	OPERATING SUPPLIES	112.67	206.59	231.87	212.49	763.62	1,500.00	736.38	4,500.00	16.97%	(3,736.38)
16-46-17	POSTAGE	-	-	-	-	-	-	-	-	-	-
16-46-20	LEGAL	-	-	-	-	-	-	-	-	-	-
16-46-22	REPAIRS & MAINTENANCE	-	-	127.41	-	127.41	16,675.00	16,547.59	50,025.00	0.25%	(49,897.59)
16-46-23	VEHICLE EXPENSE	-	17.06	-	-	17.06	416.67	399.61	1,250.00	1.36%	(1,232.94)
16-46-24	RENTALS	-	-	-	-	-	-	-	-	-	-
16-46-25	SHOP EXPENSE	232.29	-	-	-	232.29	333.33	101.04	1,000.00	23.23%	(767.71)
16-46-27	INSURANCE & BONDS	-	-	-	4,079.42	4,079.42	1,348.33	(2,731.09)	4,045.00	100.85%	34.42
16-46-28	UTILITIES	870.48	478.64	860.28	692.09	2,901.49	2,500.00	(401.49)	7,500.00	38.69%	(4,598.51)
16-46-29	TELEPHONE	33.35	33.63	34.00	33.58	134.56	133.33	(1.23)	400.00	33.64%	(265.44)
16-46-30	PUBLISHING & ADS	-	-	648.45	-	648.45	16.67	(631.78)	50.00	1296.90%	598.45
16-46-32	FEES & PERMITS	-	100.00	-	-	100.00	250.00	150.00	750.00	13.33%	(650.00)
16-46-42	CONTRACT SERVICES	-	-	-	2,000.00	2,000.00	666.67	(1,333.33)	2,000.00	100.00%	-
16-46-70	CAPITAL OUTLAY	12,056.00	-	-	-	12,056.00	6,666.67	(5,389.33)	20,000.00	60.28%	(7,944.00)
	MISCELLANEOUS	-	-	-	-	-	-	-	-	-	-
		16,686.20	5,216.26	6,249.40	12,427.74	40,579.60	53,065.67	12,486.07	159,197.00	25.49%	(118,617.40)
		(2,125.85)	(4,036.26)	(5,974.40)	(12,387.74)	(24,524.25)	-	(24,524.25)	-	-	(24,524.25)
	BEGINNING RESERVE					43,163.97	43,163.97	43,163.97	43,163.97		43,163.97
	INCOME	14,560.35	1,180.00	275.00	40.00	16,055.35	53,065.67	(37,010.32)	159,197.00		(143,141.65)
	EXPENDITURE	16,686.20	5,216.26	6,249.40	12,427.74	40,579.60	53,065.67	12,486.07	159,197.00		(118,617.40)
	ADJUSTMENT										
	NET CHANGE	(2,125.85)	(4,036.26)	(5,974.40)	(12,387.74)	(24,524.25)	-	(49,496.38)	-		(24,524.25)
	ENDING RESERVE					18,639.72	43,163.97	(6,332.41)	43,163.97		18,639.72

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
STREETS											
20-31-03	SALES TAX-TOWN	-	14,572.42	-	-	14,572.42	17,268.00	(2,695.58)	51,804.00	28.13%	(37,231.58)
20-31-05	FRANCHISE TAX	4,112.78	4,209.56	4,047.12	-	12,369.46	19,600.00	(7,230.54)	58,800.00	21.04%	(46,430.54)
20-32-02	MISCELLANEOUS PERMITS	-	-	195.00	260.00	455.00	600.00	(145.00)	1,800.00	25.28%	(1,345.00)
20-33-01	HIGHWAY USERS TAX	3,621.25	3,890.29	4,017.95	-	11,529.49	16,004.00	(4,474.51)	48,012.00	24.01%	(36,482.51)
20-33-10	ROAD & BRIDGE	1,896.96	839.85	2,247.72	560.42	5,544.95	2,166.67	3,378.28	6,500.00	85.31%	(955.05)
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	-	314.39	314.39	500.00	(185.61)	1,500.00	20.96%	(1,185.61)
		9,630.99	23,512.12	10,507.79	1,134.81	44,785.71	56,138.67	(11,352.96)	168,416.00	26.59%	(123,630.29)
20-45-03	SALARIES & WAGES	2,753.99	3,465.28	3,473.25	3,910.25	13,602.77	17,854.09	4,251.32	53,562.26	25.40%	39,959.49
20-45-04	EMPLOYER FICA	165.18	205.62	206.11	238.09	815.00	1,415.92	600.92	4,247.76	19.19%	3,432.76
20-45-05	EMPLOYER MEDICARE	38.63	48.09	48.22	55.69	190.63	-	(190.63)		#DIV/0!	(190.63)
20-45-06	UNEMPLOYMENT TAX	8.26	10.41	10.42	11.16	40.25	-	(40.25)		#DIV/0!	(40.25)
20-45-07	INSURANCE BENEFITS	480.33	852.12	852.12	-	2,184.57	4,627.18	2,442.61	13,881.53	15.74%	11,696.96
20-45-08	PENSION BENEFITS	124.46	121.48	114.68	114.68	475.30	-	(475.30)		#DIV/0!	(475.30)
20-45-10	WORKMENS COMPENSATION	-	-	-	1,691.00	1,691.00	563.67	(1,127.33)	1,691.00	100.00%	-
20-45-15	OFFICE SUPPLIES	10.93	-	2.79	-	13.72	-	(13.72)	-		(13.72)
20-45-16	OPERATING SUPPLIES	4.14	12.84	7.56	123.30	147.84	300.00	152.16	900.00	16.43%	752.16
20-45-17	POSTAGE	-	-	-	6.85	6.85	16.67	9.82	50.00	13.70%	43.15
20-45-20	LEGAL & ENG SERVICES	-	-	-	-	-	650.00	650.00	1,950.00	0.00%	1,950.00
20-45-22	REPAIRS & MAINTENANCE	4,231.68	4,554.99	1,507.12	-	10,293.79	8,116.67	(2,177.12)	24,350.00	42.27%	14,056.21
20-45-23	VEHICLE EXPENSE	685.46	2,142.55	1,008.54	-	3,836.55	2,500.00	(1,336.55)	7,500.00	51.15%	3,663.45
20-45-24	RENTALS	-	-	-	-	-	-	-	-		-
20-45-25	SHOP EXPENSE	309.17	26.44	24.65	12.15	372.41	1,333.33	960.92	4,000.00	9.31%	3,627.59
20-45-27	INSURANCE & BONDS	-	-	15.75	8,689.88	8,705.63	2,849.48	(5,856.15)	8,548.45	101.84%	(157.18)
20-45-28	UTILITIES	1,945.10	1,696.84	1,914.93	1,937.82	7,494.69	6,905.00	(589.69)	20,715.00	36.18%	13,220.31
20-45-43	STREET LIGHTING	-	-	-	-	-	-	-	-		-
20-45-29	TELEPHONE	38.35	299.08	34.00	38.58	410.01	186.67	(223.34)	560.00	73.22%	149.99
20-45-30	PUBLISHING & ADS	-	-	-	-	-	20.00	20.00	60.00	0.00%	60.00
20-45-31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-		-
20-45-42	SNOW REMOVAL	25.00	768.59	2,757.25	-	3,550.84	5,800.00	2,249.16	17,400.00	20.41%	13,849.16
	MISCELLANOUS	-	-	-	-	-	3,000.00	3,000.00	9,000.00	0.00%	9,000.00
		10,820.68	14,204.33	11,977.39	16,829.45	53,831.85	56,138.67	2,306.82	168,416.00	31.96%	114,584.15
		(1,189.69)	9,307.79	(1,469.60)	(15,694.64)	(9,046.14)	-	(9,046.14)	-		(9,046.14)
	BEGINNING RESERVE					149,340.81	149,340.81	149,340.81	149,340.81		149,340.81
	INCOME	9,630.99	23,512.12	10,507.79	1,134.81	44,785.71	56,138.67	(11,352.96)	168,416.00		(123,630.29)
	EXPENDITURE	10,820.68	14,204.33	11,977.39	16,829.45	53,831.85	56,138.67	2,306.82	168,416.00		114,584.15
	ADJUSTMENT										
	NET CHANGE	(1,189.69)	9,307.79	(1,469.60)	(15,694.64)	(9,046.14)	-	(13,659.77)	-		(238,214.44)
	ENDING RESERVE					140,294.67	149,340.81	135,681.04	149,340.81		(88,873.63)

DRAFT		2020	2020	2020	2020	2020	2020		2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
STREET-CAPITAL IMPROVEMENT											
22-31-05	IMPACT FEE	3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	15,035.79	218.90	45,107.36	33.82%	(29,852.67)
22-35-04	SALES TAX - TOWN	-	-	-	-	-	-	-	-	-	-
22-33-01	HIGHWAY USER TAX	-	-	-	-	-	-	-	-	-	-
		3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
	CONTRACT LABOR	-	-	-	-	-	1,000.00	1,000.00	3,000.00		-
22-45-22	REPAIRS & MAINTENANCE	-	-	-	-	-	68,578.17	68,578.17	205,734.50	0.00%	(205,734.50)
22-45-99	TRANSFER	-	-	-	-	-	-	-	-		-
		-	-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
		3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	(54,542.38)	69,797.07	(163,627.14)		175,881.83
	BEGINNING RESERVE					90,775.45	90,775.45	90,775.45	90,775.45		90,775.45
	INCOME	3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
	EXPENDITURE	-	-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
	ADJUSTMENT										
	NET CHANGE	3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	(54,542.38)	(69,359.26)	(163,627.14)		175,881.83
	ENDING RESERVE					106,030.14	36,233.07	21,416.19	(72,851.69)		266,657.28
BRIDGE											
24-35-04	INTEREST INCOME	533.10	725.79	816.98	915.99	2,991.86	3,433.33	(441.47)	10,300.00	29.05%	(7,308.14)
24-35-13	BRIDGE REVENUE	-	-	-	40,000.00	40,000.00	13,333.33	26,666.67	40,000.00	100.00%	-
		533.10	725.79	816.98	40,915.99	42,991.86	16,766.67	26,225.19	50,300.00	85.47%	(7,308.14)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	-	16,766.67	16,766.67	50,300.00	0.00%	(50,300.00)
		-	-	-	-	-	16,766.67	16,766.67	50,300.00	0.00%	(50,300.00)
		533.10	725.79	816.98	40,915.99	42,991.86	-	42,991.86	-		42,991.86
	BEGINNING RESERVE					144,976.03	144,976.03	144,976.03	144,976.03		144,976.03
	INCOME	533.10	725.79	816.98	40,915.99	42,991.86	16,766.67	26,225.19	50,300.00		(7,308.14)
	EXPENDITURE	-	-	-	-	-	16,766.67	16,766.67	50,300.00		(50,300.00)
	NET CHANGE	533.10	725.79	816.98	40,915.99	42,991.86	-	9,458.53	-		42,991.86
	ENDING RESERVE					187,967.89	144,976.03	154,434.56	144,976.03		187,967.89
SIDEWALK											
26-30-01	SIDEWALK REVENUE	2,586.80	2,581.26	2,590.97	2,573.61	10,332.64	11,933.33	(1,600.69)	35,800.00	28.86%	(25,467.36)
		2,586.80	2,581.26	2,590.97	2,573.61	10,332.64	11,933.33	(1,600.69)	35,800.00	28.86%	(25,467.36)
26-45-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-		-
26-45-20	LEGAL SERVICES	-	-	-	-	-	166.67	166.67	500.00	0.00%	(500.00)
26-45-22	REPAIRS & MAINTENANCE	468.15	-	-	-	468.15	11,733.33	11,265.18	35,200.00	1.33%	(34,731.85)
26-45-30	PUBLISHING & ADS	-	-	-	-	-	33.33	33.33	100.00	0.00%	(100.00)
26-49-99	TRANSFERS	-	-	-	-	-	-	-	-		-
		468.15	-	-	-	468.15	11,933.33	11,465.18	35,800.00	1.31%	(35,331.85)
		2,118.65	2,581.26	2,590.97	2,573.61	9,864.49	-	9,864.49	-		9,864.49
	BEGINNING RESERVE					19,763.90	19,763.90	19,763.90	19,763.90		19,763.90
	INCOME	2,586.80	2,581.26	2,590.97	2,573.61	10,332.64	11,933.33	(1,600.69)	35,800.00		(25,467.36)
	EXPENDITURE	468.15	-	-	-	468.15	11,933.33	11,465.18	35,800.00		(35,331.85)
	NET CHANGE	2,118.65	2,581.26	2,590.97	2,573.61	9,864.49	-	(13,065.88)	-		9,864.49
	ENDING RESERVE					29,628.39	19,763.90	6,698.02	19,763.90		29,628.39

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SPACE2CREATE											
32-35-01	BOETTCHER GRANT	-	-	-	-	-	50,000.00	(50,000.00)	150,000.00	0.00%	(150,000.00)
32-35-02	DOLA GRANT	-	-	-	-	-	-	-	-	-	-
	CCI	-	-	-	-	-	15,000.00	(15,000.00)	45,000.00	0.00%	(45,000.00)
32-35-05	INTEREST	-	1.68	9.11	15.44	26.23	66.67	(40.44)	200.00	13.12%	(173.77)
32-35-09	S2C CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
		-	1.68	9.11	15.44	26.23	65,066.67	(65,040.44)	195,200.00	0.01%	(195,173.77)
32-50-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-
32-50-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-
32-50-17		-	-	-	-	-	-	-	-	-	-
32-50-22	STUDIES	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	65,066.67	65,066.67	195,200.00	0.00%	(195,200.00)
32-50-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	65,066.67	65,066.67	195,200.00	0.00%	(195,200.00)
		-	1.68	9.11	15.44	26.23	-	26.23	-	-	26.23
	BEGINNING RESERVE					13,124.16	13,124.16	13,124.16	13,124.16		13,124.16
	INCOME	-	1.68	9.11	15.44	26.23	50,000.00	(50,000.00)	150,000.00		(150,000.00)
	EXPENDITURE	-	-	-	-	-	65,066.67	65,066.67	195,200.00		(195,200.00)
	NET CHANGE	-	1.68	9.11	15.44	26.23	(15,066.67)	(115,066.67)	(45,200.00)		45,200.00
	ENDING RESERVE					13,150.39	(1,942.51)	(101,942.51)	(32,075.84)		58,324.16
CONSERVATION TRUST FUND											
40-38-01	CONSERVATION TRUST-REV.	-	1,803.08	-	-	1,803.08	3,000.00	(1,196.92)	9,000.00	20.03%	(7,196.92)
40-38-02	INTEREST	-	0.01	-	-	0.01	2.67	(2.66)	8.00	0.13%	(7.99)
		-	1,803.09	-	-	1,803.09	3,002.67	(1,199.58)	9,008.00	20.02%	(7,204.91)
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	-	-	3,002.67	3,002.67	9,008.00	0.00%	(9,008.00)
		-	-	-	-	-	3,002.67	3,002.67	9,008.00	0.00%	(9,008.00)
		-	1,803.09	-	-	1,803.09	-	1,803.09	-	-	1,803.09
	BEGINNING RESERVE					1,316.77	1,316.77	1,316.77	1,316.77		1,316.77
	INCOME	-	1,803.09	-	-	1,803.09	3,002.67	(1,199.58)	9,008.00		(7,204.91)
	EXPENDITURE	-	-	-	-	-	3,002.67	3,002.67	9,008.00		(9,008.00)
	NET CHANGE	-	1,803.09	-	-	1,803.09	-	(4,202.24)	-		1,803.09
	ENDING RESERVE					3,119.86	1,316.77	(2,885.47)	1,316.77		3,119.86
CAPITAL IMPROVEMENT											
50-31-03	SALES TAX - CAP IMP	13,260.35	14,572.41	17,310.19	-	45,142.95	62,500.00	(17,357.05)	187,500.00	24.08%	(142,357.05)
50-31-06	MISCELLANEOUS INCOME	637.50	637.50	637.50	637.50	2,550.00	2,550.00	-	7,650.00	33.33%	(5,100.00)
		13,897.85	15,209.91	17,947.69	637.50	47,692.95	65,050.00	(17,357.05)	195,150.00	24.44%	(147,457.05)
50-70-20	CAPITAL OUTLAY	1,583.54	6,729.57	43,825.65	10,961.69	63,369.90	66,250.00	2,880.10	198,750.00	31.88%	(135,380.10)
50-70-99	Transfer Out	-	-	-	-	-	-	-	-	-	-
		1,583.54	6,729.57	43,825.65	10,961.69	63,369.90	66,250.00	2,880.10	198,750.00	31.88%	(135,380.10)
		12,314.31	8,480.34	(25,877.96)	(10,324.19)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
	BEGINNING RESERVE					338,149.98	338,149.98	338,149.98	338,149.98		338,149.98
	INCOME	13,897.85	15,209.91	17,947.69	637.50	47,692.95	65,050.00	(17,357.05)	195,150.00		(147,457.05)
	EXPENDITURE	1,583.54	6,729.57	43,825.65	10,961.69	63,369.90	66,250.00	2,880.10	198,750.00		(135,380.10)
	NET CHANGE	12,314.31	8,480.34	(25,877.96)	(10,324.19)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
	ENDING RESERVE					322,473.03	336,949.98	317,912.83	334,549.98		326,073.03

2020 87	2020 SALES TAX	2020											
		PROJECT	REALLOCATE	ACTUAL	REMAINING	2020	2019	2018	2020-2015 CELL TOWER	2014	2015	2014	
									2016	2017	CARRY	2014	
AIRPORT													
PAONIA SHARE AIRPORT	169,000			52,542.00									
ADMINISTRATION	(7,650.00)												(6,642.00)
TOWN HALL UPGRADE			4,467.29	-									
FIRE ALARM SYSTEM			6,494.40	-									
BUILDING CODE UPDATE	(4,500.00)			4,500.00									
TOWN HALL UPGRADE	(10,000.00)			20,346.45									
BIKE RACK	(500.00)			500.00									
COMPUTERS	(10,000.00)		1,001.38	8,998.62									
POLICE													
OFFICER GEAR	(10,000.00)		5,226.06	4,773.94									
DUTY WEAPONS	(5,000.00)		4,943.32	56.68									
IN CAR CAMERAS	(7,000.00)			7,000.00									
PUBLIC WORKS													
GENERATOR			10,000.00	-				(10,000.00)					
SKID STEER			90,000.00	90,000.00				(61,000.00)					(29,000.00)
SPRINKLER REPAIR			5,000.00	5,000.00				(5,000.00)					
STREETS			126,712.39	126,712.39				(14,648.53)					(15,291.81)
SIGN REPLACEMENT			7,000.00	7,000.00				(296.80)					(1,490.46)
POLLOS PARK INFO SIGN			1,500.00	1,500.00				(1,500.00)					
STREET LIGHTING			31,237.45	31,237.45				(6,237.45)					(4,007.50)
STREETS (CLARK&DORRIS)	(35,000.00)			35,000.00									
ELLEN HANSON SMITH CENTER	(20,000.00)			20,000.00									
TREE TRIMMING	(10,000.00)			10,000.00									
EQUIPMENT	(57,500.00)			57,500.00									
TOTAL	(176,650.00)		63,369.90	451,430.08				(29,945.33)				(6,642.00)	(2,538.46)
								(38,250.00)				(65,411.95)	(44,291.81)

DRAFT		2020	2020	2020	2020	2020	2020		2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
WATER											
60-36-01	WATER CHARGES-RECEIVED	61,469.24	61,255.99	62,460.32	59,126.45	244,312.00	277,165.80	(32,853.80)	831,497.40	29.38%	(587,185.40)
60-36-02	WATER TAPS	-	1,000.00	-	12,000.00	13,000.00	-	13,000.00	-		13,000.00
60-36-03	SALES & SERVICES	28.48	439.00	655.00	470.00	1,592.48	1,216.67	375.81	3,650.00	43.63%	(2,057.52)
60-36-04	STANDBY TAP FEES	3,750.00	3,690.00	3,750.00	3,600.00	14,790.00	14,705.00	85.00	44,115.00	33.53%	(29,325.00)
60-36-05	WATER TANK MONEY	660.00	370.00	275.00	327.00	1,632.00	-	1,632.00	-		1,632.00
60-36-09	PENALTIES	-	35.00	220.72	70.00	325.72	833.33	(507.61)	2,500.00	13.03%	(2,174.28)
60-36-12	RENTS	500.00	-	-	-	500.00	333.33	166.67	1,000.00	50.00%	(500.00)
	MISCELLANEOUS	-	-	-	-	-	4,666.67	(4,666.67)	14,000.00	0.00%	(14,000.00)
		66,407.72	66,789.99	67,361.04	75,593.45	276,152.20	298,920.80	(22,768.60)	896,762.40	30.79%	(606,610.20)
60-50-02	TRUSTEES/ADMIN SALARIES	-	300.00	-	-	300.00	-	(300.00)		#DIV/0!	300.00
60-50-03	SALARIES & WAGES	11,210.96	10,716.14	10,787.41	10,515.76	43,230.27	60,367.36	17,137.09	181,102.08	23.87%	(137,871.81)
60-50-04	EMPLOYER FICA	672.90	660.82	648.52	637.72	2,619.96	4,775.87	2,155.91	14,327.60	18.29%	(11,707.64)
60-50-05	EMPLOYER MEDICARE	157.39	154.57	151.68	149.14	612.78	-	(612.78)		#DIV/0!	612.78
60-50-06	UNEMPLOYMENT TAX	33.63	32.15	32.36	31.12	129.26	-	(129.26)		#DIV/0!	129.26
60-50-07	INSURANCE BENEFITS	1,489.12	1,492.16	1,359.65	-	4,340.93	18,491.24	14,150.31	55,473.72	7.83%	(51,132.79)
60-50-08	PENSION BENEFITS	478.90	478.90	481.10	478.90	1,917.80	-	(1,917.80)		#DIV/0!	1,917.80
	CONTRACT LABOR	-	-	-	-	-	6,666.67	6,666.67	20,000.00		
60-50-10	WORKMENS COMPENSATION	-	-	-	3,736.00	3,736.00	1,245.33	(2,490.67)	3,736.00	100.00%	-
60-50-15	OFFICE SUPPLIES	10.94	15.30	2.79	-	29.03	100.00	70.97	300.00	9.68%	(270.97)
60-50-16	OPERATING SUPPLIES	207.56	789.56	298.94	198.43	1,494.49	5,683.33	4,188.84	17,050.00	8.77%	(15,555.51)
60-50-17	POSTAGE	310.57	383.95	7.98	-	702.50	1,633.33	930.83	4,900.00	14.34%	(4,197.50)
60-50-20	LEGAL & ENG SERVICES	39.00	-	802.70	-	841.70	11,833.33	10,991.63	35,500.00	2.37%	(34,658.30)
60-50-21	AUDIT	-	-	-	-	-	3,760.00	3,760.00	11,280.00	0.00%	(11,280.00)
60-50-22	REPAIRS & MAINTENANCE	1,408.67	8,361.68	1,182.01	2,796.49	13,748.85	67,646.67	53,897.82	202,940.00	6.77%	(189,191.15)
60-50-23	VEHICLE EXPENSE	220.04	1,862.60	671.52	-	2,754.16	3,333.33	579.17	10,000.00	27.54%	(7,245.84)
60-50-24	RENTALS	-	-	-	-	-	833.33	833.33	2,500.00	0.00%	(2,500.00)
60-50-25	SHOP EXPENSE	199.18	96.54	203.37	12.15	511.24	1,416.67	905.43	4,250.00	12.03%	(3,738.76)
60-50-26	TRAVEL & MEETINGS	-	-	-	-	-	1,166.67	1,166.67	3,500.00	0.00%	(3,500.00)
60-50-27	INSURANCE & BONDS	-	40.00	55.75	20,709.22	20,804.97	6,688.33	(14,116.64)	20,065.00	103.69%	739.97
60-50-28	UTILITIES	2,580.88	2,337.53	2,937.19	2,913.79	10,769.39	8,333.33	(2,436.06)	25,000.00	43.08%	(14,230.61)
60-50-29	TELEPHONE	322.17	582.88	317.84	322.39	1,545.28	1,391.67	(153.61)	4,175.00	37.01%	(2,629.72)
60-50-30	PUBLISHING & ADS	-	73.21	18.70	-	91.91	236.67	144.76	710.00	12.95%	(618.09)
60-50-31	DUES & SUBSCRIPTIONS	-	-	-	137.50	137.50	616.67	479.17	1,850.00	7.43%	(1,712.50)
60-50-32	FEES & PERMITS	266.12	729.00	35.02	2,482.68	3,512.82	2,833.33	(679.49)	8,500.00	41.33%	(4,987.18)
60-50-33	DATA PROCESSING	624.43	624.43	385.71	1,010.14	2,644.71	2,660.00	15.29	7,980.00	33.14%	(5,335.29)
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
60-50-44	Norris Retirement	1,680.00	3,360.00	-	1,680.00	6,720.00	6,720.00	-	20,160.00	33.33%	(13,440.00)
60-50-50	Water Power Authority Loan	-	-	-	84,167.07	84,167.07	61,166.67	(23,000.40)	183,500.00	45.87%	(99,332.93)
60-50-51	Drinking Water Revolving Fund	11,671.70	-	-	-	11,671.70	7,783.33	(3,888.37)	23,350.00	49.99%	(11,678.30)
	UBB Line of Credit	-	-	-	-	-	8.33	8.33	25.00	0.00%	(25.00)
60-50-54	Debt Service	-	-	-	-	-	-	-	-		-
60-50-70	CAPITAL OUTLAY	905.00	4,148.75	-	-	5,053.75	3,354.67	(1,699.08)	10,064.00		(5,010.25)
60-50-71	PASS-THRU	1,956.58	1,948.38	1,986.31	1,881.79	7,773.06	8,091.33	318.27	24,274.00	32.02%	(16,500.94)
60-59-90	DEPRECIATION	-	-	-	-	-	-	-	-		-
		36,445.74	39,188.55	22,366.55	133,860.29	231,861.13	298,920.80	67,059.67	896,762.40	25.86%	(644,901.27)
		29,961.98	27,601.44	44,994.49	(58,266.84)	44,291.07	-	(44,291.07)	-		(44,291.07)
	BEGINNING RESERVE					105,498.00	105,498.00	105,498.00	105,498.00		
	INCOME	66,407.72	66,789.99	67,361.04	75,593.45	276,152.20	298,920.80	(22,768.60)	896,762.40		(606,610.20)
	EXPENDITURE	36,445.74	39,188.55	22,366.55	133,860.29	231,861.13	298,920.80	67,059.67	896,762.40		(644,901.27)
	NET CHANGE	29,961.98	27,601.44	44,994.49	(58,266.84)	44,291.07	-	(89,828.27)	-		38,291.07
	ENDING RESERVE					149,789.07	105,498.00	15,669.73	105,498.00		

DRAFT		2020	2020	2020	2020	2020	2020		2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
SEWER											
70-37-01	SEWER CHARGES - RECEIVED	44,181.30	44,240.94	44,309.90	44,168.10	176,900.24	177,535.33	(635.09)	532,606.00	33.21%	(355,705.76)
70-37-04	SEWER TAPS	-	-	-	10,000.00	10,000.00	5,000.00	5,000.00	15,000.00	66.67%	(5,000.00)
70-37-05	SEWER RENTAL PROPERTY	-	-	-	-	-	-	-	-	-	-
70-37-09	Interest Income	577.13	798.16	896.12	1,004.07	3,275.48	5,266.67	(1,991.19)	15,800.00	20.73%	(12,524.52)
70-37-13	GRANT REVENUE	-	-	53,587.50	-	53,587.50	-	53,587.50	-	-	53,587.50
		44,758.43	45,039.10	98,793.52	55,172.17	243,763.22	187,802.00	55,961.22	563,406.00	0.43	(319,642.78)
70-51-02	TRUSTEES/ADMIN SALARIES	-	300.00	-	-	300.00	-	(300.00)	-	-	300.00
70-51-03	SALARIES & WAGES	6,443.76	6,215.54	6,263.08	6,046.77	24,969.15	34,869.16	9,900.01	104,607.47	23.87%	(79,638.32)
70-51-04	EMPLOYER FICA	388.17	392.63	378.32	367.84	1,526.96	2,640.37	1,113.41	7,921.10	19.28%	(6,394.14)
70-51-05	EMPLOYER MEDICARE	90.80	91.82	88.48	86.03	357.13	-	(357.13)	-	-	357.13
70-51-06	UNEMPLOYMENT TAX	19.33	18.65	18.79	17.96	74.73	-	(74.73)	-	-	74.73
70-51-07	INSURANCE BENEFITS	684.30	686.47	591.82	-	1,962.59	8,580.98	6,618.39	25,742.93	7.62%	(23,780.34)
70-51-08	PENSION BENEFITS	271.60	271.60	273.06	271.60	1,087.86	-	(1,087.86)	-	-	1,087.86
	CONTRACT LABOR	-	-	-	-	-	6,666.67	6,666.67	20,000.00	-	(20,000.00)
70-51-10	WORKMENS COMPENSATION	-	-	-	961.00	961.00	320.33	(640.67)	961.00	100.00%	-
70-51-15	OFFICE SUPPLIES	10.94	15.30	2.79	-	29.03	100.00	70.97	300.00	9.68%	(270.97)
70-51-16	OPERATING SUPPLIES	20.75	1,387.53	23.51	10.24	1,442.03	5,126.67	3,684.64	15,380.00	9.38%	(13,937.97)
70-51-17	POSTAGE	278.01	311.75	-	-	589.76	700.00	110.24	2,100.00	28.08%	(1,510.24)
70-51-20	LEGAL & ENG SERVICES	8,401.15	912.50	849.00	-	10,162.65	6,466.67	(3,695.98)	19,400.00	52.38%	(9,237.35)
70-51-21	AUDIT	-	-	-	-	-	1,175.00	1,175.00	3,525.00	0.00%	(3,525.00)
70-51-22	REPAIRS & MAINTENANCE	1,485.35	-	-	-	1,485.35	48,028.33	46,542.98	144,085.00	1.03%	(142,599.65)
70-51-23	VEHICLE EXPENSE	142.52	1,846.95	695.91	-	2,685.38	2,166.67	(518.71)	6,500.00	41.31%	(3,814.62)
70-51-24	RENTALS	-	-	-	-	-	333.33	333.33	1,000.00	0.00%	(1,000.00)
70-51-25	SHOP EXPENSE	108.42	20.10	24.67	12.15	165.34	1,000.00	834.66	3,000.00	5.51%	(2,834.66)
70-51-26	TRAVEL & MEETINGS	-	-	-	-	-	666.67	666.67	2,000.00	0.00%	(2,000.00)
70-51-27	INSURANCE & BONDS	-	-	15.75	7,539.99	7,555.74	2,181.67	(5,374.07)	6,545.00	115.44%	1,010.74
70-51-28	UTILITIES	3,136.88	5,839.46	262.68	3,295.87	12,534.89	11,333.33	(1,201.56)	34,000.00	36.87%	(21,465.11)
70-51-29	TELEPHONE	107.01	367.95	102.86	107.44	685.26	533.33	(151.93)	1,600.00	42.83%	(914.74)
70-51-30	PUBLISHING & ADS	-	69.08	-	-	69.08	166.67	97.59	500.00	13.82%	(430.92)
70-51-31	DUES & SUBSCRIPTIONS	-	-	-	137.50	137.50	50.00	(87.50)	150.00	91.67%	(12.50)
70-51-32	FEES & PERMITS	982.38	260.97	355.01	266.13	1,864.49	3,366.67	1,502.18	10,100.00	18.46%	(8,235.51)
70-51-33	DATA PROCESSING	4,174.49	624.49	385.71	1,010.20	6,194.89	7,640.00	1,445.11	22,920.00	27.03%	(16,725.11)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
70-51-43	Gaging Station	-	-	-	1,234.00	1,234.00	1,300.00	66.00	3,900.00	31.64%	(2,666.00)
70-51-51	Rural Development P&I	-	-	-	-	-	34,166.67	34,166.67	102,500.00	0.00%	(102,500.00)
70-51-54	Debt Reserve	-	-	-	-	-	-	-	-	0.00%	-
70-51-70	CAPITAL OUTLAY	(9,677.90)	29,153.40	29,097.67	3,649.32	52,222.49	3,355.00	(48,867.49)	10,065.00	0.00%	42,157.49
70-51-71	PASS THRU	1,325.44	1,327.23	1,329.30	1,325.04	5,307.01	4,784.50	(522.51)	14,353.50	36.97%	(9,046.49)
	MISCELLANOUS	-	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	-	-	-	-	-	-
		18,393.40	50,113.42	40,758.41	26,339.08	135,604.31	187,802.00	52,197.69	563,406.00	24.07%	(427,801.69)
		26,365.03	(5,074.32)	58,035.11	28,833.09	108,158.91	-	108,158.91	-	-	108,158.91
	BEGINNING RESERVE					555,190.00	555,190.00	555,190.00	555,190.00		555,190.00
	INCOME	44,758.43	45,039.10	98,793.52	55,172.17	243,763.22	187,802.00	55,961.22	563,406.00		(319,642.78)
	EXPENDITURE	18,393.40	50,113.42	40,758.41	26,339.08	135,604.31	187,802.00	52,197.69	563,406.00		(427,801.69)
	ADJUSTMENT										
	NET CHANGE	26,365.03	(5,074.32)	58,035.11	28,833.09	108,158.91	-	3,763.53	-		108,158.91
	ENDING RESERVE					663,348.91	555,190.00	558,953.53	555,190.00		663,348.91

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
GARBAGE											
80-30-02	GARBAGE FEES - RECEIVED	18,114.35	18,111.28	18,118.37	18,143.27	72,487.27	72,000.00	487.27	216,000.00	33.56%	(143,512.73)
80-30-03	X-Trash	40.00	72.00	-	(10.00)	102.00	-	102.00	-		102.00
		18,154.35	18,183.28	18,118.37	18,133.27	72,589.27	72,000.00	589.27	216,000.00	33.61%	(143,410.73)
80-52-02	CONTRACT LABOR	-	-	-	-	-	-	-	-		-
80-52-03	SALARIES & WAGES	7,456.35	7,731.84	7,964.78	8,278.09	31,431.06	37,592.52	6,161.46	112,777.56	27.87%	(81,346.50)
80-52-04	EMPLOYER FICA	445.50	460.28	474.97	505.39	1,886.14	2,981.52	1,095.38	8,944.57	21.09%	(7,058.43)
80-52-05	EMPLOYER MEDICARE	104.17	107.63	111.05	118.21	441.06	-	(441.06)		#DIV/0!	441.06
80-52-06	UNEMPLOYMENT TAX	22.38	23.20	23.90	23.56	93.04	-	(93.04)		#DIV/0!	93.04
80-52-07	INSURANCE BENEFITS	1,312.63	1,545.42	1,526.49	-	4,384.54	9,392.62	5,008.08	28,177.87	15.56%	(23,793.33)
80-52-08	PENSION BENEFITS	263.17	255.80	255.01	254.28	1,028.26	-	(1,028.26)		#DIV/0!	1,028.26
80-52-10	WORKMEN'S COMP	-	-	-	3,561.00	3,561.00	1,187.00	(2,374.00)	3,561.00	100.00%	-
80-52-15	OFFICE SUPPLIES	-	15.30	-	-	15.30	83.33	68.03	250.00	6.12%	(234.70)
80-52-16	OPERATING SUPPLIES	106.92	80.43	94.77	40.97	323.09	425.00	101.91	1,275.00	25.34%	(951.91)
80-52-17	POSTAGE	78.25	155.86	-	-	234.11	333.33	99.22	1,000.00	23.41%	(765.89)
80-52-20	LEGAL SERVICES	-	-	-	-	-	130.00	130.00	390.00	0.00%	(390.00)
80-52-21	AUDIT	-	-	-	-	-	1,175.00	1,175.00	3,525.00	0.00%	(3,525.00)
80-52-22	REPAIRS & MAINTENANCE	-	-	104.98	-	104.98	508.33	403.35	1,525.00	6.88%	(1,420.02)
80-52-23	VEHICLE EXPENSE	409.27	643.27	732.86	-	1,785.40	4,516.67	2,731.27	13,550.00	13.18%	(11,764.60)
80-52-25	SHOP EXPENSE	96.50	63.85	8.13	-	168.48	466.67	298.19	1,400.00	12.03%	(1,231.52)
80-52-26	TRAVEL & MEETINGS	-	-	-	-	-	516.67	516.67	1,550.00	0.00%	(1,550.00)
80-52-27	INSURANCE & BONDS	-	-	15.75	4,465.25	4,481.00	1,441.33	(3,039.67)	4,324.00	103.63%	157.00
80-52-28	UTILITIES	292.85	144.60	262.70	365.59	1,065.74	633.33	(432.41)	1,900.00	56.09%	(834.26)
80-52-29	TELEPHONE	33.35	33.63	34.00	33.58	134.56	166.67	32.11	500.00	26.91%	(365.44)
80-52-30	PUBLISHING & ADS	-	-	-	-	-	50.00	50.00	150.00	0.00%	(150.00)
80-52-33	DATA PROCESSING	128.57	128.57	128.57	257.14	642.85	483.33	(159.52)	1,450.00	44.33%	(807.15)
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
80-52-42	LANDFILL FEES	2,655.50	2,113.00	2,372.75	-	7,141.25	11,000.00	3,858.75	33,000.00	21.64%	(25,858.75)
80-52-43	Clean Up Day	-	-	-	-	-	2,100.00	2,100.00	6,300.00	0.00%	(6,300.00)
80-52-70	CAPITAL OUTLAY	-	-	-	-	-	2,166.67	2,166.67	6,500.00	0.00%	(6,500.00)
80-52-71	PASS THRU	543.43	543.34	543.55	544.30	2,174.62	2,160.00	(14.62)	6,480.00	33.56%	(4,305.38)
	MISCELLANEOUS	-	-	-	-	-	1,666.67	1,666.67	5,000.00	0.00%	(5,000.00)
		13,948.84	14,046.02	14,654.26	18,447.36	61,096.48	81,260.00	20,163.52	243,780.00	25.06%	(182,683.52)
		4,205.51	4,137.26	3,464.11	(314.09)	11,492.79	(9,260.00)	20,752.79	(27,780.00)		39,272.79
	BEGINNING RESERVE					248,637.48	248,637.48	248,637.48	248,637.48		248,637.48
	INCOME	18,154.35	18,183.28	18,118.37	18,133.27	72,589.27	72,000.00	589.27	216,000.00		(143,410.73)
	EXPENDITURE	13,948.84	14,046.02	14,654.26	18,447.36	61,096.48	81,260.00	20,163.52	243,780.00		(182,683.52)
	ADJUSTMENT										
	NET CHANGE	4,205.51	4,137.26	3,464.11	(314.09)	11,492.79	(9,260.00)	(19,574.25)	(27,780.00)		39,272.79
	ENDING RESERVE					260,130.27	239,377.48	229,063.23	220,857.48		287,910.27

DRAFT		2020	2020	2020	2020	2020	2020	2020	2020	34%	
AS OF:	4/30/2020	APRIL	MARCH	FEBRUARY	JANUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO R-BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
OVERALL SUMMARY											
ADMINISTRATION		33,194.76	16,090.32	57,673.16	15,921.66	122,879.90	110,289.33	12,590.57	187,293.00		(64,413.10)
BUILDING		4,558.85	1,765.10	251.55	716.75	7,292.25	15,966.67	(8,674.42)	47,900.00		(40,607.75)
LAW ENFORCEMENT		25,615.92	28,435.74	34,369.22	3,187.89	91,608.77	101,483.50	(9,874.73)	378,969.00		(287,360.23)
PARKS		14,560.35	1,180.00	275.00	40.00	16,055.35	53,065.67	(37,010.32)	159,197.00		(143,141.65)
STREETS		9,630.99	23,512.12	10,507.79	1,134.81	44,785.71	56,138.67	(11,352.96)	168,416.00		(123,630.29)
STREET CAPITAL IMPROVEMENT		3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
BRIDGE		533.10	725.79	816.98	40,915.99	42,991.86	16,766.67	26,225.19	50,300.00		(7,308.14)
SIDEWALK		2,586.80	2,581.26	2,590.97	2,573.61	10,332.64	11,933.33	(1,600.69)	35,800.00		(25,467.36)
SPACE2CREATE		-	1.68	9.11	15.44	26.23	65,066.67	(65,040.44)	195,200.00		(195,173.77)
CONSERVATION TRUST FUND		-	1,803.09	-	-	1,803.09	3,002.67	(1,199.58)	9,008.00		(7,204.91)
CAPITAL IMPROVEMENT		13,897.85	15,209.91	17,947.69	637.50	47,692.95	65,050.00	(17,357.05)	195,150.00		(147,457.05)
WATER		66,407.72	66,789.99	67,361.04	75,593.45	276,152.20	298,920.80	(22,768.60)	896,762.40		(606,610.20)
SEWER		44,758.43	45,039.10	98,793.52	55,172.17	243,763.22	187,802.00	55,961.22	563,406.00		(319,642.78)
GARBAGE		18,154.35	18,183.28	18,118.37	18,133.27	72,589.27	72,000.00	589.27	216,000.00		(143,410.73)
TOTAL REVENUE		237,724.57	225,136.33	312,573.56	217,793.67	993,228.13	1,072,521.75	(79,293.62)	3,148,508.76		(2,141,280.63)
ADMINISTRATION		15,375.42	16,167.65	12,225.51	20,220.50	63,989.08	62,431.00	(1,558.08)	187,293.00		(123,303.92)
BUILDING		3,115.87	2,529.87	2,629.87	1,110.29	9,385.90	15,966.67	6,580.77	47,900.00		(38,514.10)
LAW ENFORCEMENT		21,870.45	27,418.71	21,128.62	52,500.38	122,918.16	126,323.00	3,439.25	378,969.00		(256,085.25)
PARKS		16,686.20	5,216.26	6,249.40	12,427.74	40,579.60	53,065.67	12,486.07	159,197.00		(118,617.40)
STREETS		10,820.68	14,204.33	11,977.39	16,829.45	53,831.85	56,138.67	2,306.82	168,416.00		114,584.15
STREET CAPITAL IMPROVEMENT		-	-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
BRIDGE		-	-	-	-	-	16,766.67	16,766.67	50,300.00		(50,300.00)
SIDEWALK		468.15	-	-	-	468.15	11,933.33	11,465.18	35,800.00		(35,331.85)
SPACE2CREATE		-	-	-	-	-	65,066.67	65,066.67	195,200.00		(195,200.00)
CONSERVATION TRUST FUND		-	-	-	-	-	3,002.67	3,002.67	9,008.00		(9,008.00)
CAPITAL IMPROVEMENT		1,583.54	6,729.57	43,825.65	10,961.69	63,369.90	66,250.00	2,880.10	198,750.00		(135,380.10)
WATER		36,445.74	39,188.55	22,366.55	133,860.29	231,861.13	298,920.80	67,059.67	896,762.40		(644,901.27)
SEWER		18,393.40	50,113.42	40,758.41	26,339.08	135,604.31	187,802.00	52,197.69	563,406.00		(427,801.69)
GARBAGE		13,948.84	14,046.02	14,654.26	18,447.36	61,096.48	81,260.00	20,163.52	243,780.00		(182,683.52)
TOTAL EXPENDITURES		138,708.29	175,614.38	175,815.66	292,696.78	783,104.56	1,114,505.30	331,435.15	3,343,515.90		(2,308,277.45)
ADMINISTRATION		17,819.34	(77.33)	45,447.65	(4,298.84)	58,890.82	47,858.33	14,148.65	-		58,890.82
BUILDING		1,442.98	(764.77)	(2,378.32)	(393.54)	(2,093.65)	-	(15,255.18)	-		(2,093.65)
LAW ENFORCEMENT		3,745.47	1,017.03	13,240.60	(49,312.49)	(31,309.39)	(24,839.50)	(13,313.98)	-		(31,274.98)
PARKS		(2,125.85)	(4,036.26)	(5,974.40)	(12,387.74)	(24,524.25)	-	(49,496.38)	-		(24,524.25)
STREETS		(1,189.69)	9,307.79	(1,469.60)	(15,694.64)	(9,046.14)	-	(13,659.77)	-		(238,214.44)
STREET CAPITAL IMPROVEMENT		3,825.45	3,818.95	3,859.16	3,751.13	15,254.69	(54,542.38)	(69,359.26)	(163,627.14)		175,881.83
BRIDGE		533.10	725.79	816.98	40,915.99	42,991.86	-	9,458.53	-		42,991.86
GENERAL FUND		24,050.80	9,991.20	53,542.07	(37,420.13)	50,163.94	(31,523.55)	(137,477.40)	(163,627.14)		(18,342.81)
SIDEWALK		2,118.65	2,581.26	2,590.97	2,573.61	9,864.49	-	(13,065.88)	-		9,864.49
SPACE2CREATE		-	1.68	9.11	15.44	26.23	-	(130,107.10)	-		26.23
CONSERVATION TRUST FUND		-	1,803.09	-	-	1,803.09	-	(4,202.24)	-		1,803.09
CAPITAL IMPROVEMENT		12,314.31	8,480.34	(25,877.96)	(10,324.19)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
WATER		29,961.98	27,601.44	44,994.49	(58,266.84)	44,291.07	-	(89,828.27)	-		38,291.07
SEWER		26,365.03	(5,074.32)	58,035.11	28,833.09	108,158.91	-	3,763.53	-		108,158.91
GARBAGE		4,205.51	4,137.26	3,464.11	(314.09)	11,492.79	(9,260.00)	(19,574.25)	(27,780.00)		39,272.79
ENTERPRISE FUND		60,532.52	26,664.38	106,493.71	(29,747.84)	163,942.77	(9,260.00)	(105,638.99)	(27,780.00)		185,722.77
NET		99,016.28	49,521.95	136,757.90	(74,903.11)	210,123.57	(41,983.55)	(410,728.77)	(195,007.14)		166,996.82

REALLOCATE CAUTION FIXED		ADMINISTRATION						BUILDING					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL
				FIXED	CAUTION	REALLOCATE				FIXED	CAUTION	REALLOCATE	
1-9	TOTAL PAYROLL	58,711.00	14,923.48	41,957.52	-	-	56,881.00	4,353.00	1,297.01	3,058.10	-	-	4,355.11
10	WORK COMP	126.00	126.00	-	-	-	126.00	12.00	12.00	-	-	-	12.00
2	CONTRACT LABOR	-	-	-	-	-	-	40,000.00	7,166.00	15,334.00	-	-	22,500.00
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	3,675.00	1,150.19	2,325.25	300.00	-	3,775.44	500.00	-	-	-	-	-
16	OPERATING SUPPLIES	725.00	181.35	268.62	20.03	-	470.00	-	-	-	-	-	-
17	POSTAGE	1,850.00	25.75	271.25	-	-	297.00	25.00	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	50,080.00	21,448.32	-	42,521.00	-	63,969.32	1,200.00	-	-	780.00	-	780.00
21	AUDIT & BUDGET EXPENSE	5,170.00	10.00	5,170.00	-	-	5,180.00	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	-	325.00	-	-	-	325.00	-	-	-	-	-	-
23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	10,765.00	3,749.91	6,723.11	205.20	-	10,678.22	-	-	-	-	-	-
25	SHOP EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
26	TRAVEL & MEETINGS	10,700.00	465.02	600.00	996.17	-	2,061.19	-	-	-	-	-	-
27	INSURANCE & BONDS	3,326.00	2,136.30	500.00	1,000.00	-	3,636.30	775.00	775.89	-	-	-	775.89
28	UTILITIES	4,800.00	1,806.84	3,668.16	-	-	5,475.00	-	-	-	-	-	-
29	TELEPHONE	1,950.00	381.91	778.09	-	-	1,160.00	-	-	-	-	-	-
30	PUBLISHING & ADS	3,600.00	1,246.73	1,003.27	2,500.00	-	4,750.00	100.00	-	-	-	-	-
31	DUES & SUBSCRIPTIONS	8,700.00	4,657.00	3,517.00	885.00	-	9,059.00	935.00	135.00	-	800.00	-	935.00
32	FEES & PERMITS	-	-	-	-	-	-	-	-	-	-	-	-
90	CNTY TREASURER'S FEE	3,000.00	1,956.83	1,712.57	-	-	3,669.40	-	-	-	-	-	-
33	DATA PROCESSING	11,825.00	5,079.46	5,851.86	-	-	10,931.32	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	4,290.00	4,318.99	-	-	-	4,318.99	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	4,000.00	-	4,000.00	-	-	4,000.00	-	-	-	-	-	-
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	DEPRECIATION	-	-	-	-	-	-	-	-	-	-	-	-
92		187,293.00	63,989.08	78,346.70	48,427.40	-	190,763.18	47,900.00	9,385.90	18,392.10	1,580.00	-	29,358.00
		-	-	-	-	-	-	-	-	-	-	-	(620.00)
		0.00	58,890.82					0.00	(2,093.65)				620.00

REALLOCATE CAUTION FIXED		PUBLIC SAFETY						PARKS					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET				ORIGINAL BUDGET	2020 ACTUAL	BUDGET			
				FIXED	CAUTION	REALLOCATE	TOTAL			FIXED	CAUTION	REALLOCATE	TOTAL
1-9	TOTAL PAYROLL	302,094.00	76,054.67	217,268.33	-	-	293,323.00	66,252.00	16,144.30	45,842.70	-	-	61,987.00
10	WORK COMP	7,212.00	7,212.00	-	-	-	7,212.00	1,375.00	1,375.00	-	-	-	1,375.00
2	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-	-
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	1,100.00	167.71	142.29	150.00	-	460.00	50.00	-	-	-	-	-
16	OPERATING SUPPLIES	1,500.00	119.18	175.82	100.00	-	395.00	4,500.00	763.62	2,038.54	1,444.00	-	4,246.16
17	POSTAGE	300.00	132.18	82.90	49.92	-	265.00	-	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	975.00	546.00	554.00	-	-	1,100.00	-	-	-	-	-	-
21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	250.00	-	280.00	-	-	280.00	50,025.00	127.41	36,587.59	4,700.00	1,096.00	42,511.00
23	VEHICLE EXPENSE	11,800.00	2,001.68	6,708.30	520.02	-	9,230.00	1,250.00	17.06	787.94	-	-	805.00
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	-	-	-	-	-	-	1,000.00	232.29	722.71	-	-	955.00
26	TRAVEL & MEETINGS	6,500.00	442.63	4,430.00	1,063.37	-	5,936.00	-	-	-	-	-	-
27	INSURANCE & BONDS	20,313.00	20,349.70	-	-	-	20,349.70	4,045.00	4,079.42	-	-	-	4,079.42
28	UTILITIES	2,200.00	794.67	1,657.63	-	-	2,452.30	7,500.00	2,901.49	5,700.64	-	-	8,602.13
29	TELEPHONE	4,250.00	643.89	1,166.19	-	-	1,810.08	400.00	134.56	275.44	-	-	410.00
30	PUBLISHING & ADS	50.00	961.68	(156.68)	-	-	805.00	50.00	-	-	-	-	-
31	DUES & SUBSCRIPTIONS	3,525.00	1,747.52	1,924.48	-	-	3,672.00	-	-	-	-	-	-
32	FEES & PERMITS	-	-	-	-	-	-	750.00	748.45	-	-	-	748.45
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	16,300.00	11,210.24	3,639.76	-	-	14,850.00	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	2,000.00	2,000.00	-	-	-	2,000.00
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	600.00	534.41	-	35.00	-	569.41	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	-	-	1,000.00	-	-	1,000.00	20,000.00	12,056.00	19,000.00	-	500.00	31,556.00
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	DEPRECIATION	-	-	-	-	-	-	-	-	-	-	-	-
93		378,969.00	122,918.16	238,873.02	1,918.31	-	363,709.49	159,197.00	40,579.60	110,955.56	6,144.00	1,596.00	159,275.16
		-	-				(185.51)	-	-				71.16
		0.00	(31,309.39)				185.51	(0.00)	(24,524.25)				(71.16)

REALLOCATE CAUTION FIXED		STREETS						STREET CAPITAL					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL
				FIXED	CAUTION	REALLOCATE				FIXED	CAUTION	REALLOCATE	
1-9	TOTAL PAYROLL	71,691.55	17,308.52	49,581.48	-	-	66,890.00	-	-	-	-	-	-
10	WORK COMP	1,691.00	1,691.00	-	-	-	1,691.00	-	-	-	-	-	-
2	CONTRACT LABOR	-	-	-	-	-	-	3,000.00	-	-	-	3,000.00	3,000.00
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	-	13.72	11.28	-	-	25.00	-	-	-	-	-	-
16	OPERATING SUPPLIES	900.00	147.84	92.16	-	-	240.00	-	-	-	-	-	-
17	POSTAGE	50.00	6.85	48.15	-	-	55.00	-	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	1,950.00	-	950.00	-	-	950.00	-	-	-	-	-	-
21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	24,350.00	10,293.79	6,181.21	-	-	16,475.00	-	-	-	-	-	-
23	VEHICLE EXPENSE	7,500.00	3,836.55	3,672.62	1,120.83	-	8,630.00	-	-	-	-	-	-
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	4,000.00	372.41	995.95	950.64	-	2,319.00	-	-	-	-	-	-
26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-	-
27	INSURANCE & BONDS	8,548.45	8,705.63	82.37	-	-	8,788.00	-	-	-	-	-	-
28	UTILITIES	20,715.00	7,494.69	11,105.31	-	-	18,600.00	-	-	-	-	-	-
29	TELEPHONE	560.00	410.01	374.99	-	-	785.00	-	-	-	-	-	-
30	PUBLISHING & ADS	60.00	-	-	-	-	-	-	-	-	-	-	-
31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	-	-
32	FEES & PERMITS	-	-	-	-	-	-	-	-	-	-	-	-
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	-	-	-	-	-	-	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	17,400.00	3,550.84	8,225.16	-	-	11,776.00	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	9,000.00	-	9,000.00	-	-	9,000.00	129,867.25	-	-	206,495.00	-	206,495.00
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	ATION	-	-	-	-	-	-	-	-	-	-	-	-
94		168,416.00	53,831.85	90,320.68	2,071.47	-	146,224.00	132,867.25	-	-	206,495.00	3,000.00	209,495.00
		-	-	-	-	-	5.00	-	-	-	-	-	-
		(0.00)	(9,046.14)	-	-	-	(5.00)	-	15,254.69	-	-	-	-

REALLOCATE		BRIDGE						SIDEWALK					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL
				FIXED	CAUTION	REALLOCATE				FIXED	CAUTION	REALLOCATE	
1-9	TOTAL PAYROLL	-	-	-	-	-	-	-	-	-	-	-	-
10	WORK COMP	-	-	-	-	-	-	-	-	-	-	-	-
2	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-	-
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
17	POSTAGE	-	-	-	-	-	-	-	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	-	-	-	-	-	500.00	-	195.00	-	-	-	195.00
21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	50,300.00	-	-	-	-	35,200.00	468.15	47,800.00	-	-	-	48,268.15
23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-	-
27	INSURANCE & BONDS	-	-	-	-	-	-	-	-	-	-	-	-
28	UTILITIES	-	-	-	-	-	-	-	-	-	-	-	-
29	TELEPHONE	-	-	-	-	-	-	-	-	-	-	-	-
30	PUBLISHING & ADS	-	-	-	-	-	100.00	-	165.00	-	-	-	165.00
31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	-	-
32	FEES & PERMITS	-	-	-	-	-	-	-	-	-	-	-	-
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	-	-	-	-	-	-	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-	-
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	LIABILITIES	-	-	-	-	-	-	-	-	-	-	-	-
95		50,300.00	-	-	-	-	35,800.00	468.15	48,160.00	-	-	-	48,628.15
		-	-	-	-	-	-	-	-	-	-	-	468.15
		-	42,991.86	-	-	-	49,800.00	-	9,864.49	-	-	-	(468.15)

REALLOCATE		GRANT						SPACE-2-CREATE					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL
				FIXED	CAUTION	REALLOCATE				FIXED	CAUTION	REALLOCATE	
CAUTION FIXED													
1-9	TOTAL PAYROLL	-	-	-	-	-	-	-	-	-	-	-	-
10	WORK COMP	-	-	-	-	-	-	-	-	-	-	-	-
2	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-	-
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
17	POSTAGE	-	-	-	-	-	-	-	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	-	-	-	-	-	-	-	-	-	-	-	-
21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-
23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-	-
27	INSURANCE & BONDS	-	-	-	-	-	-	-	-	-	-	-	-
28	UTILITIES	-	-	-	-	-	-	-	-	-	-	-	-
29	TELEPHONE	-	-	-	-	-	-	-	-	-	-	-	-
30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-	-	-	-
31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	-	-
32	FEES & PERMITS	-	-	-	-	-	-	-	-	-	-	-	-
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	-	-	-	-	-	-	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	335,000.00	-	-	-	-	-	195,200.00	-	11,644.00	-	-	11,644.00
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	ATION	-	-	-	-	-	-	-	-	-	-	-	-
96		335,000.00	-	-	-	-	-	195,200.00	-	11,644.00	-	-	11,644.00
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	26.23	-	-	-	(11,544.00)

REALLOCATE		CONSERVATION TRUST						CAPITAL					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL
				FIXED	CAUTION	REALLOCATE				FIXED	CAUTION	REALLOCATE	
1-9	TOTAL PAYROLL	-	-	-	-	-	-	-	-	-	-	-	-
10	WORK COMP	-	-	-	-	-	-	-	-	-	-	-	-
2	CONTRACT LABOR	-	-	-	-	-	-	-	-	-	-	-	-
44	NORRIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	-	-
15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-
17	POSTAGE	-	-	-	-	-	-	-	-	-	-	-	-
20	LEGAL & ENGINEERING SERV	-	-	-	-	-	-	-	-	-	-	-	-
21	AUDIT & BUDGET EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	-
23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
24	RENTALS	-	-	-	-	-	-	-	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-	-	-	-
27	INSURANCE & BONDS	-	-	-	-	-	-	-	-	-	-	-	-
28	UTILITIES	-	-	-	-	-	-	-	-	-	-	-	-
29	TELEPHONE	-	-	-	-	-	-	-	-	-	-	-	-
30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-	-	-	-
31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	-	-
32	FEES & PERMITS	-	-	-	-	-	-	-	-	-	-	-	-
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	-	-	-	-	-	-	-	-	-	-	-	-
41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	-	-	-	-	-	-
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
50+	DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-
70	CAPITAL OUTLAY	9,008.00	-	-	8,500.00	-	8,500.00	198,750.00	63,369.90	-	414,157.53	-	477,527.43
71	PASS THRU	-	-	-	-	-	-	-	-	-	-	-	-
90	97 ATION	9,008.00	-	-	8,500.00	-	8,500.00	198,750.00	63,369.90	-	-	-	477,527.43
		-	-	-	-	-	-	-	-	-	-	-	269.45
		-	1,803.09	-	-	-	(1,316.00)	-	(15,676.95)	-	-	-	(300,877.43)

REALLOCATE CAUTION FIXED		WATER						SEWER					
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET				ORIGINAL BUDGET	2020 ACTUAL	BUDGET			
				FIXED	CAUTION	REALLOCATE	TOTAL			FIXED	CAUTION	REALLOCATE	TOTAL
1-9	TOTAL PAYROLL	250,517.40	53,151.00	189,217.00	-	-	242,368.00	133,336.50	30,278.42	99,145.59	-	-	129,424.01
10	WORK COMP	3,736.00	3,736.00	-	-	-	3,736.00	961.00	961.00	-	-	-	961.00
2	CONTRACT LABOR	20,000.00	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-	20,000.00	20,000.00
44	NORRIS RETIREMENT	20,160.00	6,720.00	15,120.00	-	-	21,840.00	-	-	-	-	-	-
15	OFFICE SUPPLIES	300.00	29.03	260.97	-	-	290.00	300.00	29.03	195.97	-	-	225.00
16	OPERATING SUPPLIES	17,050.00	1,494.49	13,960.51	-	-	15,455.00	15,380.00	1,442.03	9,022.97	-	-	10,465.00
17	POSTAGE	4,900.00	702.50	3,497.50	-	-	4,200.00	2,100.00	589.76	1,836.59	-	-	2,426.35
20	LEGAL & ENGINEERING SERV	35,500.00	604.50	2,395.50	5,000.00	-	8,000.00	19,400.00	10,162.65	17,417.35	-	-	27,580.00
21	AUDIT & BUDGET EXPENSE	11,280.00	-	11,280.00	-	-	11,280.00	3,525.00	-	3,525.00	-	-	3,525.00
22	REPAIRS & MAINTENANCE	202,940.00	13,986.05	61,614.45	111,398.00	40,000.00	226,998.50	98,585.00	1,485.35	46,500.65	42,085.00	-	90,071.00
23	VEHICLE EXPENSE	10,000.00	2,754.16	5,470.02	1,775.82	-	10,000.00	6,500.00	2,685.38	5,063.80	600.82	775.00	9,125.00
24	RENTALS	2,500.00	-	-	-	-	-	1,000.00	-	-	-	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-
25	SHOP EXPENSE	4,250.00	511.24	1,188.76	-	-	1,700.00	3,000.00	165.34	629.66	-	-	795.00
26	TRAVEL & MEETINGS	3,500.00	-	1,400.00	1,700.00	-	3,100.00	2,000.00	-	1,400.00	1,700.00	-	3,100.00
27	INSURANCE & BONDS	20,065.00	20,724.97	601.03	-	-	21,326.00	6,545.00	7,555.74	527.26	-	-	8,083.00
28	UTILITIES	25,000.00	10,769.39	21,555.61	-	-	32,325.00	34,000.00	12,534.89	25,070.11	-	-	37,605.00
29	TELEPHONE	4,175.00	1,545.28	2,711.72	-	-	4,257.00	1,600.00	685.26	945.74	-	-	1,631.00
30	PUBLISHING & ADS	710.00	91.91	408.09	-	-	500.00	500.00	69.08	70.92	-	-	140.00
31	DUES & SUBSCRIPTIONS	1,850.00	137.50	-	-	-	137.50	150.00	137.50	0.50	-	-	138.00
32	FEES & PERMITS	8,500.00	3,592.82	7,122.18	-	-	10,715.00	10,100.00	1,864.49	5,428.51	-	-	7,293.00
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	-	-	-	-	-	-
33	DATA PROCESSING	7,980.00	2,644.71	8,270.29	-	-	10,915.00	27,855.00	6,194.89	4,855.11	15,000.00	-	26,050.00
41	WRITEOFF-UNCOLLECTABLE	250.00	-	-	-	-	-	250.00	-	-	-	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
42	SNOW REMOVAL	-	-	-	-	-	-	-	-	-	-	-	-
42	LANDFILL FEES	-	-	-	-	-	-	-	-	-	-	-	-
43	GAGING STATION	-	-	-	-	-	-	3,900.00	1,234.00	1,240.00	-	-	2,474.00
43	CLEAN-UP DAY	-	-	-	-	-	-	-	-	-	-	-	-
44	HUMAN SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
50+	DEBT SERVICE	206,875.00	95,838.77	107,329.23	-	-	203,168.00	102,500.00	-	102,500.00	-	-	102,500.00
70	CAPITAL OUTLAY	15,000.00	5,053.75	33,010.25	-	-	38,064.00	55,565.00	52,222.49	57,335.00	-	-	109,557.49
71	PASS THRU	24,274.00	7,773.06	20,453.52	-	-	28,226.58	14,353.50	5,307.01	11,943.43	-	-	17,250.44
90	ATION	-	-	-	-	-	-	-	-	-	-	-	-
	98	901,312.40	231,861.13	506,866.63	119,873.82	60,000.00	918,601.58	563,406.00	135,604.31	394,654.16	59,385.82	20,775.00	610,419.29
		-	-	-	-	-	3,641.58	-	-	-	-	-	1,356.79
		(0.00)	44,291.07	-	-	-	(3,641.58)	0.00	108,158.91	-	-	-	(1,356.79)

REALLOCATE CAUTION FIXED		TRASH						TOTAL		
		ORIGINAL BUDGET	2020 ACTUAL	BUDGET			TOTAL	ORIGINAL BUDGET	2020 ACTUAL	COVID-19 BUDGET
				FIXED	CAUTION	REALLOCATE				
1-9	TOTAL PAYROLL	149,900.00	39,264.10	103,515.90	-	-	142,780.00	1,036,855.45	248,421.50	998,008.12
10	WORK COMP	3,561.00	3,561.00	-	-	-	3,561.00	18,674.00	18,674.00	18,674.00
2	CONTRACT LABOR	-	-	-	-	-	-	83,000.00	7,166.00	65,500.00
44	NORRIS RETIREMENT	-	-	-	-	-	-	20,160.00	6,720.00	21,840.00
15	OFFICE SUPPLIES	250.00	15.30	235.70	-	-	251.00	6,175.00	1,404.98	5,026.44
16	OPERATING SUPPLIES	1,275.00	323.09	916.91	-	-	1,240.00	41,330.00	4,471.60	32,511.16
17	POSTAGE	1,000.00	234.11	886.89	-	-	1,121.00	10,225.00	1,691.15	8,364.35
20	LEGAL & ENGINEERING SERV	390.00	-	195.00	-	-	195.00	109,995.00	32,761.47	102,769.32
21	AUDIT & BUDGET EXPENSE	3,525.00	-	3,525.00	-	-	3,525.00	23,500.00	10.00	23,510.00
22	REPAIRS & MAINTENANCE	1,525.00	104.98	95.02	-	-	200.00	463,175.00	26,790.73	425,128.65
23	VEHICLE EXPENSE	13,550.00	1,785.40	4,074.60	-	-	5,860.00	50,600.00	13,080.23	43,650.00
24	RENTALS	-	-	-	-	-	-	3,500.00	-	-
25	TOWN HALL EXPENSE	-	-	-	-	-	-	10,765.00	3,749.91	10,678.22
25	SHOP EXPENSE	1,400.00	168.48	431.52	-	-	600.00	13,650.00	1,449.76	6,369.00
26	TRAVEL & MEETINGS	1,550.00	-	-	1,550.00	-	1,550.00	24,250.00	907.65	15,747.19
27	INSURANCE & BONDS	4,324.00	4,481.00	202.00	-	-	4,683.00	67,941.45	68,808.65	71,721.31
28	UTILITIES	1,900.00	1,065.74	1,714.26	-	-	2,780.00	96,115.00	37,367.71	107,839.43
29	TELEPHONE	500.00	134.56	290.44	-	-	425.00	13,435.00	3,935.47	10,478.08
30	PUBLISHING & ADS	150.00	-	-	25.00	-	25.00	5,320.00	2,369.40	6,385.00
31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	15,160.00	6,814.52	13,941.50
32	FEES & PERMITS	-	-	-	-	-	-	19,350.00	6,205.76	18,756.45
90	CNTY TREASURER'S FEE	-	-	-	-	-	-	3,000.00	1,956.83	3,669.40
33	DATA PROCESSING	1,450.00	642.85	957.15	-	-	1,600.00	65,410.00	25,772.15	64,346.32
41	WRITEOFF-UNCOLLECTABLE	250.00	-	-	-	-	-	750.00	-	-
42	CONTRACT SERVICES	-	-	-	-	-	-	2,000.00	2,000.00	2,000.00
42	SNOW REMOVAL	-	-	-	-	-	-	17,400.00	3,550.84	11,776.00
42	LANDFILL FEES	33,000.00	7,141.25	25,375.75	-	-	32,517.00	33,000.00	7,141.25	32,517.00
43	GAGING STATION	-	-	-	-	-	-	3,900.00	1,234.00	2,474.00
43	CLEAN-UP DAY	6,300.00	-	-	1,800.00	-	1,800.00	6,300.00	-	1,800.00
44	HUMAN SERVICES	-	-	-	-	-	-	4,890.00	4,853.40	4,888.40
50+	DEBT SERVICE	-	-	-	-	-	-	309,375.00	95,838.77	305,668.00
70	CAPITAL OUTLAY	6,500.00	-	6,500.00	-	-	6,500.00	977,890.25	132,702.14	903,843.92
71	PASS THRU	11,480.00	2,174.62	4,893.81	-	-	7,068.43	50,107.50	15,254.69	52,545.45
90	ATION	-	-	-	-	-	-	-	-	-
99		243,780.00	61,096.48	153,809.95	3,375.00	-	218,281.43	3,607,198.65	783,104.56	3,392,426.71
		-	-	-	-	-	543.43			
		(0.00)	11,492.79				(543.43)	(0.00)	210,123.57	(270,032.21)

AGENDA SUMMARY FORM

	Roll Call		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM



Agenda Approval

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

AGENDA SUMMARY FORM



Announcements


Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

	Visitors & Guests		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:



Liquor License Renewal:
The Living Farm Café
Paradise Theatre
West Elk Wine & Spirits
Special Event Permit:
Paradise Theatre – Pickin in the Park

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

2.

Submit to Local Licensing Authority

**THE LIVING FARM CAFE
P O BOX 805
Paonia CO 81428**

Fees Due	
Renewal Fee	500.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 500.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name THE LIVING FARM CAFE LLC			Doing Business As Name (DBA) THE LIVING FARM CAFE	
Liquor License # 43-03028-0000	License Type Hotel & Restaurant	Sales Tax License # 43030280000	Expiration Date 05/29/2020	Due Date 04/14/2020
Business Address 120 GRAND AVE PAONIA CO 81428-9905				Phone Number 9702702314
Mailing Address P O BOX 805 Paonia CO 81428			Email	
Operating Manager <i>Mike Gillespie</i>	Date of Birth [REDACTED]	Home Address [REDACTED]		Phone Number [REDACTED]
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease 5/31/2021				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

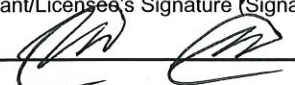
Tax Check Authorization, Waiver, and Request to Release Information

I, Michael Gillespie am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of The Living Form Cafe LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.


Name (Individual/Business) <u>The Living Form Cafe LLC</u>		Social Security Number/Tax Identification Number [REDACTED]	
Address <u>120 Grand Ave</u>			
City <u>Doanville</u>		State <u>CO</u>	Zip <u>81428</u>
Home Phone Number [REDACTED]		Business/Work Phone Number <u>970-527-3779</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Michael Gillespie</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>5/6/2020</u>

Privacy Act Statement

106 [REDACTED] ng your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Michael Gillespie	Owner
Signature	Date
	5/6/2020

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date	
Signature	Title	Attest

Commercial Lease Extension

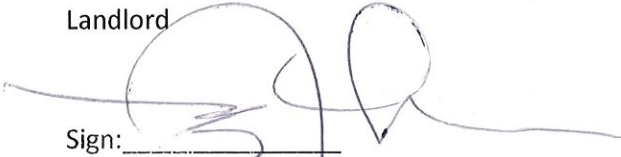
*100
Signed
March 15, 2020*

This lease extension agreement (hereinafter referred to as the "Lease Extension") is made between 120 Grand Avenue Land Trust (hereinafter referred to as "Landlord") and The Living Farm Café, LLC (hereinafter referred to as "Tenant"), whether one or more, and each agreeing to be bound by and held jointly and severally liable under the terms and conditions of this Lease Extension.

1. PRIOR LEASE: The parties executed a Commercial Lease Extension dated June 1st, 2019 with a term of lease commencing on the 1st day of June 2016, and which expired on the 31st day of May 2020. All terms, conditions, and provisions of said Commercial Lease Extension are hereby incorporated by reference or attachment.
2. EXTENTION OF PRIOR LEASE TERMS: The parties hereby agree to extend and continue the aforementioned Commercial Lease Extension for an additional 1-year term, commencing 1st day of June 2020, and expiring on the 31st day of May 2021.

IN WITNESS WHEREOF, the parties hereto have executed this Commercial Lease Extension.

Landlord



Sign: _____

Nicholas Lypps
As Trustee for
120 Grand Ave Land Trust

Date: March 15th, 2020

Tenant



Sign: _____

Mike Gillespie, as Individual/Manager
for "Tenant"

Date March 15th, 2020

*100
Signed
March 15, 2020*

2.

Submit to Local Licensing Authority

**PARADISE THEATRE
PO BOX 886
Paonia CO 81428**

Fees Due		
Renewal Fee		500.00
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name FRIENDS OF THE PARADISE THEATRE			Doing Business As Name (DBA) PARADISE THEATRE	
Liquor License # 03-03234	License Type Lodging &	Sales Tax License # 30480955	Expiration Date 07/27/2020	Due Date 06/12/2020
Business Address 215 GRAND AVENUE Paonia CO 81428				Phone Number 9705276610
Mailing Address PO BOX 886 Paonia CO 81428			Email <i>director@paradiseofpaonia.com</i>	
Operating Manager <i>Sunshine Knight</i>	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number [REDACTED]	
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____</p>				
<p>2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				

Affirmation & Consent
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
<i>Sunshine Knight</i>	<i>Executive Director</i>
Signature	Date
<i>[Signature]</i>	<i>4-22-20</i>

Report & Approval of City or County Licensing Authority
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.
Therefore this application is approved.

Local Licensing Authority For	Date	
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, _____ am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of _____ (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

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By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <i>Friends of the Paradise Theatre</i>		Social Security Number [REDACTED]	
Address <i>215 Grand Ave, P.O. Box 884</i>			
City <i>Poona</i>		State <i>CO</i>	Zip <i>81428</i>
Home Phone Number [REDACTED]		Business/Work Phone Number <i>970-527-6610</i>	
Printed name of person signing on behalf of the Applicant/Licensee <i>Sunshine Knight</i>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <i>SKnight</i>			Date signed <i>4-22-20</i>

Privacy Act Statement

111 [] ing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

2.

Submit to Local Licensing Authority

**WEST ELK WINE & SPIRITS
PO BOX 1805
PAONIA CO 81428-1805**

Fees Due		
Renewal Fee		227.50
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$ 227.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name ONE THIRTY-THREE LLC			Doing Business As Name (DBA) WEST ELK WINE & SPIRITS	
Liquor License # 26-49220-0000	License Type Liquor Store (city)	Sales Tax License # 26492200000	Expiration Date 06/09/2020	Due Date 04/25/2020
Business Address 427 SAMUEL WADE RD PAONIA CO 81428-6127				Phone Number 9705274575
Mailing Address PO BOX 1805 PAONIA CO 81428-1805			Email [REDACTED]	
Operating Manager JENNIFER	Date of Birth [REDACTED]	Home Address [REDACTED]	Phone Number [REDACTED]	
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease June 9, 2025</p>				
<p>2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
<p>4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>				
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Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
JENNIFER MCGAVIN	owner/manager
Signature	Date
J McGavin	4/1/20

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date	
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, _____ am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of _____ (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) ONE THIRTYTHREE, LLC		Social Security Number/Tax Identification Number [REDACTED]	
Address 427 Samuel Wade Rd			
City PAONIA		State CO	Zip 81428
Home Phone Number [REDACTED]		Business/Work Phone Number 970-527-4575	
Printed name of person signing on behalf of the Applicant/Licensee JENNIFER MCGAVIN			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <i>J McGavin</i>			Date signed 4/22/20

Privacy Act Statement

114 _____ ing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

3-12-20

2.

TOWN OF PAONIA

REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO
81428
970/527-4101

paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Tuesday prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue. Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Friends of the Paradise Theatre

Organization, if speaking on behalf of a group: _____

Is this a request for Board action? Yes No

Please provide a summary of your comments:

Request for event liquor license for pickin
in the Park - Aug 7, Aug 14, Aug 21, Aug 28

What staff member have you spoken to about this? Please summarize your discussion:

Council

Contact information:

Name: Sunshine Knight

Mailing Address: P.O. Box 886
Paonia 81428

Email: director@paradiseofpaonia.com

115 Time Phone: _____

2. 39 (06/28/06)
COLORADO DEPARTMENT OF REVENUE
DR ENFORCEMENT DIVISION
1375 SHERMAN STREET
DENVER CO 80261
(303) 205-2300

APPLICATION FOR A SPECIAL EVENTS PERMIT

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

SOCIAL ATHLETIC PHILANTHROPIC INSTITUTION
 FRATERNAL CHARTERED BRANCH, LODGE OR CHAPTER POLITICAL CANDIDATE
 PATRIOTIC OF A NATIONAL ORGANIZATION OR SOCIETY MUNICIPALITY OWNING ARTS FACILITIES
 POLITICAL RELIGIOUS INSTITUTION

LIAB	TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	
2110	<input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR	\$25.00 PER DAY
2170	<input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer)	\$10.00 PER DAY

DO NOT WRITE IN THIS SPACE
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE: 8 Friends of the Paradise Theatre State Sales Tax Number (Required): 30480955

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)
P.O. Box 886
Paonia CO 81428

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

NAME DATE OF BIRTH HOME ADDRESS (Street, City, State, ZIP) PHONE NUMBER

4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE
Philip Salembier

[REDACTED]

5. EVENT MANAGER
Sunshine Knight

[REDACTED]

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?
 NO YES HOW MANY DAYS? _____

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?
 NO YES TO WHOM? _____

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<u>08/07/2020</u>	<u>5:00 p.m.</u>	<u>11:00 p.m.</u>	<u>8-14-2020</u>	<u>5:00 p.m.</u>	<u>11:00 p.m.</u>	<u>8-21-2020</u>	<u>5:00 p.m.</u>	<u>11:00 p.m.</u>	<u>Aug 28, 2020</u>	<u>5:00 p.m.</u>	<u>11:00 p.m.</u>

OATH OF APPLICANT
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE: [Signature] TITLE: Executive Director DATE: 4-22-2020

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) CITY COUNTY TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE TITLE DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

tent for liquor sales

boundary
for
liquor
consumption

Stage

Playground

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Friends of the Paradise Theatre

is a

Nonprofit Corporation

formed or registered on 01/22/2014 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20141042465 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/08/2020 that have been posted, and by documents delivered to this office electronically through 04/09/2020 @ 15:34:00 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/09/2020 @ 15:34:00 in accordance with applicable law. This certificate is assigned Confirmation Number 12221102 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

2.



D. C. HAWKINS AGENCY, INC.

JOHN S. BLAIR

Insurance

P. O. BOX 609
PAONIA, COLORADO 81428
TEL.: (970) 527-4177

May 7, 2020

Corinne Ferguson
Town of Paonia

Corinne,

I have recently been contacted the Friends of Paradise Theatre regarding liquor liability insurance for the annual "Pickin in the Park" music fest occurring in August.

Looking back in your files to July of 2019 you will most likely see a Certificate of Liability Insurance that we provided to you in order to comply with town requirements.

I have contacted the specialty carrier with whom we provided coverage through last year and they have indicated that at this time, yes, they do have a market for this risk and it appears that the premium will be similar to last years as long as conditions remain the same. However , given the Covid-19 circumstances we are currently operating under that it is probably 30 days before we can expect a concrete figure.

Understandably August is right around the corner in a normal world but eons away as far as business, festivals and general get togethers.


Will this letter satisfy your requirements for now, that we -can- provide coverage as last year, understanding that August itself may get "cancelled". To me it would not be proper to force the Theatre to obtain, pay for coverage, have all events cancelled as late as the middle of July and forfeit \$1200 dollars for insurance.

Please let me know what I can do to make this easier for you.

Sincerely,

John S. Blair
D.C. Hawkins Agency, Inc.



	Mayor's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Planning Commission Trustee Appointment

Summary:
 Sec. 2-6-30. - Membership; terms.
 The *Planning* Commission shall consist of five (5) members, all of whom must be residents of the Town, including two (2) elected members consisting of the Mayor and one (1) member of the Board of Trustees appointed by the Mayor.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Administrator's Report
Public Works
Police Report

Summary:

Notes:

VW – verbal warning
WW – written warning
CIT - citation
CAA – clear adult arrest
UTL – unable to locate

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 04/17/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:53:53	CITIZEN ASSIST	2ND ST; Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 04/18/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:39:51	ALARM	3RD ST, Paonia, CO	PPD	PPD	
20:45:43	Noise Complaint	POPLAR AVE, Paonia, CO	PPD	PPD	VW
Total Incidents for this Date: 2					

Date Occurred: 04/21/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:51:37	ANIMAL CONTROL	POPLAR AVE, Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 1					

Date Occurred: 04/22/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:51:49	AGENCY ASSIST	SHORT RD, Hotchkiss, CO	PPD	DIST3	
Total Incidents for this Date: 1					

Date Occurred: 04/23/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:46:10	ANIMAL CONTROL	700 BLOCK OF 4TH St. (PAONIA TOWN PARK), Paonia, CO	PPD	PPD	CIT
11:32:08	WEAPON OFFENSE	GRAND AVE, Paonia, CO	PPD	PPD	CIT
11:40:29	Medical/transfe	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
13:03:56	Information	MAIN AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 4					

Date Occurred: 04/25/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:51:06	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
17:54:02	Parking Problem	700 BLOCK OF 3RD St., Paonia, CO	PPD	PPD	WW
Total Incidents for this Date: 2					

Date Occurred: 04/26/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:02:58	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW

Total Incidents for this Date: 1

Date Occurred: 04/27/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:29:43	Code Enforce	ONARGA AVE, Paonia, CO	PPD	PPD	WW
14:40:36	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW

Total Incidents for this Date: 2

Date Occurred: 04/28/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:32:41	Information	2ND ST; Paonia, CO	PPD	PPD	
21:32:19	AGENCY ASSIST	HIGHWAY 133; mm 11, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 2

Date Occurred: 04/29/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:58:19	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
10:58:22	AGENCY ASSIST	PRICE RD, Paonia, CO	PPD	DIST3	
15:14:49	WELFARE CHECK	VISTA DR. Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 04/30/20


<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:41:08	CITIZEN ASSIST	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
09:09:23	FIRE	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:02:37	WELFARE CHECK	BOX ELDER AVE, Paonia, CO	PPD	PPD	
17:14:54	REDDI	3RD ST; Paonia, CO	PPD	PPD	
18:58:31	CIVIL PROBLEM	NORTH FORK AVE, Paonia, CO	PPD	PPD	
21:12:35	SUSPICIOUS	2ND ST; Paonia, CO	PPD	PPD	


Total Incidents for this Date: 6

Total reported: 25 1= VW, 6=WW, 3=CIT

Report Includes:

All dates between `00:00:01 04/16/20` and `00:00:01 05/01/20`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

	Treasurer's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

	Disbursements		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

7.

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		177,241.04
ACCOUNTS PAYABLE	042420 - 050820	(37,147.01)
		(50,000.00)
TRANSFER TO PAYROLL	5/8/2020	(18,887.32)
PAYROLL TAXES	5/8/2020	(7,477.72)
BALANCE AFTER PAYMENT		63,728.99

1

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FSBC SUMMIT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		184,508.87
TRANSFER FROM OPS		50,000.00
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		18,887.32
PAYROLL (DIRECT DEPOSIT)	5/8/2020	(18,887.32)
BALANCE AFTER PAYMENT		234,533.87

1

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CREDIT CARD		
CHASE	4/23/2020	711.22
CITIBANK	NO LONGER IN USE	-
TOTAL		711.22

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FSBC INTERNAL GRANT BALANCE		
BALANCE		33,066.88
CD TOTAL		33,066.88

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FSBC LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	253,786.08
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	201,391.54
CD TOTAL		455,177.62
LOC (\$200,000)-RENEWED 7/2019		-
BALANCE AVAILABLE SECURING LOC		455,177.62

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COLOTRUST		
TOTAL	GENERAL	530,996.15
TOTAL	SEWER PROPERTY	529,090.58
TOTAL	SEWER LOAN RESERVE	106,609.75
TOTAL	BRIDGE RESTRICTED	587,159.67

GRANT FUNDS IN PROCESS		
TOTAL		-

ly

BANK BALANCES		
FSBC	COLOTRUST	TOTAL
AS OF: 05/07/20		
GENERAL	530,996.15	
SEWER RESTRICTED	529,090.58	
DEBT RESERVE	106,609.75	
BRIDGE RESERVE	587,159.67	
CONS.TRUST	3,120.24	
GRANT PASS THRU	25.00	
INT GRANT	33,066.88	
OPS	92,512.52	
PARK CONTRIBUTIONS	28,680.27	
PAYROLL	25.00	
SPACE-TO-CREATE	13,152.01	
SUMMIT	184,508.87	
WWTP	58,239.09	
CD#2-402	201,391.54	
CD#3-2578	253,786.08	
	868,507.50	1,753,856.15
		2,622,363.65



Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
05/12/2020	239	Affordable Auto Gi	050220-A2	197.00	.00	.00	197.00	✓		
05/12/2020	661	All Points Transit I	3865	3,100.00	.00	.00	3,100.00	✓		
05/12/2020	654	Badger Meter, Inc.	80052012	780.00	.00	.00	780.00	✓		
05/12/2020	1127	Baril, Roger	05032020-T	196.45	.00	.00	196.45	✓		
05/12/2020	377	Benson Brothers L	27517-27520	277.95	.00	.00	277.95	✓		
05/12/2020	21	Caselle, Inc	102006	989.00	.00	.00	989.00	✓		
05/12/2020	673	City Of Grand Junc	2020-000760	125.00	.00	.00	125.00	✓		
05/12/2020	39	Delta County Inde	22824-06012	32.00	.00	.00	32.00	✓		
05/12/2020	46	Dependable Lumb	2004-111912-	709.94	.00	.00	709.94	✓		
05/12/2020	56	Enterprise Fund/La	320350-3230	2,757.00	.00	.00	2,757.00	✓		
05/12/2020	62	Feather Petroleum	5571821-580	247.28	.00	.00	247.28	✓		
05/12/2020	183	Intermountain Swe	111618	89.90	.00	.00	89.90	✓		
05/12/2020	1011	J. David Reed, PC	79170-79173	5,928.00	.00	.00	5,928.00	✓		
05/12/2020	98	Lasting Impression	25411	250.00	.00	.00	250.00	✓		
05/12/2020	470	Leon, Susan	050120-0531	700.00	.00	.00	700.00	✓		
05/12/2020	103	Master Petroleum	CL-45849-IN	399.56	.00	.00	399.56	✓		
05/12/2020	763	Mesa County Healt	1073-20	20.00	.00	.00	20.00	✓		
05/12/2020	763	Mesa County Healt	1074-20	20.00	.00	.00	20.00	✓		
05/12/2020	141	North Fork Service	124529-1245	370.52	.00	.00	370.52	✓		
05/12/2020	122	Paonia Auto Parts	363705-3644	332.87	.00	.00	332.87	✓		
05/12/2020	125	Paonia Farm & Ho	43332-47070	420.24	.00	.00	420.24	✓		
05/12/2020	499	Phonz +	1818	1,241.89	.00	.00	1,241.89	✓		
05/12/2020	499	Phonz +	WO-0704	298.95	.00	.00	298.95	✓		
05/12/2020	737	Ricoh USA Inc	5059413464	180.01	.00	.00	180.01	✓		
05/12/2020	861	The Paper-Clip LL	2036207-203	180.60	.00	.00	180.60	✓		
05/12/2020	843	Tiger Electric Inc	7698	6,160.00	.00	.00	6,160.00	✓		
05/12/2020	161	UNCC	220040899	74.50	.00	.00	74.50	✓		
05/12/2020	175	WestWater Engine	1-525.20.001	11,068.35	.00	.00	11,068.35	✓		
Grand Totals:			28	37,147.01	.00	.00	37,147.01			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
05/12/2020	37,147.01	.00	.00	37,147.01	37,147.01
Grand Totals:	37,147.01	.00	.00	37,147.01	

Employee Number	Name	85-00 Net Pay Emp Amt
1054	Beardslee, Dominic D	1,298.38
1004	Bolt, Evan	1,029.78
1052	Edwards, Roger	1,012.52
1002	Ferguson, J. Corinne	2,262.16
1020	Ferguson, Neil	1,886.56
1022	Hinyard, Patrick	1,163.41
1001	Jones, Cynthia	1,743.45
1005	Katzer, JoAnn	963.40
1050	Loberg, Travis	2,047.81
1003	Mojarro-Lopez, Amanda	1,074.87
1025	Patterson, Taffine A	12.32
1055	Redden, Jordan	977.52
1051	Reich, Dennis	1,002.50
1026	Vassel, Andrew C	1,214.72
1024	Winnett, Lorin E	1,197.92
Grand Totals:		15 18,887.32

*PAK OK
5/6/2020*

Report Criteria:
Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		05/01/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,067.09
2	IRS Tax Deposit		05/01/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,067.09
2	IRS Tax Deposit		05/01/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	350.80
2	IRS Tax Deposit		05/01/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	350.80
2	IRS Tax Deposit		05/01/2020	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,763.52
Total 2:							4,599.30
4							
4	Aflac		05/01/2020	63-01	Aflac Pre-Tax Pay Period: 5/1/2020	10-0225	120.18
4	Aflac		05/01/2020	63-02	Aflac After Tax Pay Period: 5/1/2020	10-0225	24.90
Total 4:							145.08
6							
6	Colorado Dept of Labor		04/03/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	69.99
6	Colorado Dept of Labor		04/17/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	76.96
6	Colorado Dept of Labor		05/01/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	74.93
Total 6:							221.88
9							
9	Colorado Dept of Revenue		05/01/2020	77-00	State Withholding Tax Pay Period: 5/1	10-0217	788.00
Total 9:							788.00
31							
31	Mutual of Omaha		05/01/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	193.40
31	Mutual of Omaha		05/01/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	830.00
31	Mutual of Omaha		05/01/2020	51-02	Group# MOO Loan Payment Pay Pe	10-0220	307.22
Total 31:							1,330.62
33							
33	FPPA - Fire & Police Pensi		05/01/2020	50-00	FPPA Pay Period: 5/1/2020	10-0219	781.00
33	FPPA - Fire & Police Pensi		05/01/2020	50-00	FPPA Pay Period: 5/1/2020	10-0219	568.00
33	FPPA - Fire & Police Pensi		05/01/2020	90-00	Death & Disability Pay Period: 5/1/20	10-0219	198.80
Total 33:							1,547.80
70							
70	Rocky Mountain HMO		05/01/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	199.70
70	Rocky Mountain HMO		05/01/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	3,595.22
70	Rocky Mountain HMO		05/01/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	166.99
70	Rocky Mountain HMO		05/01/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,005.98
70	Rocky Mountain HMO		05/01/2020	60-04	RMHMO - Vision Pay Period: 5/1/202	10-0223	40.21
Total 70:							7,008.10
71							
71	The Harford		05/01/2020	65-01	Group#013307460001 Hartford Basic	10-0226	27.56

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71	The Harford		05/01/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	29.38
71	The Harford		05/01/2020	65-03	Group#013307460001 Hartford Disab	10-0226	117.53
Total 71:							174.47
73							
	73 Delta Dental of Colorado		05/01/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	251.98
Total 73:							251.98
Grand Totals:							16,067.23

4
8
MO.

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL



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Customer Service: 1-800-945-2028

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ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
04/05	SPRINT STORE #3290 GRANDJUNCTION CO	-104.18 ✓
04/06	SPRINT STORE #3290 GRANDJUNCTION CO	-260.44 ✓
04/17	AUTOMATIC PAYMENT - THANK YOU	-3,735.68
03/25	MY BEST CELLULAR 970-872-2677 CO	15.00 ✓
03/25	MY BEST CELLULAR 970-872-2677 CO	35.00 ✓
03/25	MY BEST CELLULAR 970-872-2677 CO	35.00 ✓
04/04	SPRINT STORE #3290 GRANDJUNCTION CO	54.26 ✓
04/04	SPRINT STORE #3290 GRANDJUNCTION CO	20.44 ✓
04/06	CGFOA WWW.CGFOA.ORG CO CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$3890.60- INCLUDING PAYMENTS RECEIVED	50.00 ✓
03/31	ZOOM.US 888-799-9666 CA	59.33 ✓
04/07	AMZN Mktp US*QX8M41Y43 Amzn.com/bill WA	38.82
04/17	Amazon.com*OP0UD68U3 Amzn.com/bill WA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$169.31	71.16
03/27	Amazon.com*PZ3A81QZ3 Amzn.com/bill WA	184.48 ✓
04/01	DELTA ACE HARDWARE DELTA CO	29.99 ✓
04/03	OFFICE DEPOT #2110 MONTROSE CO	54.98 ✓
04/14	WM SUPERCENTER #6458 DELTA CO NEIL FERGUSON TRANSACTIONS THIS CYCLE (CARD 3775) \$303.86	34.41 ✓
03/27	USPS PO 0769660541 PAONIA CO	2.00 ✓
04/22	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$28.35	26.35 ✓

2020 Totals Year-to-Date	
Total fees charged in 2020	\$0.00
Total Interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
CASH ADVANCES			
Cash Advances	24.99%(v)(d)	- 0 -	- 0 -
BALANCE TRANSFERS			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

(v) = Variable Rate

31 Days in Billing Period



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May 2020						
S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

New Balance
\$711.22
 Minimum Payment Due
\$25.00
 Payment Due Date
05/17/20

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$39 late fee.
Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.


ACCOUNT SUMMARY

Previous Balance	\$4,100.30
Payment, Credits	-\$4,100.30
Purchases	+\$711.22
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$711.22
Opening/Closing Date	03/24/20 - 04/23/20
Credit Limit	\$45,000
Available Credit	\$44,288
Cash Access Line	\$9,000
Available for Cash	\$9,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$711.22 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

	<p>SCADA (Supervisory Control and Data Acquisition) and Operations System – Clock Water Treatment System (1MG Plant)</p>
-----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------

Summary:

Notes:

Possible Motions:
Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:



BROWNS HILL

ENGINEERING & CONTROLS

8119 Shaffer Parkway, Unit C

Littleton, CO 80127

PHONE: 720-344-7771

FAX: 720-344-7460

Service Quote

Client: Town of Paonia
Project: WTP HMI Upgrade

Browns Hill Job #: 20-049-SQ02
Quote Date: 3/10/20

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical equipment specifically listed in the following "Scope of Work."

Scope of Work:

HMI Computer & Software Upgrade

- Provide & Install Dell PowerEdge T140 Server (Windows Server 2106 OS, Xeon Proc, 16GB RAM. 2-1TB Hard Drives in RAID 1 Config)
- Provide & Install Dell Optiplex Presenter PC (Windows 10 Pro, 8GB RAM, 500GB HDD)
- Provide & Install (1) 24" Monitor
- Provide & Install Fortigate Firewall for Remote Access
- Provide & Install the current versions of the following software:
 - Rockwell FactoryTalk View
 - Rockwell RSLinx
 - Microsoft Office Home & Business
 - Webroot AntiVirus
- Move existing Rockwell Software Data to new computer

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work:

- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost
\$33,911 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

John Suder

John Suder, Service Manager
Browns Hill Engineering & Controls, LLC

8.

Customer Approval:

Signature: _____

Name: _____

Date: _____



Browns Hill Engineering & Controls

vmSCADA[®] Proposal

Town of Paonia
Water Treatment Plant
3/10/2020

Ten Reasons for Choosing BHEC **vmSCADA**[®]

1 Complete System Level Disaster Recovery in Minutes.

6 Anytime, Anywhere Mobile Access Built-in.

2 Ultimate Data Protection with Onsite and Offsite Backup, Including the Cloud.

7 Market Leading Systemware — vmWare, Microsoft.

3 Leading Edge Virtual Machine Technology

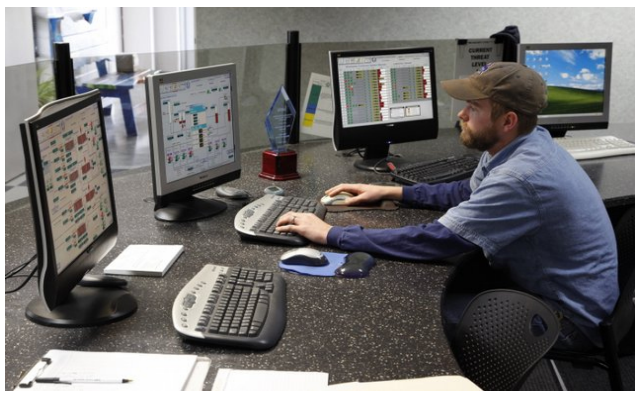
8 All Major SCADA Software: GE, Rockwell, WonderWare, Ignition.

4 Always on Availability Through Redundancy.

9 Lease it: No Capital Investment to Get Started.

5 Secure: Dept. of Homeland Security: Cyber Security Compliant

10 Managed Services



Proposed System Overview

This vmSCADA proposal for the Town of Paonia Water Treatment Plant provides a complete replacement and upgrade of the HMI/SCADA capabilities while continuing to utilize the existing communications network.

The new system will provide a number of new capabilities and improve most existing functionality. This includes:

- A. A Server based virtual machine HMI that provides high availability;
- B. True system level backup for rapid disaster recovery;
- C. Full VM storage on and off site for assured system and data protection;
- D. A Tablet will provide mobile control of the entire system on the move for multiple simultaneous users;
- E. Full featured report development, production and distribution;
- F. Multi-monitor touch-screen displays;
- G. Each system is firewalled and utilizes full gigabit networking;

This proposal also updates all of the SCADA application software to latest version of Rockwell FactoryTalk View. vmSCADA provides backups onsite and at remote locations. Only the best-in-class application and operating system software is used.

The system will have a high security firewall to complement the entire system which is built to Department of Homeland Security cyber security standards.

Finally, the system has unprecedented support and is offered with capital purchase and lease acquisition options to meet the financial needs of any service provider.

This comprehensive offering provides the most full featured system available for its size. It also has ground breaking availability and backup/recovery.

Assumptions

- Communications equipment and transport beyond the local vmSCADA® GigabitE switch and routers are customer provided
- Interconnecting fiber bandwidth is 1 Gbps or faster
- Interconnecting plant wireless bandwidth is 10 mbps or faster
- Internet connection bandwidth is 10 mbps or faster
- Intrusion Detection and other advanced cyber security features are not provided
- Suitable mounting, space, power and HVAC environmental is provided by customer.

Proposed System Overview

Exclusions:

The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs associated with cutting, patching and painting
- No local taxes, state taxes, or federal taxes have been included in this proposal
- No bonding costs have been included in this proposal
- Installation of in-line devices

Your Solution Includes the Following:

Security & Compliance

- (1) Fortigate Firewall
- LAN, Server and Firewall Configured to DHS Standards.
- Web Protection Services Available.

Back Up

- vRanger Daily Virtual Machine Back Up.
- Onsite NAS for local back up.

SLAs & Support

- 99.7% Uptime SLA.
- 24/7 Phone and Email Customer Support.
- Service Management Option with Lease.
- 30 Minute Response and 24 Hour Resolution Time Commitments.

Mobility & Connectivity

- DMZ Capable.
- VPN (SSL, & IPSEC)
- 1GB Ethernet.
- Window Remote Desktop Services for Remote Access. (5 Cals)
- (1) 10.5" iPad Pro or Samsung Tablet

Virtualization

- 2 Virtual Machines
- 1 Virtual Appliance

Compute

- (1) Dell T440 Server, Single Processor, 8 Cores, 32GB RAM, Dual Power Supply
- VMware, vSphere ESXi v6.5
- Windows Server 2016 Standard.
- UPS

Storage

- (1) Buffalo NAS, 8TB

Visualization

- (1) Dell Optiplex Desktop w/Windows 10 Pro and (1) 24" Touch Screen Monitor

SCADA Application Software

- FactoryTalk View
- (Install existing Rockwell Screens & Database)*

Support Application Software

- Webroot A/V Software
- Microsoft Office 2019
- Basic Domain Server
- Active Directory
- Domain Name Server
- vRanger Pro Backup Software
- BHEC Auto-Sync
- BHEC Multi-Monitor Application

*Customer provided Broadband Internet Service required



Acquisition Proposals

- The following represents BHEC's vmSCADA® proposal according to the information we received and the aforementioned assumptions.

PURCHASE PACKAGE

vmSCADA - Purchase	\$ 55,322
--------------------	-----------

OPTION / ADDERS (3):

Reporting as a Service (12 reports @ 6 per site, 3 Year minimum)	\$ 600/setup \$ 240/month
Enterprise Monitoring (Applies to Purchased systems only, included w/ lease	\$ 200/month
Cellular Data (5GB/month each mobile device), included w/lease	\$ 99/month

Includes 2 Wireless Access points for local internet accessibility

LEASE PACKAGE 5YR

vmSCADA - 3 Year Lease / Per Month	\$ 2,520.00
------------------------------------	-------------

vmSCADA - 5 Year Lease / Per Month	\$ 1,710.00
------------------------------------	-------------

Security Deposit \$8,690

This document is not a contract and our pricing is subject to due diligence, assumptions/requirements validation, and additional discussion. When we conduct business, our relationship will be governed by BHEC's service description and standard terms and conditions unless we negotiate a separate written agreement. Notwithstanding any bid requirement, creation of any binding contractual obligations is contingent upon the successful and mutual execution of a separate written agreement.

vmSCADA[®] Comparison

FEATURE	TYPICAL HMI SCADA	vmSCADA [®]	vmSCADA [®] PLUS
Redundant Servers			●
SAN			●
Rack & Enclosure			●
DR Appliance(s)			●
Redundant Nodes			●
MS Domain			●
Server Class		●	●
Redundant HD		●	●
RAID		●	●
Redundant PS		●	●
NAS w/ Removable		●	●
Remote Access		●	●
Mobile Device		●	●
DHS Cyber Security		●	●
Touchscreen		●	●
System Level Backup		●	●
System Level DR		●	●
Offsite BU Storage		●	●
VMWare VMs		●	●
Microsoft Server OS		●	●
Industrial Firewall		●	●
Financing		●	●
Leasing		●	●
Gigabit Networking	●	●	●
24 X 7 BH Support	●	●	●
Remote BH Support	●	●	●
Standard SCADA Apps	●	●	●
AntiVirus	●	●	●
1 yr Warranty	●	●	●

Contact Browns Hill Engineering & Controls
to review our solution in detail.

Justin Hillan 720-402-3712
jhillan@brownshilleng.com



Learn more about the security and benefits of
Browns Hill Engineering & Controls vmSCADA[®] at
www.vmSCADA.com





Ordinance 2020-TBD Modification of Ordinance 2019-02 Amending Fences, Hedges and Walls – First Reading

Summary:
Markup version provided for Board review and discussion.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

ORDINANCE NO. 202019-__02

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18, ARTICLE 9, SECTION 10 TO THE TOWN OF PAONIA MUNICIPAL CODE

RECITALS:

WHEREAS, the Town of Paonia (the “Town”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, pursuant to C.R.S. § 31-23-301, the Town has the power to regulate buildings and other structures for the purposes of promoting health, safety and the general welfare of the community; and

WHEREAS, the Board of Trustees determines that it is in the best interest of the community and the public health, safety and welfare of the citizens of the Town to amend the Town Code to add this provision to the Municipal Code.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:

Section 1. Legislative Findings.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Amendment of Town Code.

Sec. 18-9-10 shall be repealed and amended to the Town Code as follows:

~~(1)~~ All fences and walls are subject to the applicable sections of the International Building Code version as adopted by the Town (the “IBC”).

Commented [CF1]: What about IRC?

~~(2)~~(1) Prior to the installation of a new fence, the property owner or their agent shall file for a fence review with the Town Building Official and shall pay the appropriate review fee as may be set by the Town Board of Trustees via resolution. The purpose of the Town requiring a fence review and fee is to allow the Town Building Official to inspect the proposed fence plan to confirm that it meets the provisions of the Town Code, the IBC, and that the fence does not encroach on a public right-of-way.

Commented [CF2]: Hedge, or wall

~~(3)~~(2) No fence, hedge or wall may extend beyond or across a property line unless it is done with the joint agreement of the abutting property owners. It shall be the responsibility of the property owner to locate all property lines.

~~(4)~~(3) No fence, hedge or wall shall encroach upon a public right-of-way or a public sidewalk.

~~(5)~~(4) No barbed wire, sharp-pointed or electrically charged fence shall be permitted in the R-1, R-2, R-3, MH, C-1 or C-2 Districts.

Commented [CF3]: I suggest no districts in Town due to the zones abutting residential.

~~(6)~~(5) Fences, hedges or walls shall not exceed four (4) feet in height from the front edge of the house to the property line. Rear yard fences, hedges or walls shall not exceed six (6) feet in height in the R-1, R-2, R-3 or MH Districts. The height shall be measured at the finished grade on the side of the fence nearest the street or abutting property.

Commented [CF4]: What about C-1 and C-2?

~~(7)~~(6) On corner lots, no fence, hedge or wall exceeding thirty-six (36) inches in height shall be placed in a triangular area formed by three (3) points as established by:

- a. The intersection of the property lines at the corner (Point A); and
- b. Points B and C measured thirty (30) feet along the property lines from Point A.

~~b.~~ (8) Any person requesting a variance from these code provisions shall apply for the same in accordance with Sec. 18-10-40 of the Town Code.

Commented [CF5]: GAPS recommendation - Town staff will have discretion to approve minor variations from town recommendations (up to 6" different than approved) at the time of fence review provided that the town deems the variation to have no negative impact on public safety.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Repeal of Prior Ordinances.

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 6. Effective Date.

This Ordinance shall take effect thirty days after publication.

INTRODUCED, READ AND REFERRED for second read before the Board of Trustees of the Town of Paonia, Colorado, on the ~~12th~~ ~~22~~nd day of ~~May~~~~January~~ 20~~20~~~~19~~.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this ~~12~~~~6~~th day of ~~May~~~~February~~ 20~~20~~~~19~~.

**TOWN OF PAONIA, COLORADO, A
MUNICIPAL CORPORATION**

By:

s/s

~~MARY BACHRAN~~~~CHARLES STEWART,~~
Mayor

ATTEST:

s/s

J. CORINNE FERGUSON, Town Clerk

CURRENT

Sec. 18-9-10. - Fences, hedges and walls.

- (1) All fences and walls are subject to the applicable sections of the IBC .
- (2) Prior to the installation of a new fence, the property owner or their agent shall file for a fence review with the Town Building Official and shall pay the appropriate review fee as may be set by the Town Board of Trustees via resolution. The purpose of the Town requiring a fence review and fee is to allow the Town Building Official to inspect the proposed fence plan to confirm that it meets the provisions of the Town Code, the IBC, and that the fence does not encroach on a public right-of-way.
- (3) No fence, hedge or wall may extend beyond or across a property line unless it is done with the joint agreement of the abutting property owners. It shall be the responsibility of the property owner to locate all property lines.
- (4) No fence, hedge or wall shall encroach upon a public right-of-way or a public sidewalk.
- (5) No barbed wire, sharp-pointed or electrically charged fence shall be permitted in the R-1, R-2, R-3, MH, C-1 or C-2 Districts.
- (6) Fences, hedges or walls shall not exceed four (4) feet in height from the front edge of the house to the property line. Rear yard fences, hedges or walls shall not exceed six (6) feet in height in the R-1, R-2, R-3 or MH Districts. The height shall be measured at the finished grade on the side of the fence nearest the street or abutting property.
- (7) On corner lots, no fence, hedge or wall exceeding thirty-six (36) inches in height shall be placed in a triangular area formed by three (3) points as established by:
 - (a) The intersection of the property lines at the corner (Point A); and
 - (b) Points B and C measured thirty (30) feet along the property lines from Point A.

REVISED (new text in blue)

Sec. 18-9-10. - Fences, hedges and walls.

- (1) All fences and walls are subject to the applicable sections of the IBC **and/or IRC.**
- (2) Prior to the installation of a new fence, **hedge or wall** the property owner or their agent shall file for a fence review with the Town Building Official and shall pay the appropriate review fee as may be set by the Town Board of Trustees via resolution. The purpose of the Town requiring a fence review and fee is to allow the Town Building Official to inspect the proposed fence plan to confirm that it meets the provisions of the Town Code, the IBC, and that the fence does not encroach on a public right-of-way.
- (3) No fence, hedge or wall may extend beyond or across property lines unless it is done with the joint agreement of the abutting property owners. It shall be the responsibility of the property owner to locate all property lines.
- (4) No fence, hedge or wall shall encroach upon a public right-of-way or a public sidewalk.
- (5) No barbed wire, sharp-pointed or electrically charged fence shall be permitted in the R-1, R-2, R-3, MH, C-1 or C-2 Districts. **(I HESITATE TO PERMIT ANYWHERE IN TOWN LIMITS. OUR I-1 ZONE BUTTS RIGHT UP AGAINST RESIDENTIAL AND IS THE ONLY ONE PERMITTED ACCORDING TO THE CURRENT AND PROPOSED LANGUAGE)**
- (6) **Fences, hedges and walls within the required front setbacks shall be limited to 4' 0" (48") in height with additional limitations for corner lots as noted in item #7. Fences, hedges and walls bordering side-yards and back-yards shall be limited in height to 6' 0" (72") in all**

districts. The height shall be measured at the finished grade on the side of the fence nearest the street or abutting property.

(7) On corner lots, a minimum 50% transparency for fence heights over 36" in a "sight triangle" providing adequate visibility from the nearest traffic lane may be required at town staff discretion for public safety. **Fences, hedges and walls on corner lots shall not exceed 3' 0" (36") in height in the triangular area formed by three (3) points as established by:**

(a) The intersection of the property lines adjacent and parallel to the streets at the corner (Point A); and

(b) Points B and C measured thirty (30) feet along the property lines parallel to the streets from Point A.

In addition, Fences, Hedges and Walls further than thirty (30) feet from Point A (as described above) shall be limited in height to 4' 0" (48") within the required setback from either street bordering the property.

(8) Town staff will have discretion to approve minor variations from town recommendations (up to 6" different than approved) at the time of fence review provided that the town deems the variation to have no negative impact on public safety.

(9) For major variations from town regulations, staff may forward the fence review to the Planning Commission for consideration and recommendation to the Board of Trustees. This consideration will not require a separate application for variance. **Minor variations, maybe. Major variations should require a formal Variance Application in my opinion.**

(10) If a fence review is denied by the town, the applicant may still pursue a formal variance request.

**BLUE- COMMITTEE VERBIAGE
RED – BUILDING OFFICIAL VERBIAGE
GREEN – CLERK VERBIAGE**



Ordinance 2020-__Modification of Municipal Code Article 7 - Tree Board – First Reading

Summary:
Proposed changes as submitted by Tree Board Advisory Committee.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

ORDINANCE NO. 2020 -__

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 2 ARTICLE 7, SECTION 10 TO THE TOWN OF PAONIA MUNICIPAL CODE

RECITALS:

WHEREAS, the Town of Paonia (the “**Town**”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, pursuant to C.R.S. § 31-15-702 the Town has the power to regulate the planting of ornamental and shade trees and the use of the same on public property; and

WHEREAS, under Chapter 2, Article 3 the Town has established a Tree Board for the regulation and protection of trees on municipal property; and

WHEREAS, the Board of Trustees determines that it is in the best interest of the community and the public health, safety and welfare of the citizens of the Town to amend the Town Code regarding the operation of the Town Tree Board.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:

Section 1. Legislative Findings.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Amendment of Town Code.

(A) Chapter 2, Article 3 shall be repealed and replaced with the following:

Sec. 2-7-10. It is the purpose of the Town to promote and protect the public health, safety, and general welfare by providing for the regulation of planting, maintenance and removal of trees within the limits of the Town. There is hereby created a Tree Board which shall be advisory in character and will represent the Paonia community in providing guidance and input to the Town Trustees and staff on trees.

Sec. 2-7-20. - Membership; terms. The Tree Board shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the Tree Board shall be two (2) years renewable by the Board of Trustees; and the member of the Board of Trustees consistent with his/her term of office.

Sec. 2-7-30. – Duties.

(a) It shall be the responsibility of the Tree Board to advise the Board of Trustees about the selection, planting and care of trees in the town of Paonia referring when applicable to the most recent guidelines document or master plan.

(b) The Tree Board shall support and promote healthy horticultural practices for our climate through public education by celebrating Arbor Day every year, by maintaining a website and through other community events.

(c) The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation,

(d) The Tree Board, when requested by the Town Administrator, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work and expertise.

(B) Chapter 7, Article 5, Section 90 shall be repealed and replaced with the following:

Sec. 7-5-90. Dead or diseased tree removal on private property. The Town shall have the right to cause the removal of any dead or diseased tree(s) on private property within the limits of the Town when such trees constitute a hazard to life and property and/or harbor insects or disease(s) which constitute a potential threat to other trees within the Town. The Town Administrator shall notify in writing the owners of such trees. Removal shall be done by said owner at owner's expense within sixty (60) days after the date of service of said notice. In the event of failure of owners to comply with such provisions, the Town shall have the authority to remove such trees and charge the cost of removal on said owners.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Repeal of Prior Ordinances.

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not

affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 6. Effective Date.

This Ordinance shall take effect thirty days after publication.

INTRODUCED, READ AND REFERRED for second read before the Board of Trustees of the Town of Paonia, Colorado, on the 12th day of May 2020.

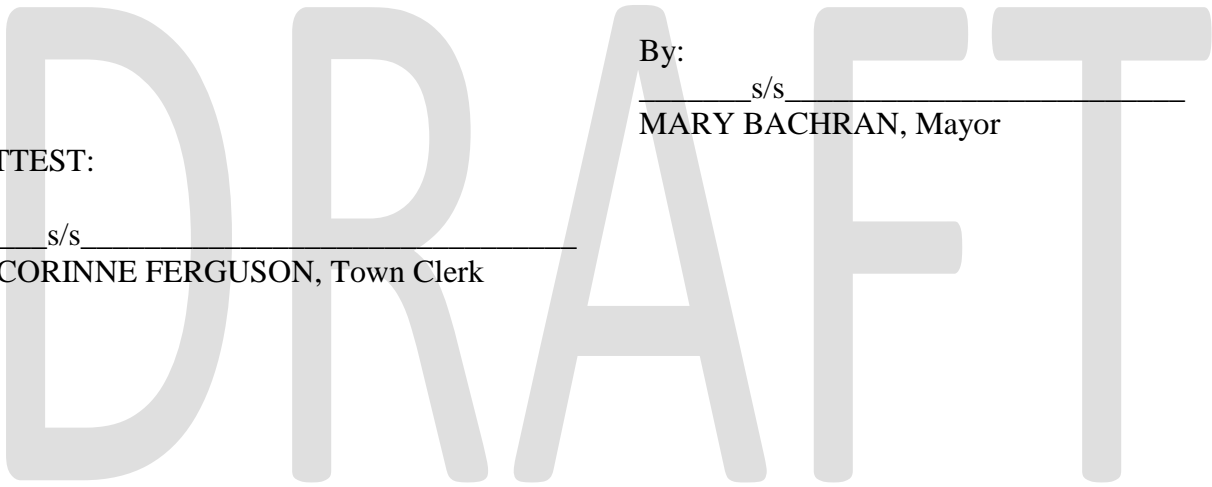
HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this 26th day of May 2020.

TOWN OF PAONIA, COLORADO, A MUNICIPAL CORPORATION

By: _____ s/s _____
MARY BACHRAN, Mayor

ATTEST:

s/s
J. CORINNE FERGUSON, Town Clerk



• **ARTICLE 7. - TREE BOARD**

• **Sec. 2-7-10. - Creation.**

It is the purpose of the Town to promote and protect the public health, safety and general welfare by providing for the regulation of planting, maintenance and removal of trees, ~~shrubs, bushes and other woody vegetation~~ within the limits of the Town. There is hereby created a Tree Board which shall be advisory in character and will represent the Paonia community in providing guidance and input to the Town Trustees and staff on trees.

(Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015)

• **Sec. 2-7-20. - Membership; terms.**

The Tree Board shall consist of a minimum of two (2) and a maximum of six (6)~~four (4)~~ volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the ~~2015~~ Tree Board shall be as follows: two members for two (2) years renewable by the Board of Trustees; two members for (3) years; and the member of the Board of Trustees consistent with his/her term of office.

(Ord. No. 98-05, § 3, 1998; Ord. No. 2005-02, 2005; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015)

• **Sec. 2-7-30. - Duties.**

(a)
It shall be the responsibility of the Tree Board to advise the Board of Trustees about the selection, planting and care of trees in the town of Paonia referring when applicable to the most recent guidelines document or master plan. It shall be the responsibility of the Tree Board to study, investigate and develop, and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees, shrubs, bushes or other wooden vegetation along streets, alleys and in other public areas. Such plan will be presented annually to the Board of Trustees, and upon their acceptance and approval, shall constitute the official Comprehensive Tree Plan for the Town.

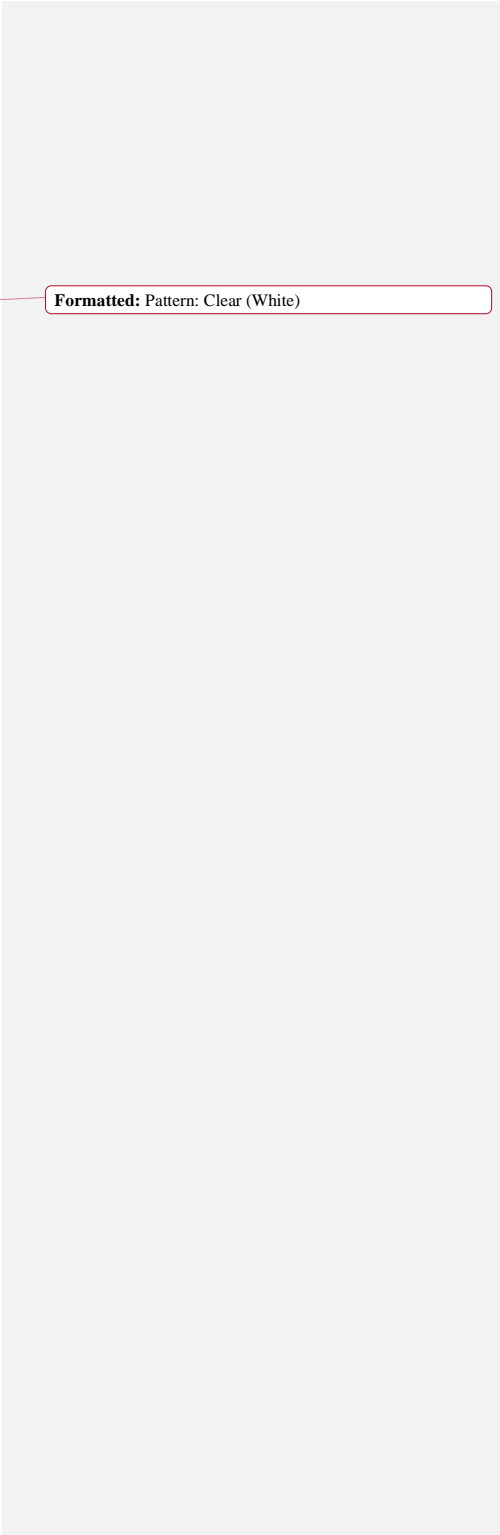
(b)
The Tree Board shall be responsible for ensuring that the Arbor Day celebration is held every year. The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation.
(b) The Tree Board shall support and promote healthy horticultural practices for our climate through public education by celebrating Arbor Day every year, by maintaining a website and through other community events.
(c) The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation.

(d)
The Tree Board, when requested by the Town Administrator, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work and expertise.
(Ord. No. 98-05, § 4, 1998; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 5, 1-13-2015)


Sec. 7-5-90. - Dead or diseased tree removal on private property.

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The town shall have the right to cause the removal of any dead or diseased tree(s) on private property within the limits of the Town when such trees constitute a hazard to life and property or harbor insects or disease(s) which constitute a potential threat to other trees within the Town. The Town Administrator, ~~under the advice of the Tree board~~, shall notify in writing the owners of such trees. Removal shall be done by said owner at owner's expense within sixty (60) days after the date of service of said notice. In the event of failure of owners to comply with such provisions, the Town shall have the authority to remove such trees and charge the cost of removal on said owners.



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	Discussion Regarding Town Administrator
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

FIRST AMENDMENT TO INTERIM EMPLOYMENT AGREEMENT

This FIRST AMENDMENT TO INTERIM EMPLOYMENT AGREEMENT (this “Amendment”) is made and entered into this __1st__ day of January 2020, by and between the Town of Paonia, a Colorado statutory town (the “Town”), and J. Corinne Ferguson (“Ms. Ferguson”).

RECITALS

- A. **WHEREAS**, the Town and Ms. Ferguson entered into a Professional Employment Agreement, dated September 12, 2019 (the “Interim Employment Agreement”) (a copy of which is attached hereto as Exhibit “A”), wherein Ms. Ferguson became the Interim Town Administrator for the Town; and.
- B. **WHEREAS**, the Interim Employment Agreement is in full force and effect, and the Town Administrator is an employee in good standing with the Town; and
- C. **WHEREAS**, the Interim Employment Agreement was set to expire December 31, 2019; and
- D. **WHEREAS**, the Town, by and through its Board of Trustees extended Ms. Ferguson’s employment as Interim Town Administrator at its regular Board Meeting of December 10, 2019; and
- E. **WHEREAS**, the Town would like to extend the term of the Interim Employment Agreement and increase Ms. Ferguson’s Base Salary.

NOW THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. Amendment to the Employment Agreement. The term of the Employment Agreement shall be until May 31, 2020, subject to early termination as provided for in the Employment Agreement.

Section 2. Compensation. Base Salary: The Town agrees to pay Ms. Ferguson a monthly base salary of Six Thousand One Hundred Fifty-Three Dollars and Thirty-Four Cents (“Base Salary”), which shall be paid periodically on the same regular paydays applicable to all other Town employees. For the term of this Agreement, the Base Salary shall be Ms. Ferguson’s only compensation from the Town, and she shall not be compensated as both Interim Town Administrator and as Town Clerk.

Section 3. Binding Effect. Except as amended in this Amendment the Employment Agreement shall remain in effect and be binding on the Town and the Town Administrator.

IN WITNESS WHEREOF, the parties have executed, acknowledged, sealed and delivered this Amendment on the date first above written.

TOWN OF PAONIA

By: 
Charles Stewart, Mayor

ATTEST:

By: 
Amanda Mojarro, Deputy Clerk

INTERIM TOWN ADMINISTRATOR

By: 
J. Corinne Ferguson

INTERIM EMPLOYMENT AGREEMENT

This Interim Employment Agreement (this "Agreement"), dated this 12th day of September 2019, is by and between the Town of Paonia, a Colorado statutory municipality, located in the County of Delta, State of Colorado ("Town"), and J. Corinne Ferguson ("Ms. Ferguson"), whose address is 224 Dorris Avenue, Paonia, CO 81428.

RECITALS

- A. Ms. Ferguson is currently the Town Clerk for the Town of Paonia; and
- B. The Town, by and through its Board of Trustees, appointed Ms. Ferguson as Interim Town Administrator at its regular meeting of August 27, 2019; and
- C. The Town has initiated the process to hire a full-time, permanent Town Administrator; however, until that process is complete, Ms. Ferguson shall serve as the Interim Town Administrator.

NOW THEREFORE, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1: Term

- A. This Agreement shall commence on August 27, 2019 and expire the earlier of the Town hiring a new full-time Town Administrator, or December 31, 2019, and subject to early termination as provided below.
- B. Notwithstanding anything to the contrary within this Agreement, Ms. Ferguson, as Interim Town Administrator, shall be deemed to be an employee at will, and nothing in this Agreement shall prevent or otherwise interfere with the right of the Town Board of Trustees to terminate the services of Ms. Ferguson as the Interim Town Administrator at any time, subject only to the applicable provisions of this Agreement. Likewise, nothing in this Agreement shall prevent or otherwise interfere with the right of Ms. Ferguson to resign at any time as the Interim Town Administrator. Upon the expiration of this Agreement, or the termination of Ms. Ferguson as Interim Town Administrator, Ms. Ferguson will revert to her role as Town Clerk, and her salary will thereafter be adjusted accordingly. Termination of Ms. Ferguson as Interim Town Administrator shall not be grounds for termination of Ms. Ferguson as Town Clerk.

Section 2: Duties and Authority

- A. The Town agrees to employ Ms. Ferguson as Interim Town Administrator to perform the functions and duties in accordance with the Paonia Municipal Code and the Job Description, attached to this Agreement as **Exhibit A**, and to perform other legally permissible and proper

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duties and functions as prescribed by Colorado State statute as well as the Board of Trustees from time to time.

- B. While serving as Interim Town Administrator, Ms. Ferguson shall continue to serve as the Town Clerk for the Town, in accordance with her current job description and as prescribed by the Town Code. This Agreement only governs Ms. Ferguson's employment as Town Administrator and does not govern her employment as Town Clerk. Ms. Ferguson shall not be considered an appointed Town Officer as the Interim Town Administrator for the Town.
- C. Ms. Ferguson is currently married to the Chief of Police for the Town of Paonia, Mr. Neil Ferguson. For so long as Ms. Ferguson is serving as Interim Town Administrator, the Chief of Police shall report directly to the Mayor of the Town and shall not report to the Interim Town Administrator.

Section 3: Compensation

- A. Base Salary: The Town agrees to pay Ms. Ferguson a monthly base salary of Five Thousand Eight Hundred Thirty-Three Dollars and Thirty-Four Cents (\$5,833.34) ("Base Salary"), which shall be paid periodically on the same regular paydays applicable to all other Town employees. For the term of this Agreement, the Base Salary shall be Ms. Ferguson's only compensation from the Town, and she shall not be compensated as both Interim Town Administrator and as Town Clerk.

Section 4: Employees Benefits

During the term of this Agreement, and thereafter when specifically provided herein, Ms. Ferguson, in addition to the Base Salary provided for in Section 3, shall have and be entitled to receive from the Town the following employee benefits:

- A. Personal Time Off (PTO) to the extent such is provided for under the Town's employee benefit package;
- B. Disability coverage to the extent such is provided for under the Town's employee benefit package;
- C. Health, dental and vision benefits to the extent such is provided under the Town's employee benefit package;
- D. Life, accidental death and dismemberment insurance to the extent such is provided under the Town's employee benefit package;
- E. Retirement benefits on the same basis as all other non-police, full-time employees of the Town; and

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F. For the purposes of attending to Town Business during the winter months, the Town shall provide the Ms. Ferguson with access to a four-wheel-drive vehicle that she may use for attending to Town Business outside the limits of the Town.

Section 5: General Business Expenses

A. The Town agrees to provide a cellular phone for Ms. Ferguson.

Section 6: Termination

For the purpose of this Agreement, termination shall occur when:

- A. The majority of the governing body votes to terminate the Interim Town Administrator at a duly authorized public meeting and provides a minimum of ten (10) days' written notice to the Interim Town Administrator, or
- B. The Board hires and retains a full-time Town Administrator and provides a minimum of ten (10) days' written notice to the Interim Town Administrator, or
- C. Breach of contract declared by either party with a ten (10) day cure period for either the Interim Town Administrator or the Town. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 15, or
- D. Cause as determined by the Board of Trustees. Cause under this Agreement shall include, but not be limited to, the following:
 - i. Failure to comply with applicable material provisions of the Paonia Municipal Code or the Town of Paonia Employee Resource Guide;
 - ii. Disclosure of confidential information, documents or correspondence without authorization;
 - iii. Indulging in repeated offensive conduct or abusive conduct directed at Town employees or members of the public;
 - iv. Failure to comply with applicable provision of the standards of conduct for local governmental officials contained in CRS 24-18-101 to 24-18-206;
 - v. Any conduct that results or could result, in the reasonable judgment of the Town, in the conviction of a felony or crime involving fraud, theft, or misappropriation; or
 - vi. Failure to perform job duties following prior written notice, or conduct which constitutes insubordination or dereliction of duties, in either case in the reasonable judgment of the Board of Trustees.

Section 7: Severance

A. In the event Ms. Ferguson is terminated as Interim Town Administrator, either with or without cause given, she shall not be entitled to any severance pay.

Section 8: Resignation

The Interim Town Administrator may elect to terminate this Agreement without cause by giving the Town written notice of her intention to terminate. The Interim Town Administrator shall not be entitled to any severance if she makes such an election. Such notice shall specify a termination date that shall not be less than ten (10) days from the date the notice is given. Unless otherwise agreed in writing by both parties, the Interim Town Administrator shall continue to perform the duties of the Interim Town Administrator, as described herein, on a full-time basis until the termination date specified in the notice. The Interim Town Administrator shall continue to receive compensation and benefits herein provided for so long as she continues to perform such duties. All compensation and employee benefits shall cease to accrue on the termination date or upon such earlier date when the Interim Town Administrator is no longer performing the duties of her office as described herein.

Section 9: Hours of Work

The Town expects and the Interim Town Administrator agrees that the Interim Town Administrator's hours of employment must be flexible and sometimes will be long and irregular. The Interim Town Administrator's duties hereunder will often require her attendance at and participation in meetings and other functions which occur during evening hours and occasionally on weekends. The Interim Administrator understands and agrees that she will not be entitled to overtime pay, or any other form of financial remuneration over and above the Base Salary and benefits provided for herein with respect to the performance of her duties and her long hours of service hereunder, and that she shall be deemed an "exempt" employee under the provisions of the Fair Labor Standards Act.

Section 10: Outside Activities

Notwithstanding Ms. Ferguson's service as the Town Clerk, the employment provided for by this Agreement shall be the Interim Town Administrator's sole employment.

Section 11: Indemnification

The Interim Town Administrator shall be defended and indemnified in her actions undertaken in her official capacity as Interim Town Administrator pursuant to all insurance coverages maintained by the Board and pursuant to the terms of the Colorado Governmental Immunity Act. The Interim Town Administrator shall, however, not be indemnified for any act or omission that is willful and wanton, as those terms are defined under the Colorado Governmental Immunity Act.

Section 12: Bonding

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Town shall bear the full cost of any fidelity or other bonds required of the Interim Town Administrator under any law or ordinance.

Section 13: Other Terms and Conditions of Employment

The Town, only upon agreement with the Interim Town Administrator, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Interim Town Administrator, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Municipal Code or any other law.

Section 15: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

(1) TOWN: Town of Paonia
c/o Mayor
P.O. Box 460
Paonia, CO 81428

(2) EMPLOYEE: J. Corinne Ferguson
224 Dorris Avenue
Paonia, CO 81428

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 16: General Provisions


- A. Integration. This Agreement sets forth and establishes the entire understanding between the Town and the Interim Town Administrator relating to the employment of the Interim Town Administrator by the Town. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this Agreement during the term of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.
- B. Binding Effect. This Agreement shall be binding on the Town and the Interim Town Administrator as well as their heirs, assigns, executors, personal representatives and successors in interest.
- C. Effective Date. This Agreement shall be effective August 27, 2019.


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- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.
- E. Waiver. The waiver by either party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.
- F. The parties agree and acknowledge that in the event of a dispute concerning this Agreement or the Interim Town Administrator's employment, venue for any such dispute shall be proper in Delta County District Court. Further, the parties agree that prior to becoming involved in any litigation regarding this Agreement or the Interim Town Administrator's employment, they shall first attend mediation to attempt to resolve any such dispute and use their best efforts to resolve the same. To the extent mediation fails and/or litigation ensues, the party that substantially prevails shall be entitled to full reimbursement of all reasonable legal fees and costs, including expert and attorney's fees if any, whether related to mediation or litigation.

NOW THEREFORE, the Board of Trustees approves this Agreement at a regular meeting of the Board of Trustees this 10th day of September 2019.

TOWN OF PAONIA

By: 
 Charles Stewart, Mayor

By: 
 J. Corinne Ferguson,
 Interim Town Administrator

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EXHIBIT A

TOWN OF PAONIA

JOB DESCRIPTION

INTERIM TOWN ADMINISTRATOR

Department: Administration
 FLSA Status: Exempt
 Reports To: Mayor & Board of Trustees
 Directly Supervises: Department Heads and indirectly all Town Staff except the Town Attorney and Municipal Judge

General Statement of Duties -

At the pleasure of the Board of Trustees, this position is the Chief Administrative Officer of the Town, on an interim basis. Under the general supervision of the Mayor, directs and coordinates the day-to-day activities of all departments, department heads and employees of the Town of Paonia. Exercises authority (including appointment and removal) over all other management, supervisory, professional, technical, clerical and other staff.

Essential Functions –

Essential functions of the position include, but are not limited to:

- Performs a wide variety of functions to facilitate the administrative operations of the Town;
- Attends all Board meetings, participates in discussion and makes recommendations to the Board;
- Assists Mayor in the development of agendas for all meetings;
- Serves as Human Resources Officer, unless otherwise assigned;
- Prepares and submits annual Town budget in compliance with Colorado budget laws;
- Manages staff to obtain effective and efficient use of budgeted funds, personnel, materials facilities and time;
- Ensures proper administration and execution of the Paonia Municipal Code, of agreements and contracts executed by the Town and all other policies, rules and regulations as approved by the Board of Trustees;
- Manages, directs and develops systems for long-range planning and prioritization of projects and programs. Develops and implements the Comprehensive Plan for the Town;
- Works with legal counsel with regard to legal issues involving the Town;
- Serves as principal public relations, public information and intergovernmental affairs officer for the Town. When directed, represents the Town at meetings with federal, state and other local government officials;
- Oversees all Town purchases and approves major purchases of goods and services;
- Reviews and makes recommendations on all applications for development, subdivisions, special use permits, annexations and other community development activities;
- Oversees the coordination and management of all Town-sponsored events; the review and permitting of privately-sponsored special events on Town-owned property and the provision of Town services as may associated with said events;
- Oversees all professional and consulting service agreements entered into by the Town, including engineering, architectural, financial, planning & zoning, human resources, etc.;

EXHIBIT A

- Conducts regular staff meetings to establish project priorities and to ensure the coordination of such information between staff and the Board of Trustees;
- Prepares special reports and provides analysis and evaluation as directed by the Board;
- Assists the Board of Trustees in the search, assessment and retention of a full time Town Administrator, who will serve in the best interest of the Town, as determined by the Board; and
- Develops and supervises grant applications and awards.

Required Knowledge, Skills and Abilities –

Knowledge of:

- Modern practices and principles of public administration;
- The workings, laws and regulations affecting the operation of municipal government;
- Research methods and practices, sources and availability of information;
- Modern municipal public finance administration and practices;
- Fiscal and other laws specific to Colorado such as GASB, TABOR and the Gallagher Amendment;
- Risk management and insurance issues;
- Employment laws such as FLSA, ADA, HIPPA, COBRA, Worker’s Compensation, Unemployment and the Family Medical Leave Act; and
- Federal, State and local laws and ordinances regulating the Town’s operations.

Skilled in:

- Preparing and presenting written and oral reports; and
- Communicating effectively with a wide variety of people, including the Board of Trustees, department heads, employees and representatives of other governmental agencies.

Ability to:

- Plan and coordinate a variety of problem-solving and fact-finding projects;
- Explain and interpret Town policies, procedures and functions;
- Establish realistic goals and priorities and attain them;
- Maintain effective working relationships with the public, media, Board, employees and citizens;
- Learn and retain technical and complex information, terminology, policies and procedures;
- Maintain composure under difficult situations;
- Communicate with personnel and the public in a tactful and courteous manner in face-to-face, one-on-one settings, in group settings, telephonically, electronically and in writing;
- Prepare and present ideas and findings clearly and concisely in written, oral and graphic form using proper sentence construction, punctuation and grammar;
- Carry out complex oral and written instructions;
- Research and prepare complex reports;
- Work well independently and with others to establish and attain objectives;
- Ensure accountability within the organization; and
- Organize workflow and manage time effectively.

Required Physical Capabilities –

EXHIBIT A

While performing the duties of the job, the employee is regularly required to sit, talk, hear and occasionally lift and carry up to 20 pounds. The employee is regularly required to see, using close and medium range vision. The employee is often required to work with and around standard office equipment.

Working Environment –

The essential duties/activities of this position are performed in a variety of locations with exposure to differing exterior and interior environments.

Material and Equipment Directly Used –

Desktop and/or laptop/notebook computer with email, Microsoft Office software, writing utensils, calculator, desk calendar/appointment book or scheduling software and cell phone/telephone with voicemail.

Additional Requirements –

Requires travel to off-site locations for meetings, appointments, conferences and trainings. Must possess a valid Colorado driver’s license and have an acceptable driving record.

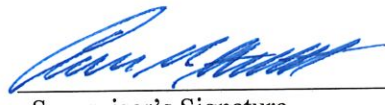
Education and Experience –

Bachelor’s degree in Public or Business Administration or a similar field; five (5) years of progressively responsible experience in government and/or business with a minimum of three (3) years of working in local government administration, finance, planning or similar area; or any combination of education and experience.

The Town of Paonia is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Employee’s Signature



Supervisor’s Signature

9.18.19

Date

9/18/19

Date



Appointment of Municipal Judge Interview Committee

Summary:
Town Attorney and Police Recommendation to fill the interviewing committee for the municipal judge appointment.

Notes:

Suggested Committee:
Police Chief
Town Attorney
Personnel Committee Member
Public Safety Committee Member

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Finance & Personnel
Governmental Affairs & Public Safety
Public Works-Utilities-Facilities

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

The Board of Trustees hereby determines and declares that employees of the Town of Paonia should never suffer retaliation from their supervisors or appointing authorities for communicating information about illegal activities, unethical practices or other forms of official misconduct experienced or witnessed by employees in the scope of their employment. The interests of the Town and the larger interests of the Citizens of Paonia are served by encouraging all employees to speak out fully and frankly on any official misconduct which comes to their attention without fear of retaliation. Therefore, the purpose of this Article is to eliminate the possibility or the threat of any adverse employment action that may be taken against any Town employee for reporting such information.

Employees reporting activities or practices are required to take the issue through the chain of command, for example: an issue involving a co-worker goes to the supervising Department Head. If an issue involves a Department Head, it is taken to the Town Administrator. Issues involving the Town Administrator go directly to the Personnel Liaison Committee. Issues involving retaliation go directly to the Town Administrator or, if involving the Town Administrator, directly to the Personnel Liaison Committee.

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Summary:


Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

	Tree Board		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

	Adjournment		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran: